



Republic of the Philippines  
**Benguet State University**  
La Trinidad, 2601, Benguet Province  
Tel/Fax No. (074) 422-2176;422-2127



**Bids and Awards Committee**

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April 29, 2025

THE MANAGER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Maám/Sir:

Greetings!

As a result of two failure of bidding, the University is in the process of securing quotations for the Project: Supply and Delivery of 3 Units Passenger Van. The details and requirements of the project are indicated in the attached Request for Quotation.

Should you be interested, please submit your quotation together with copies of PhilGEPS registration certificate, business permit, duly notarized Omnibus Sworn Statement (OSS) and NFCC on or before May 6, 2025 at 8:30AM, at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet

Thank you.

Very truly yours,

**JOSEL M. FLORENTIN**  
Chairperson, BAC (Goods & Services)

Bidder/Supplier's Representative:

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder \_\_\_\_\_

Authorized Signature \_\_\_\_\_



**Bids and Awards Committee**

**INVITATION TO SUBMIT QUOTATION**

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement-Two Failed Bidding for the Project:

Request for Quotation (RFQ) Number	Project	Approved Budget	Source of Fund
2025- 525	<p><b>SUPPLY AND DELIVERY OF 3 UNITS PASSENGER VAN</b></p> <p>Breakdown:</p> <p><b>Model:</b> 2024-2025  <b>SPECIFICATIONS</b>  <b>Color:</b> Light Color (preferably white)  <b>Engine and Transmission:</b>            Displacement: minimum of 2,488 cc            Maximum Output - (ps/Rpm):163/3,600            Maximum Torque - (nm/Rpm: 420/1,400-2,200            Transmission: 5-6 speed automatic  <b>Dimension:</b>            Length :5,230 - 5,915mm            Width : 1,880 - 1,950mm            Height : 2,280 - 2,285 mm            Ground Clearance:170 - 195mm            Minimum Tire Turning Radius : 6.2 - 6.5m            Wheel Base :2,940 - 3,860 mm            Fuel Type:Diesel            Fuel Capacity :65-70L            Seating Capacity - 14-16pax  <b>Chassis:</b>            Suspension : McPherson/ wishbone/ torsion/ rigid axle with leaf spring, front/rear            Tires : 195/70 - 235/65 inch (preferably all terrain)            Wheels - R15 - R16 inch mags            Steering: Power steering  <b>Safety and Security:</b>            SRS Airbag: Front- Dual airbag            Seat Belts: Front- Dual airbag            ABS (Anti-Lock Brake system)            Vehicle Stability Control  <b>Function:</b>            Power Window            Power Door Lock            Wireless Door Lock</p>	7, 950, 000.00	GAA

Cruise Control  
Key Remind Warning

**Interior:**

Steering Column: Tilt and Adjustable  
Seat: Driver: slide, recline & vertical adjust  
Front passenger:  
slide & recline adjust  
Rear/back seats: Bench type with individual recline, no. 1  
Bench type with individual recline, no. 2  
Bench type with individual recline, no. 3  
Bench type, no. 4  
Instrument panel: Meter Gauge  
Multi- Info Display  
Accessory Connector: Front  
no. 1  
no. 2  
no. 3

Audio System: Android Auto / Tuner / USB / BT  
Reverse Camera  
Dashcam  
Car stereo with touch screen monitor  
Clearance and Back Sonar  
Aircondition System dual  
Cup / Bottle / Beverage Holder (front and all passenger seats)  
Rear View Mirror  
Front Console Box  
Front Personal Lamp  
Rear Personal Lamp  
Room Lamp  
Sunvisor

**Exterior:**

Headlamp  
Front Foglamps  
Daytime Running Lights  
Wiper: front / rear  
Rear Window Defogger

**Others:**

Tools: Jack, tire wrench, EWD, basic wrenches and screw drivers, and other necessary accessories.

