



2601 La Trinidad, Benguet

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

Name of Business : _____

Address: _____

Email address: _____ Telephone No. _____

QUOTATION NO.: 898/1208

DATE: OCT 13 2026

P.R. NO.: 2026-10-168-759

ABC: Php.: 400,000.00

FUND SOURCE: IGF

*The Benguet State University through its Bids and Awards Committee will undertake **Small Value Procurement** for the item/s listed below under the following terms and conditions:*

1. All entries must be written legibly and accurately.
2. Delivery period is within 45_calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 45 calendar days.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
6. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
7. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotation, the Benguet State University shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning bidder in accordance with GPPB Resolution No. 04-2026.
8. The Benguet State University may cancel or terminate the contract at any time under any of the grounds provided under RA No. 12009.
9. Deadline of submission of quotation is on or before 5:00 PM of Oct - 20, 2024 offers shall be submitted in sealed or open quotation in person to the Procurement Management Office, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
10. The item/s shall be procured by: a) line item; b) lot; c) sub-lot;
11. Documentary requirements to be submitted with this RFQ:
 - a. ☐ Mayor's Permit / Business Permit
 - b. ☐ Latest Income / Business Tax Return (if the total ABC is above Php 500,000.00)
 - c. ☐ Duly Notarized Omnibus Sworn Statement under RA 12009 (shall the bidder opt to submit quotations for multiple lots with a combined Approved
 - d. ☐ PhilGEPS Registration Certificate / PhilGEPS Registration No.:
 - e. ☐ Certificate of Exclusivity, patents, trade secrets, or copyrights (for Direct Contracting)
 - f. ☐ Professional license (for Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)

JOSEF M. FLORENTIN

Chairperson, BAC (Goods & Services)

College/Dept./Office: ULIS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)			ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER				
			Materials, Fabrication, Delivery, and Installation of SHELVES FOR SERIALS SECTION						
			Size:						
			• Center: H=265.00cm L=1590.00cm W=60cm						
			• Left: H=265.00cm L=1354.00cm W=60cm						
			• Right: H=265.00cm L=1354.00cm W=60cm						
			WOOD MATERIALS AND CONSTRUCTION:						
			• ¾-inch marine plywood – for sides and internal layers/shelves						
			• 1-inch solid wood – for molding/edge finishing on all exposed edges						
			• Solid wood – for the base						
			• All joints shall be properly applied with wood glue and securely fastened.						
			• All wood surfaces shall be properly sanded and finished prior to painting.				400,000.00		
1	1	LOT							
			COLOR AND PAINT FINISH						
			• All wood components shall be treated with termite-control solution (Solignum or equivalent).						
			• Apply body filler to achieve a smooth and uniform surface.						
			• Apply primer paint prior to the final coat.						
			• Outer surfaces: Apple Green, QDE Glossy Finish						
			• Inner surfaces: Gray, QDE Glossy Finish						
			• Paint application shall be smooth, uniform, and free from visible runs, bubbles, cracks, or uneven surfaces.						
			****Please see attached Per Component Specification						
				Total			400,000.00		
									Note: Kindly indicate unit price per item.
			*****Nothing Follows*****						

