



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

Name of Business : _____

Address: _____

Email address: _____ Telephone No. _____

QUOTATION No. 22

DATE: JAN 30 2025

P.R. NO. :2025-01-56; 2025-01-44; and,
 2025-01-60

ABC: Php. 489,700.00

The Benguet State University through its Bids and Awards Committee will undertake PN- SWP & for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of February 10, 2025. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; / b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


SAMUEL S. POLDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **OP, Research and Extension, and Administration and Finance**

Item No.	Qty	Unit	Item	ABC	Unit Cost	Total Cost
Supply and Delivery of Various Inks and Toners for Photocopiers						
1	1	pack	Epson Workforce Pro WF-C869R ink pack, Black	9,000.00		
2	3	pack	Standard, Ink pack for EPSON WF-C869R, Black	34,500.00		
3	6	pack	Standard, Ink pack for EPSON WF-C869R, T9731, Black	61,500.00		
4	1	pack	Epson Workforce Pro WF-C869R ink pack, Cyan	10,500.00		
5	4	pack	Standard, Ink pack for EPSON WF-C869R, Cyan	46,000.00		
6	3	pack	Standard, Ink pack for EPSON WF-C869R, T9731, Cyan	35,500.00		
7	1	pack	Epson Workforce Pro WF-C869R ink pack, Magenta	10,500.00		
8	4	pack	Standard, Ink pack for EPSON WF-C869R, Magenta	46,000.00		
9	3	pack	Standard, Ink pack for EPSON WF-C869R, T9731, Magenta	35,500.00		
10	1	pack	Epson Workforce Pro WF-C869R ink pack, Yellow	10,500.00		
11	4	pack	Standard, Ink pack for EPSON WF-C869R, Yellow	46,000.00		
12	3	pack	Standard, Ink pack for EPSON WF-C869R, T9731, Yellow	35,500.00		
13	2	box	Maintenance Box for EPSON WF-C869R	12,000.00		
14	2	pc	Epson WF-C869R Ink, T9731, Black	18,700.00		
15	2	pc	Epson WF-C869R Ink, T9732, Cyan	24,000.00		
16	2	pc	Epson WF-C869R Ink, T9733, Magenta	24,000.00		
17	2	pc	Epson WF-C869R Ink, T9734, Yellow	24,000.00		
18	1	unit	Maintenance Box, T5714	6,000.00		
XXXXXXXXXX						
TOTAL				489,700.00		

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.