3 Years Warranty, 3 years LTO. Registration, 1 yr. GSIS Insurance.

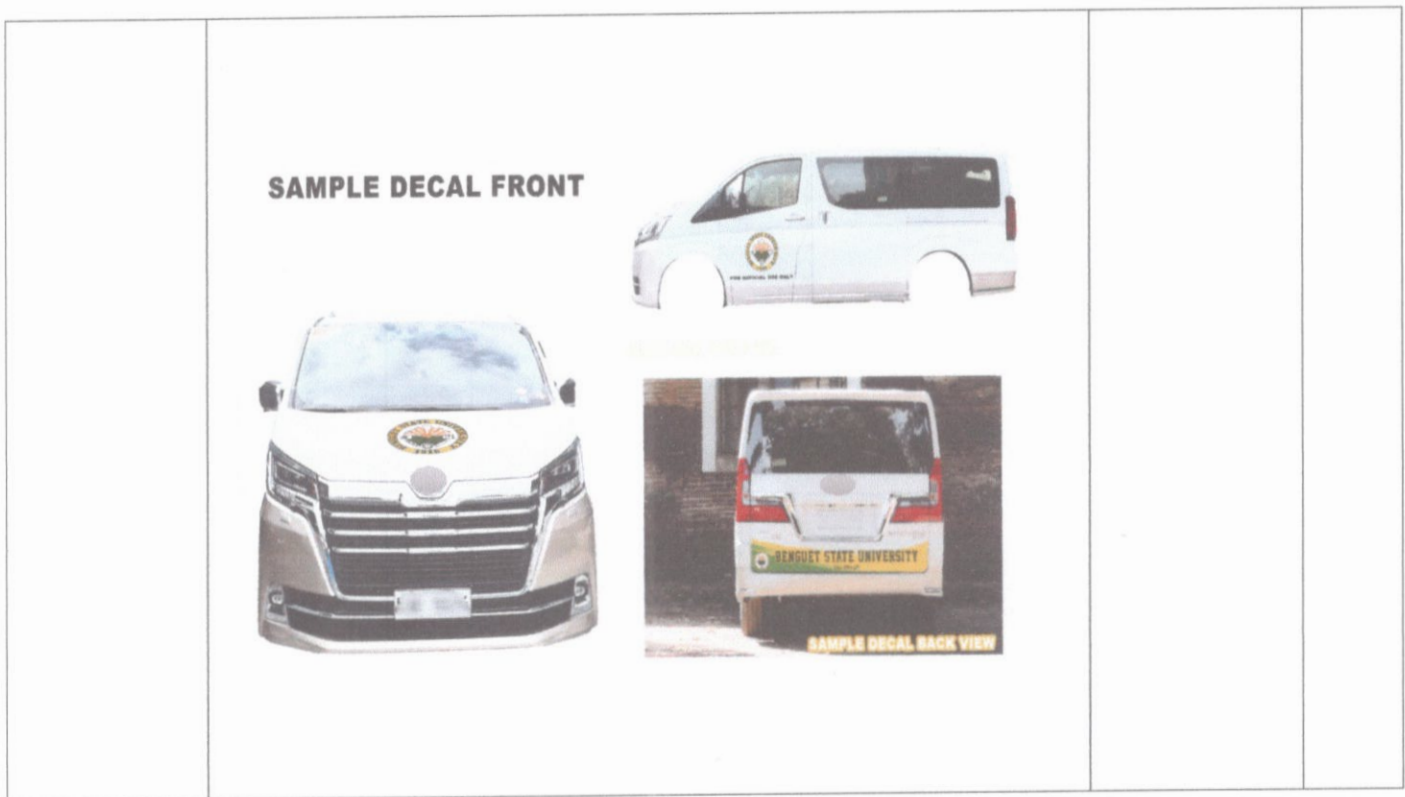
BSU Logo sticker (front (hood) Diameter: 16", and left & right doors), medium dark-tint of windshield, side & back windows (with logo as per attach design).