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

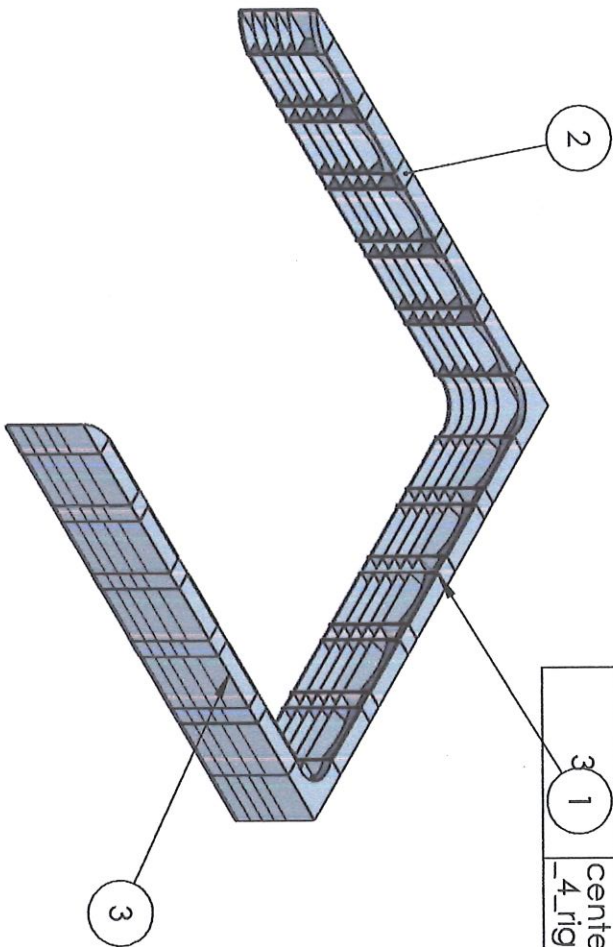
We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

Revised: September 2026

ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	center_cabinet_ASSY	CENTER	1
2	center_cabinet_ASSY_4_left side	left side	1
3	center_cabinet_ASSY_4_right side	right side	1



UNLESS OTHERWISE SPECIFIED: DIMENSIONS ARE IN CENTIMETERS		FINISH:		DEBURR AND BREAK SHARP EDGES		DO NOT SCALE DRAWING		REVISION	
SURFACE FINISH:									
TOLERANCES:									
LINEAR:									
ANGULAR:									

DRAWN	NAME	SIGNATURE	DATE	TITLE	DWG NO.	SCALE	SHEET 1 OF 8
CHK'D							
APP'D							
MFG							
Q.A							
MATERIAL:				LIBRARY_3rdfloor_CABINET			
WEIGHT:				SCALE: 1:33.3			

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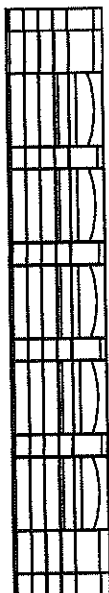
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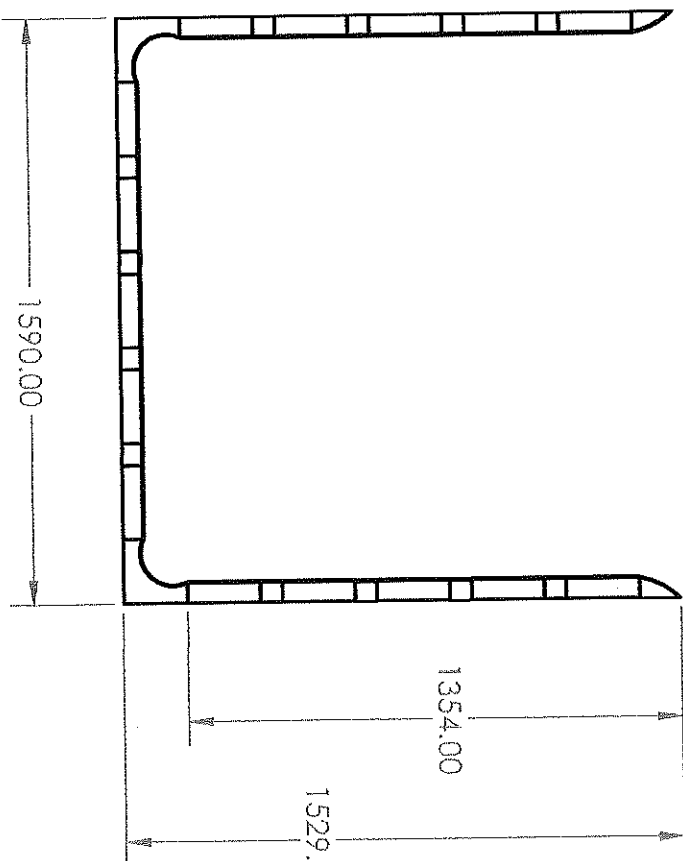
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265.00



