



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

Name of Business : \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

QUOTATION NO. 1433

DATE: SEP 02 2026

P.R. NO. : 2026-07 - BRF - 187

ABC: Php. 283,200.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 60 calendar days. Staggered Delivery.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications. Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 pm of Sept. 9, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by: a) line item; b) lot; c) sub-lot
8. Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, date of OR \_\_\_\_\_ for the payment of renewal).
9. \* PhilGEPS Registration Number: \_\_\_\_\_

JOSELM. FLORENTIN  
Chairperson, BAC (Goods & Services)

College/Dept./Office: CANTEEN

| Item No. | Qty  | Unit    | Item                                            | Technical Specifications<br>(Brand and Model) |               | ABC               | Unit Cost | Total Cost |
|----------|------|---------|-------------------------------------------------|-----------------------------------------------|---------------|-------------------|-----------|------------|
|          |      |         |                                                 | COMPLY                                        | COUNTER OFFER |                   |           |            |
| 1        | 3000 | bois.   | Bottled water purified 350ml                    |                                               |               | 22,500.00         |           |            |
| 2        | 2000 | bots.   | Bottled water 1 liter                           |                                               |               | 32,000.00         |           |            |
| 3        | 30   | ties    | Chocolate powder sachets 24g                    |                                               |               | 3,600.00          |           |            |
| 4        | 30   | ties    | Coffee 3in1 assorted sachets                    |                                               |               | 3,600.00          |           |            |
| 5        | 178  | kgs     | Coffee, Barako granules                         |                                               |               | 115,700.00        |           |            |
| 6        | 200  | pack/cs | Juice drink ; 250ml in pet bottle x12           |                                               |               | 45,000.00         |           |            |
| 7        | 30   | ties    | Milk powder sachets 33g                         |                                               |               | 3,000.00          |           |            |
| 8        | 30   | case    | Pineapple juice drink in can 220mlx24           |                                               |               | 21,300.00         |           |            |
| 9        | 10   | pack    | Powdered Drink, Cucumber Lemonade 360g          |                                               |               | 4,500.00          |           |            |
| 10       | 10   | pack    | Powdered Drink, Iced Tea, 360g                  |                                               |               | 4,500.00          |           |            |
| 11       | 100  | pack/cs | Soda drink in pet bottle 12pcs/ case 250ml/bot. |                                               |               | 24,000.00         |           |            |
| 12       | 50   | pack/cs | Yogurt Drink 4-5pcs / case 90ml /pc             |                                               |               | 3,500.00          |           |            |
|          |      |         |                                                 |                                               |               | <u>283,200.00</u> |           |            |

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.