Reputable brand with 20 years or more of establishment.

Spare parts availability in the company or other markets within the Philippines.

All stock parts that will be replaced will accrue to the benefit of BSU.

Sample design



**REQUIREMENTS:**

**A. LEGAL DOCUMENTS**

1. Valid PhilGEPS Registration - Platinum Membership (all pages), kindly attached updated permits/licenses
2. Notarized Omnibus Sworn Statement

**B. FINANCIAL DOCUMENTS**

3. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation
4. Quotations- Indicate brand & model of the offer
5. Detailed Descriptions/ Brochures of the items- Optional (Highly encouraged)
6. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

**SCHEDULE:**

**A. Issuance of Request of Quotation:**

Interested bidders can get a copy of the Quotation documents starting **April 29, 2025** during office hours at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the <https://notices.philgeps.gov.ph>.

**B. Deadline for Submission and Opening of Quotations**

Submission of Quotations along with eligibility and technical documents is on or before **May 6, 2025 at 8:30 AM** at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually or through the email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph).

The **Opening of Quotations** will be on **May 6, 2025 at 9:00 AM** at the Benguet State University (BSU), Rogelio Dulay Colting (RDC) Hall, 2<sup>nd</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

**TERMS AND CONDITIONS:**

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) The contract is for 60 (Sixty) Calendar Days;
- c) Award of contract shall be made to the quotation which complies with the technical specifications/ requirements and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

**The BAC Secretariat**

Benguet State University-La Trinidad Campus

Tel. No. (074) 661-1839

Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)



**JOSEL M. FLORENTIN**

Chairperson

Bids and Awards Committee (Goods)



**QUOTATION NO. 2025- 525**

College/Dept./Office: MOTORPOOL

Item no.	Qty	Unit	Item Description	Technical Specifications		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
A	1	LOT	SUPPLY AND DELIVERY OF 3 UNITS PASSENGER VAN	COMPLY	COUNTER OFFER	7,950,000.00		
<b>Breakdown:</b>								
1			<b>Model:</b> 2024-2025					
			<b>SPECIFICATIONS</b>					
			<b>Color:</b> Light Color (preferably white)					
			<b>Engine and Transmission:</b>					
			Displacement: minimum of 2,488 cc					
			Maximum Output - (ps/Rpm):163/3,600					
			Maximum Torque - (nm/Rpm): 420/1,400-2,200					
			Transmission: 5-6 speed automatic					
			<b>Dimension:</b>					
			Length :5,230 - 5,915mm					
			Width : 1,880 - 1,950mm					
			Height : 2,280 - 2,285 mm					
			Ground Clearance:170 - 195mm					
			Minimum Tire Turning Radius : 6.2 - 6.5m					
			Wheel Base :2,940 - 3,860 mm					
			Fuel Type:Diesel					
			Fuel Capacity :65-70L					
			Seating Capacity - 14-16pax					
			<b>Chassis:</b>					
			Suspension : McPherson/ wishbone/ torsion/ rigid axle with leaf spring, front/rear					
			Tires : 195/70 - 235/65 inch (preferably all terrain)					
			Wheels - R15 - R16 inch mags					
			Steering: Power steering					
			<b>Safety and Security:</b>					
			SRS Airbag: Front- Dual airbag					
			Seat Belts: Front- Dual airbag					
			ABS (Anti-Lock Brake system)					
			Vehicle Stability Control					
			<b>Function:</b>					
			Power Window					
			Power Door Lock					
			Wireless Door Lock					



Reputable brand with 20 years or more of establishment.  
 Spare parts availability in the company or other markets within the Philippines.  
 All stock parts that will be replaced will accrue to the benefit of BSU.


a. Sample design

**SAMPLE DECAL FRONT**



**GRAND TOTAL**

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**Counter offers:**

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date