1590.00

1354.00

1529.00

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SHEET 2 OF 8

LIBRARY_3rdfloor_CABINET

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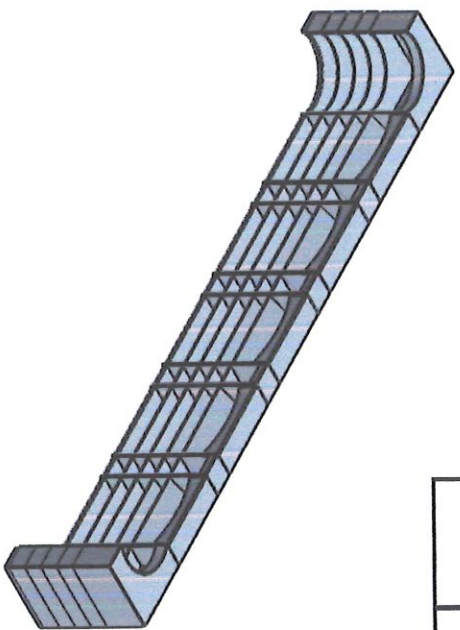
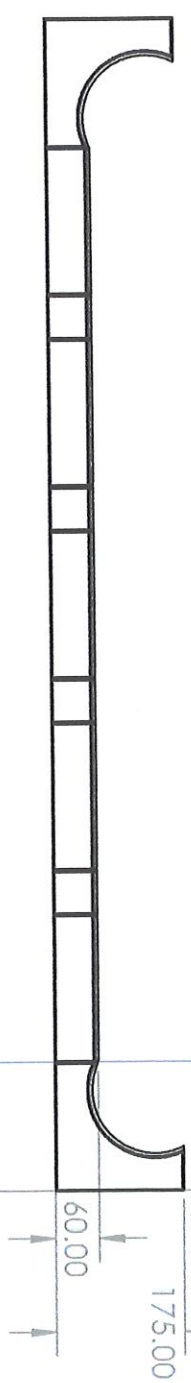
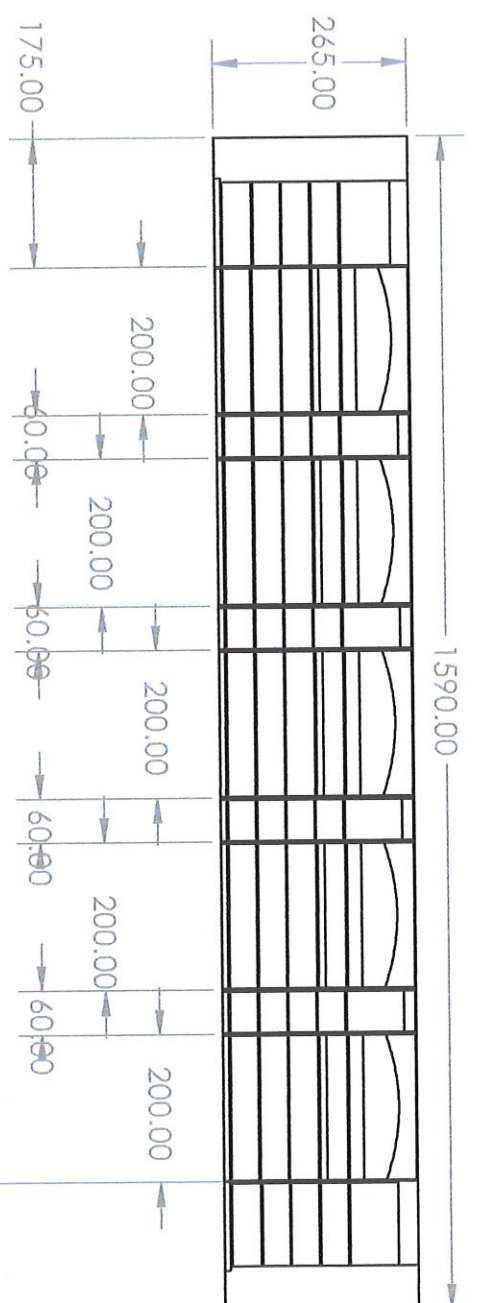
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UNLESS OTHERWISE SPECIFIED: DIMENSIONS ARE IN CENTIMETERS			FINISH:		DEBURR AND BREAK SHARP EDGES		DO NOT SCALE DRAWING		REVISION	
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SHEET 3 OF 8										

