



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_  
 Name of Business : \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 21  
 DATE: JAN 28 2025  
 P.R. NO. :2025-01-43; 2025-01-53;  
 2025-01-47; 2025-01-57; and, 2025-01-63  
 ABC: Php. 618,856.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake **NP-SVP** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within **7** calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of **30** calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before **5:00 PM** of **February 03, 2025** . Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:      a) line item;      b) lot;      /      c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**SAMUEL S. POLIDENT**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **OP, VPAA, Research and Extension, Advanced Studies, and Administration and Finance**

| Item No.   | Qty | Unit | Item  | Technical Specifications (Brand and Model) |               | ABC               | Unit Cost | Total Cost |
|--|-----|------|---|--|---------------|-------------------|-----------|------------|
|  |     |      |   | COMPLY                                     | COUNTER OFFER |                   |           |            |
| <b>Lot A. Supply and Delivery of Various Genuine/Original Inks and Cartridges for BROTHER printers</b> |     |      |   |  |               | <b>110,597.42</b> |           |            |
| 1  | 16  | bot. | Brother MFC J3530DW Ink Cartridge, Black  |  |               | 17,600.00         |           |            |
| 2  | 6   | bot. | Brother MFC J3530DW Ink Cartridge, Cyan   |  |               | 6,000.00          |           |            |
| 3  | 6   | bot. | Brother MFC J3530DW Ink Cartridge, Magenta  |  |               | 6,000.00          |           |            |
| 4  | 6   | bot. | Brother MFC J3530DW Ink Cartridge, Yellow   |  |               | 6,000.00          |           |            |
| 5  | 3   | set  | Genuine Ink, Brother DCP-T720DW   |  |               | 3,000.00          |           |            |
| 6  | 14  | set  | Original/Genuine Ink, Brother BT5000 and BTD60BK, Black (Must not expire within the year) |  |               | 25,344.12         |           |            |
| 7  | 18  | bot. | Original/Genuine Ink, Brother BT5000C-Cyan  |  |               | 8,649.70          |           |            |
| 8  | 18  | bot. | Original/Genuine Ink, Brother BT5000M-Magenta   |  |               | 8,649.70          |           |            |
| 9  | 21  | bot. | Original/Genuine Ink, Brother BT5000Y-Yellow  |  |               | 9,489.70          |           |            |
| 10   | 40  | bot. | Original/Genuine Ink, Brother BT5000Y-Yellow  |  |               | 15,864.20         |           |            |
| 11   | 4   | set  | Ink Original/Genuine , Brother BT 5000 (M,C,Y)  |  |               | 4,000.00          |           |            |
| <b>Lot B. Supply and Delivery of Various Genuine/Original Inks for CANON printers</b>                  |     |      |   |  |               | <b>4,200.00</b>   |           |            |
| 1  | 3   | set  | Genuine Ink, Canon G2010 Printer, Black, Cyan, Magenta, Yellow                            |  |               | 2,700.00          |           |            |
| 2  | 3   | pcs  | Genuine Ink, Canon G2010 Printer, Cyan  |  |               | 750.00            |           |            |
| 3  | 3   | pcs  | Genuine Ink, Canon G2010 Printer, Yellow  |  |               | 750.00            |           |            |
| <b>Lot C. Supply and Delivery of Various Genuine/Original Inks and Cartridges for EPSON printers</b>   |     |      |   |  |               | <b>405,540.77</b> |           |            |
| 1  | 58  | cart | Ink Cartridge, EPSON C13T664100 (T6641), Black  |  |               | 12244.32          |           |            |
| 2  | 35  | cart | Ink Cartridge, EPSON C13T664200 (T6642), Cyan   |  |               | 9324.70           |           |            |
| 3  | 35  | cart | Ink Cartridge, EPSON C13T664300 (T6643), Magenta  |  |               | 9324.70           |           |            |
| 4  | 35  | cart | Ink Cartridge, EPSON C13T664400 (T6644), Yellow   |  |               | 9326.45           |           |            |
| 5  | 49  | bot. | Ink No. 001 original genuine, EPSON- Black  |  |               | 23,475.30         |           |            |
| 6  | 35  | bot. | Ink No. 001 original genuine, EPSON- Cyan   |  |               | 12,240.00         |           |            |
| 7  | 35  | bot. | Ink No. 001 original genuine, EPSON- Magenta  |  |               | 12,240.00         |           |            |

