



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 824
Name of Business : _____ DATE: JUN 19 2025
Address: _____ P.R. NO. 2025-04-715
Email address: _____ Telephone No. _____ ABC: Php. 440,000
FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake SUP for the item/s listed below

- 1 All entries must be written legibly and accurately.
- 2 Delivery period is within 15 calendar days.
- 3 Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- 4 Price validity shall be for a period of 30 calendar days.
- 5 Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the
- 6 Deadline of submission of quotation is on or before 5:00 PM of June 24 2025. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- 7 The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- 8 Business Permit Number : _____, date of issue: _____, place of _____
- 9 * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **Office of the University Registrar**

Item No.	Qty	Unit	Item	Technical Specifications		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	7	unit	DOCUMENT SCANNER - Document scanner contactless, overhead scanner, scanning speed: 3 seconds; scans books, and delicate documents up to 30mm thick, erases fingers images captured during the scanning process. Resolution - optical: 285 to 218 DPI (Horizontal) 152 DP (vertical) scanning color mode: Color, grayscale, monochrome, automatic; Image sensor: lens reduction optics/ color CCD x 1; Light source: White LED + lens illumination x 2; Optical resolution: 285 to 218 dpi (horizontal scanning), 283 to 152 dpi (Vertical scanning) Document sizes: 432x300 mm (17.0x11.8 inches) maximum; 25.4 x 25.4 mm (1x1 inch) minimum; Paper weight (thickness) 30mm (1.18 in) or less; Interface: USB 2.0; Power: AC 100-240V, 50/60 hz).			P 350,000.00		
2	1	unit	Mirrorless Camera with 50-250mm Lens kit and accessories - with the minimum specifications: 20.9Mp; UHD 4K30p and full HD 120p video; free angle touchscreen LCD; ISO 100-51200, up to 11 fps shooting; built-in stereo mic, ext. mic compatible; with 128Gb SD card; Bag, tripod, mini HDMI to HDMI cable			P 90,000.00		
TOTAL						440,000.00		
XXXXXXXXXXXX								

Counter offers:
Delivery Period: _____
Warranty: _____
Price Validity: _____

Signature over Printed Name

Date and Time of Receipt of RFQ

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.