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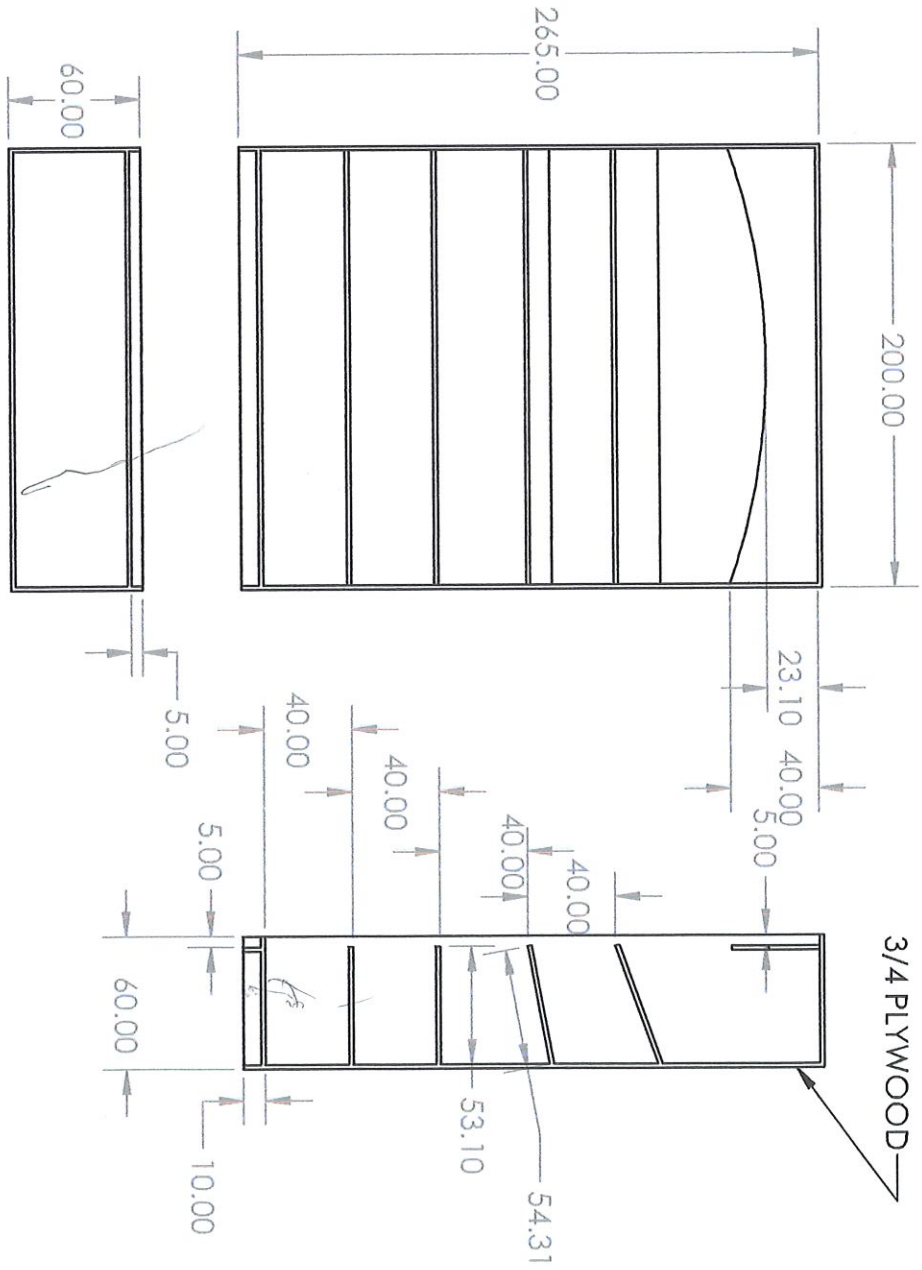
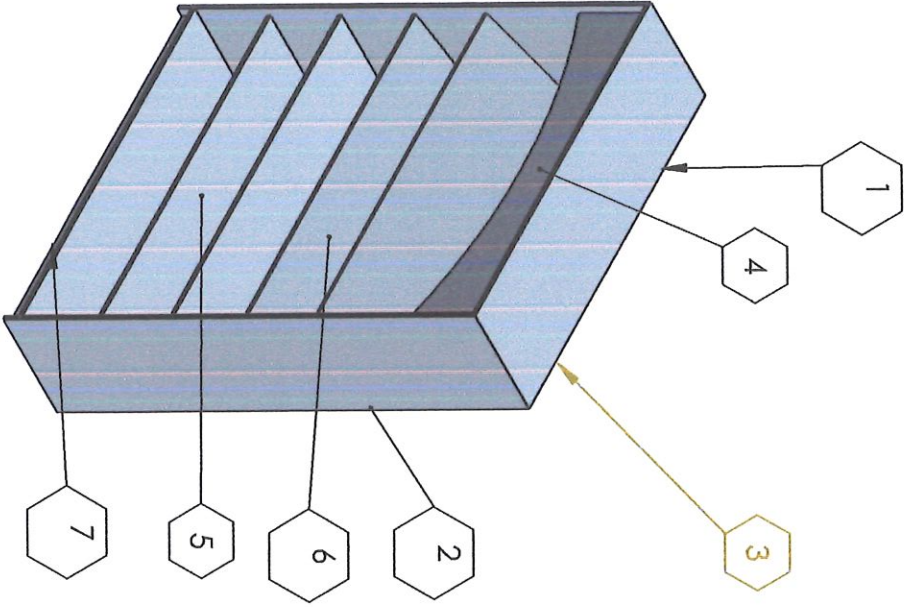
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