



REQUEST FOR QUOTATION (RFQ)

(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 1674

Name of Business : _____ DATE: SEP 29 2026

Address: _____ P.R. NO.: 2026-09-IGF-671

Email address: _____ Telephone No. _____ ABC: 750,000.00

FUND SOURCE: IGF-common tuition

The Benguet State University through its Bids and Awards Committee will undertake SVP
for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 30 calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 45 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 PM of Oct. 9, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by: a) line item; b) lot; c) sub-lot
8. Business Permit Number : _____, date of issue: _____, place of issue: _____
(If renewal of Business Permit is still on process, please indicate OR No.: _____, date of OR : _____ for the payment of renewal).

9. * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: CF

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	15	unit	Computer lectern (Lockable CPU compartment; Lockable keyboard drawer; Monitor shelf; Cable management; Ventilation openings)			300,000.00		
2	25	unit	Two (2)-Person Computer Table, laboratory workstation type, designed for two desktop computer units, with laminated tabletop, heavy-duty steel frame, two CPU holders, keyboard trays, cable management provisions, suitable for institutional computer laboratory use, minimum one (1) year warranty.			300,000.00		
3	50	pc	Computer Chair, ergonomic student chair type, fixed height, heavy-duty steel frame, durable molded seat and backrest, without armrest, with floor protector, suitable for computer workstation use, complete and ready for use, with minimum one (1) year warranty			150,000.00		
			TOTAL			750,000.00		
			xxxxxxxxxxx					

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.