|  |     |      |   |  |  |                   |  |  |
|--|-----|------|---|--|--|-------------------|--|--|
| 8  | 35  | bot. | Ink No. 001 original genuine, EPSON- Yellow                     |  |  | 12,240.00         |  |  |
| 9  | 389 | bot. | Ink No. 003 original genuine, EPSON- Black                      |  |  | 122,641.64        |  |  |
| 10   | 155 | bot. | Ink No. 003 original genuine, EPSON- Cyan                       |  |  | 51,408.74         |  |  |
| 11   | 154 | bot. | Ink No. 003 original genuine, EPSON- Magenta                    |  |  | 51,055.40         |  |  |
| 12   | 161 | bot. | Ink No. 003 original genuine, EPSON- Yellow                     |  |  | 53,519.52         |  |  |
| 13   | 29  | bot. | Ink No. 664 original genuine, EPSON- Black                      |  |  | 9,460.00          |  |  |
| 14   | 17  | bot. | Ink No. 664 original genuine, EPSON- Cyan                       |  |  | 5,680.00          |  |  |
| 15   | 17  | bot. | Ink No. 664 original genuine, EPSON- Magenta                    |  |  | 5,680.00          |  |  |
| 16   | 17  | bot. | Ink No. 664 original genuine, EPSON- Yellow                     |  |  | 5,680.00          |  |  |
| Lot D. Supply and Delivery of Various Genuine/Original Inks and Cartridges for HP printers |     |      |   |  |  | <b>98,517.81</b>  |  |  |
| 1  | 30  | bot. | 70mL Original/Genuine Ink, HP GT52-Cyan                         |  |  | 11,261.28         |  |  |
| 2  | 30  | bot. | 70mL Original/Genuine Ink, HP GT52-Magenta                      |  |  | 11,260.98         |  |  |
| 3  | 30  | bot. | 70mL Original/Genuine Ink, HP GT52-Yellow                       |  |  | 11,892.95         |  |  |
| 4  | 18  | bot. | 90mL Original/Genuine Ink, HP GT53-Black                        |  |  | 6,388.00          |  |  |
| 5  | 3   | bot. | 135 mL Genuine Ink, HP GT53 XL-Black                            |  |  | 1,350.00          |  |  |
| 6  | 1   | set  | Cartridge for HP Smart Tank 515                                 |  |  | 2,675.00          |  |  |
| 7  | 1   | pcs  | HP Laserjet Imaging Drum 19A, CF 219A                           |  |  | 7,500.00          |  |  |
| 8  | 2   | cart | Original/Genuine Ink GT 52, HP 615-Black                        |  |  | 660.00            |  |  |
| 9  | 2   | cart | Original/Genuine Ink GT 52, HP 615-Cyan                         |  |  | 660.00            |  |  |
| 10   | 2   | cart | Original/Genuine Ink GT 52, HP 615-Magenta                      |  |  | 660.00            |  |  |
| 11   | 2   | cart | Original/Genuine Ink GT 52, HP 615-Yellow                       |  |  | 660.00            |  |  |
| 12   | 10  | bot. | Original/Genuine Ink, HP Printer GT52XL-Cyan                    |  |  | 5,000.00          |  |  |
| 13   | 10  | bot. | Original/Genuine Ink, HP Printer GT52XL-Magenta                 |  |  | 5,000.00          |  |  |
| 14   | 10  | bot. | Original/Genuine Ink, HP Printer GT52XL-Yellow                  |  |  | 5,000.00          |  |  |
| 15   | 10  | bot. | Original/Genuine Ink, HP Printer GT53XL-Black                   |  |  | 5,000.00          |  |  |
| 16   | 20  | bot. | Original/Genuine Ink, HP Tank Wireless 615 (GT53/GT53 XL-Black) |  |  | 8,274.80          |  |  |
| 17   | 20  | bot. | Original/Genuine Ink, HPTank Wireless 415 (GT51/GT51 XL-Black)  |  |  | 8,274.80          |  |  |
| 18   | 1   | pcs  | Print Catridge, MP2503H   |  |  | 7,000.00          |  |  |
| xxxxxxxxxxx  |     |      |   |  |  |                   |  |  |
| * Expiry date shall be one (1) year after delivery.  |     |      |   |  |  |                   |  |  |
| <b>TOTAL</b>   |     |      |   |  |  | <b>618,856.00</b> |  |  |

Counter offers:

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022