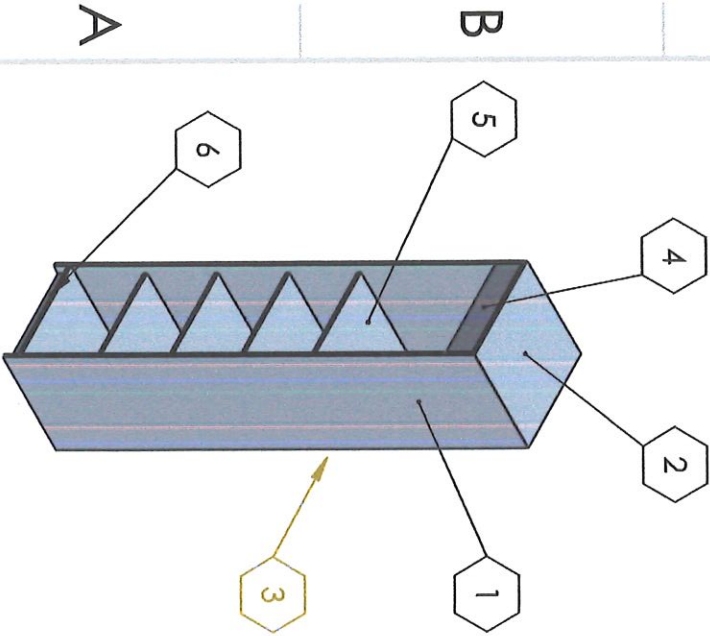
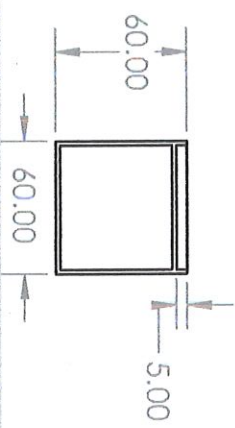
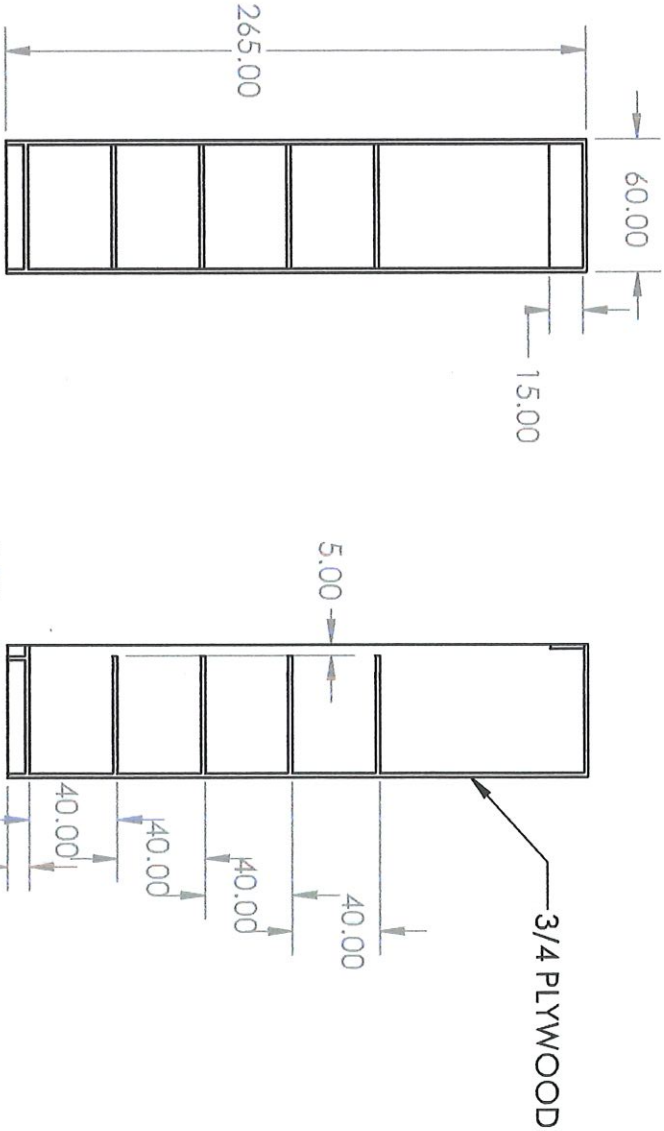
detail	item	qty	specs
top+base	1	2	200x60
side	2	2	265x60
back cover	3	1	200x265
top cover	4	1	200x40
top layer	5	2	53.10x200
lower layer	6	2	54.31x200
BASE **HARD WOOD	7	1	60*10



