



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency: _____

QUOTATION NO. 1604
SEP 21 2026

Name of Business: _____

DATE: _____

Address: _____

P.R. NO.: 2026-09-BRF-242

Email address: _____ Telephone No. _____

ABC: Php. 227,790.00 ✓

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Sept. 30, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: ✓ a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number: _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR: _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **MARKETING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	165	packs	Assorted Herbal tea 15's/pack, (15 Banaba, 15 sambong, 15 Guava, 15 Avocado, 15 malungay, 15 insulin, 15 paragis, 15 mulberry, 15 citronella, 15 wild ampalaya) ✓			21,450.00		
2	120	bottles	Assorted tea 300g, (24 Turmeric, 24 Salabat, 24 Mangosteen, 24 7Herbs, 24 Paragis) ✓			21,600.00		
3	48	bottles	Blueberry & Strawberry blend spread 260g ✓			12,000.00		
4	48	bottles	Blueberry chia spread 260g ✓			13,920.00		
5	240	bottles	Fruit honey tea 250g ✓			28,800.00		
6	120	packs	Heirloom rice 1kg, vaccum sealed ✓			21,600.00		
7	250	bottles	Pure Honey, Glass bottle, sealed, 250ml ✓			82,500.00		
8	96	bottles	Spiced vinegar 400ml, (24Cucumber, 24Strawberry, 24Mango, 24Orginal) ✓			15,360.00		
9	48	bottles	Strawberry chocolate spread 260g ✓			10,560.00		
*expiration date must be atleast 6-12 mos. upon delivery						227,790.00 ✓		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