Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency:_____

Name of Business : _____

Address:_____

Email addres:_____ Telephone No. _____

QUOTATION NO.	906
DATE:	JUL 03 2025
P.R. NO. : 2025-06-1005; 2025-06-995; 2025-06-1006; 2025-06-993	
ABC: Php. 1,005,000.00	
FUND SOURCE: GAA Cont.	

The Benguet State University through its Bids and Awards Committee will undertake _SVP_ for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within _____30_____ calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of _____30_____ calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before _____5:00 pm_____ of July 17, 2025 **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
7. The item/s shall be procured by: ___✓___a) line item; _____b) lot; _____ c) sub-lot
8. Business Permit Number : _____, date of issue: _____, place of issue:_____,(If renewal of Business Permit is still on process, please indicate OR No:_____, date of OR : _____ for the payment of renewal).
9. * PhilGEPS Registration Number: _____

JOSE JH FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **UPAO; HRDO; OP; CNAS**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	unit	**Multifunction Copier Machine (Colored Printer, Copier and Scanner)** Automatic Document Feeder, Table, Initial CMYK with the minimum specifications: Copy/Print speed: Simplex Up to 22/22ppm,(mono/color: Duplex Up to 22/22ppm); Auto duplex Speed A4: Up to 22/22 ppm(mono/color);Warm-up time (mono/color): Less than 20 sec; Panel size/resolution: 7''/800 x 480; System Memory: 6GB; System Storage: 8 GB microSD(standard); USB 2.0; Automatic Document Feeder: Up to 130 originals; Paper Input Capacity: 1,100 sheets(standard); Automatic Duplexing: A5-A3; 60-256 g/m² ; Power Consumption: 220-240V/ 50/60Hz; Print Resolution: 1,800 (equivalent) x 600 dpi;Print Speed A4(mono/color): Up to 22/22 ppm Mobile Printing: Authentication and Pairing Wifi Direct; Scan Speed(mono/color): 600dpi simplex 30/30ipm, duplex 14/14ipm; 300dpi simplex 55/55ipm, duplex 20/20ipm; Copy Resolution: 600 x 600 dpi; Gradation: 256 gradation; Original Format: A5-A3; Custom sizes; Magnification: 25-400% in 0.1% steps; Auto-zooming with one year warranty on parts			250,000.00		

2	1	unit	**Copier (Color Multifunction Printer)** with LAN + wireless LAN capability, ARDF functions With the minimum specifications: Warm up time: 20 seconds or less; full color capability; copy/print: 22ppm; power source: 220V, 50/60Hz; First output copy: b/w: 5.9 seconds, color: 8.1 seconds; Memory: 6Gb; storage: 256Gb; Copier: multiple copy up to 999 copies; resolution 600 dpi; zoom: from 25% to 400% in 1% steps; Printer: Standard: 1,200 x 2,400 dpi, High Quality: 1,200 x 2,400 dpi, High Resolution: 1,800 x 600 dpi; mobile printing capability; Scanner: resolution: 600 x 600 dpi; Paper size: A3, A4, A5, A6, B4, B5, B6; paper input capacity: Standard: 500 sheets, Maximum: 1,600 sheets; paper output capacity: Standard: 250 sheets; Accessories: 3 tray modules; with Lifetime free service machine maintenance, warranty and software included with ONE (1) set of toners/inks, cabinet and 3KVA AVR			255,000.00		
3	1	unit	**Copier (Color Multifunction Printer)** with LAN + wireless LAN capability, ARDF functions With the minimum specifications: Warm up time: 28 seconds or less; recovery time (from sleep mode): 12 seconds; full color capability; copy/print: 25ppm; power source: 220V, 50/60Hz; First output copy: b/w: 5.9 seconds, color: 8.1 seconds; Memory: 4Gb; storage: 128Gb; Copier: multiple copy up to 999 copies; resolution 600 dpi; zoom: from 25% to 400% in 1% steps; Printer: Standard: 1,200 x 2,400 dpi, High Quality: 1,200 x 2,400 dpi, High Resolution: 1,200 x 1,200 dpi; mobile printing capability; Scanner: resolution: 600 x 600 dpi; Paper size: A3, A4, A5, A6, B4, B5, B6; paper input capacity: Standard: 500 sheets, Maximum: 1,600 sheets; paper output capacity: Standard: 250 sheets; Accessories: 3 tray modules (including the bypass tray); with Lifetime free service machine maintenance, warranty and software included with ONE (1) set of toners/inks, cabinet and 3KVA AVR			250,000.00		
4	1	unit	**COPIER** with 3 x Paper Cassettes & Printer Stand Weight -Printing Method PrecisionCoreTM Print Head -Nozzle Configuration 800 nozzles each colour (Black, Cyan, Magenta, Yellow) -Print Direction Bi-directional printing, Uni-directional printing -Maximum Resolution 4,800 x 1,200 dpi (with Variable-Sized Droplet Technology) -Minimum Ink Droplet Volume 4.6 pl Print Speed*1 Max Draft Text - Memo (A4- Approx. 35 ppm / 35 ppm (Black#1 / Colour#2) Approx. 35 ppm / 35 ppm (Black#1 / Colour#2) ISO 24734, A4, Simplex Approx. 25 ipm / 24 ipm (Black / Colour) Approx. 26 ipm / 25 ipm (Black / Colour) ISO 24734, A4, Duplex Approx. 17 ipm / 16 ipm (Black / Colour) Approx. 18 ipm / 17 ipm (Black / Colour) ISO 24734.2, A3, Simplex Approx. 13 ipm / 13 ipm (Black / Colour) Approx. 13 ipm / 13 ipm (Black / Colour) ISO 24734.2, A3, Duplex Approx. 11 ipm / 11 ipm (Black / Colour) Approx. 11 ipm / 11 ipm (Black / Colour)			250,000.00		