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LIBRARY_3rdfloor_CABINET				
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SHEET 4 OF 8				

detail	item	qty	specs
side	1	2	60x265
top+base	2	2	60x60
back cover	3	1	60x265
top cover	4	1	60x15
top layer	5	2	60x60
BASE			
**HARD WOOD	6	1	60*10



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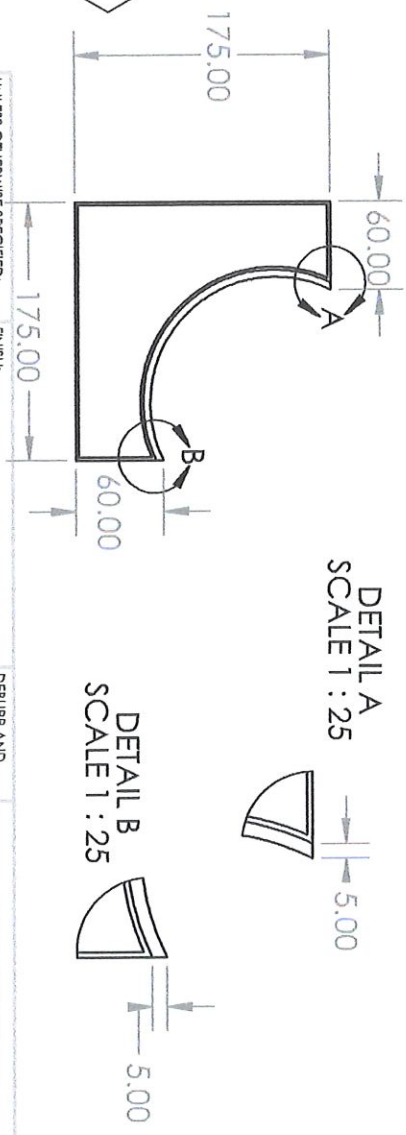
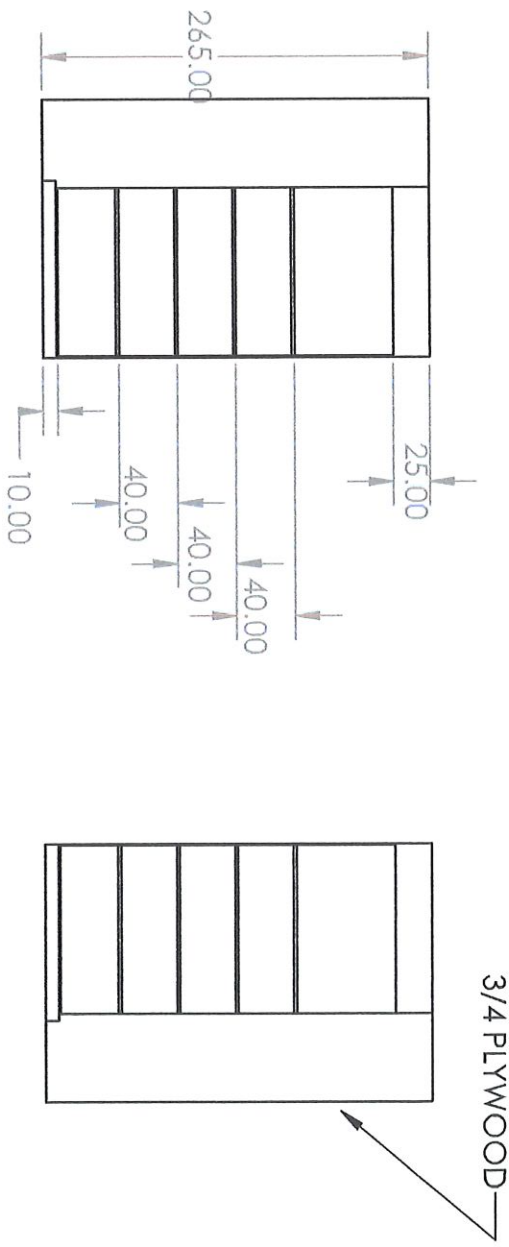
LIBRARY_3rdfloor_CABINET

WEIGHT:

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SHEET 5 OF 8

detail	item	qty	specs	
side in	1	2	175x265	
side out	2	2	60x265	
top cover	3	1	300x15	
layer	4	4	175x175	
BASE **HARD WOOD	5	1	300*10	



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LIBRARY_3rdfloor_CABINET				SHEET 6 OF 8

