



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency:

Name of Business : _____
Address: _____

Email address: _____ **Telephone No.** _____

QUOTATION NO. 1557

DATE: SEP 15 2026

P.R. NO.: 2026 - 09 - IGF - 625

ABC: Php.	200,000.00
-----------	------------

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 30 calendar days. Delivery & Installation.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 45 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 pm of Sept. 21, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by: ✓ a) line item; _____ b) lot; _____ c) sub-lot
8. Business Permit Number : _____, date of issue: _____, place of issue: _____
OR : _____ (If renewal of Business Permit is still on process, please indicate OR No: _____, date of _____ for the payment of renewal).
9. * PhilGEPS Registration Number: _____

OR: _____ for the payment of renewal).

9. * PhilGEPS Registration Number:

JOSELM. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Offi. CANTEEN[illegible]

Counter offers:

Delivery Period:

Warranty:

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

* *Not a ground for disqualification for failure to indicate but required as a condition for award.*

Date and Time of Receipt of RFQ