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First Page Out Time Approx. 5.5 sec (Black / Colour)
Printer Language ESC/P-R
Printer Control Language Emulations PCL5 / PCL6 /
PostScript3 / PDF (ver1.7)
Memory 3,072 MB 4,224 MB
Maximum Monthly Duty Cycle 75,000 pages per month
Recommended Monthly Print Volume 2,000 - 10,000 pages per
month
HDD Capacity -320GB
Automatic 2-sided printing Yes
Copying
Copy Speed- ISO 29183, A4, Simplex (Flatbed) Approx. 23 ipm
/ 22 ipm (Black / Colour) Approx. 24 ipm / 23 ipm (Black /
Colour)
        ISO 24735, A4, Simplex (ADF) Approx. 21 ipm / 21 ipm
(Black / Colour)
        ISO 24735, A4, Duplex (ADF) Approx. 15 ipm / 15 ipm
(Black / Colour)
Maximum Copies from Standalone 999 copies
Maximum Copy Resolution 600 x 600 dpi
Reduction / Enlargement 25 - 400%, Auto Fit Function
Copy Paper Size (Flatbed) A3, B4, Legal, Indian-Legal,
8.5x13in,

Letter, A4, B5, A5, B6, A6, 16K, 8K, 13x18cm,
HV 16:9 Wide, 10x15cm, #10, DL, C4, C6
Maximum Copy Size A3
Scanning
Scanner Type Flatbed colour image scanner
Sensor Type Mono CIS Colour CIS
Optical Resolution 1,200 x 2,400 dpi 600 x 600 dpi
Maximum Scan Area 297.18 x 431.8 mm (11.7 x 17")
Scanner Bit Depth
    Colour 30-bit input, 24-bit output
    Grayscale 10-bit input, 8-bit output
    Black & White 10-bit input, 1-bit output
Scan Features Scan to Memory Device, Scan to Network
Folder/FTP, Scan to Email, Scan to
Computer (Document Capture Pro), Scan to Computer (WSD)
Scan Speed (A4 Landscape, Flatbed /
ADF Simplex / ADF Duplex)

200 dpi   Monochrome 4.0 sec / 25 ppm / 45 ipm 3.7 sec /
50 ppm / 100 ipm
                Colour 5.0 sec / 25 ppm / 45 ipm 3.7 sec / 50 ppm
/ 100 ipm
ADF Function
Support Paper Thickness 52-128 g/m2 38 - 128 g/m2
Paper Capacity 50 sheets (80 g/m2) 150 sheets (80 g/m2)
Automatic 2-sided Scan / Copy Yes
Fax Function
Type of FAX Walk-up black-and-white and colour fax capability
Receive Memory / Page Memory 6 MB, Page memory up to
550 pages (ITU-T No.1 chart)
Error Correction Mode ITU-T T.30
FAX speed (data transfer rate) Up to 33.6kbps, Approx.
3sec/page
FAX Resolution
    Black & White Standard: 8pels/mm x 3.85lines/mm, Fine:
8pels/mm x 7.7lines/mm,
Super Fine: 8pels/mm x 15.4lines/mm, Ultra Fine: 16pels/mm x
15.4lines/mm
    Colour Fine: 200 x 200 dpi, Photo: 200 x 200 dpi
Transmission Paper Size

			XXXXXXXXXX			1,005,000.00		

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

_____
Signature over Printed Name

_____
Date and Time of Receipt of RFQ

* *Not a ground for disqualification for failure to indicate but required as a condition for award.*

Revised: 9/19/2022

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