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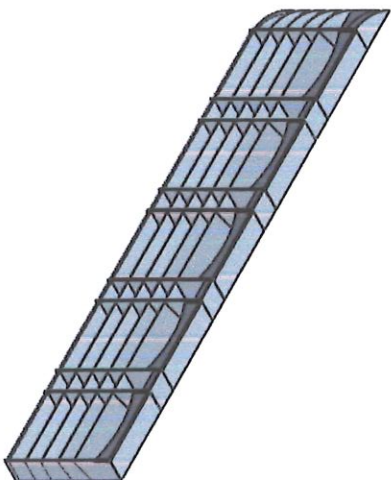
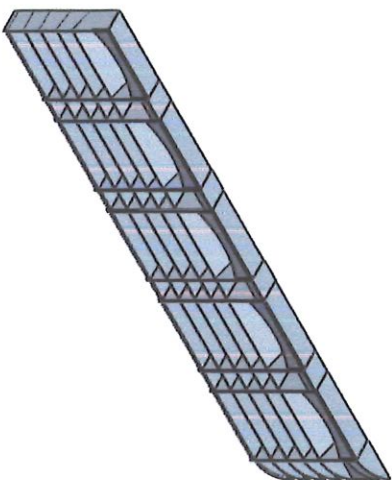
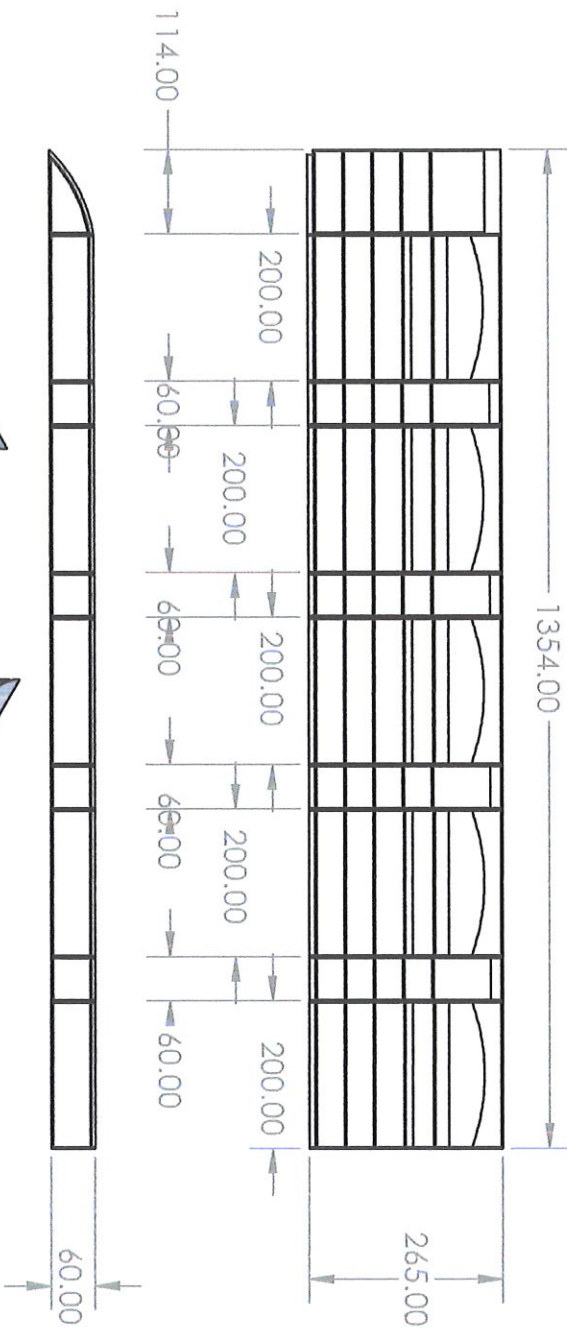
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APPV'D

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MATERIAL:

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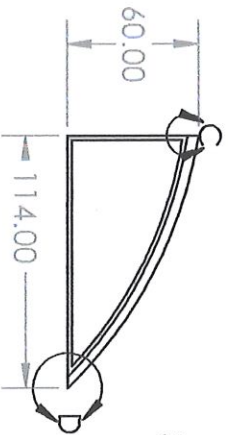
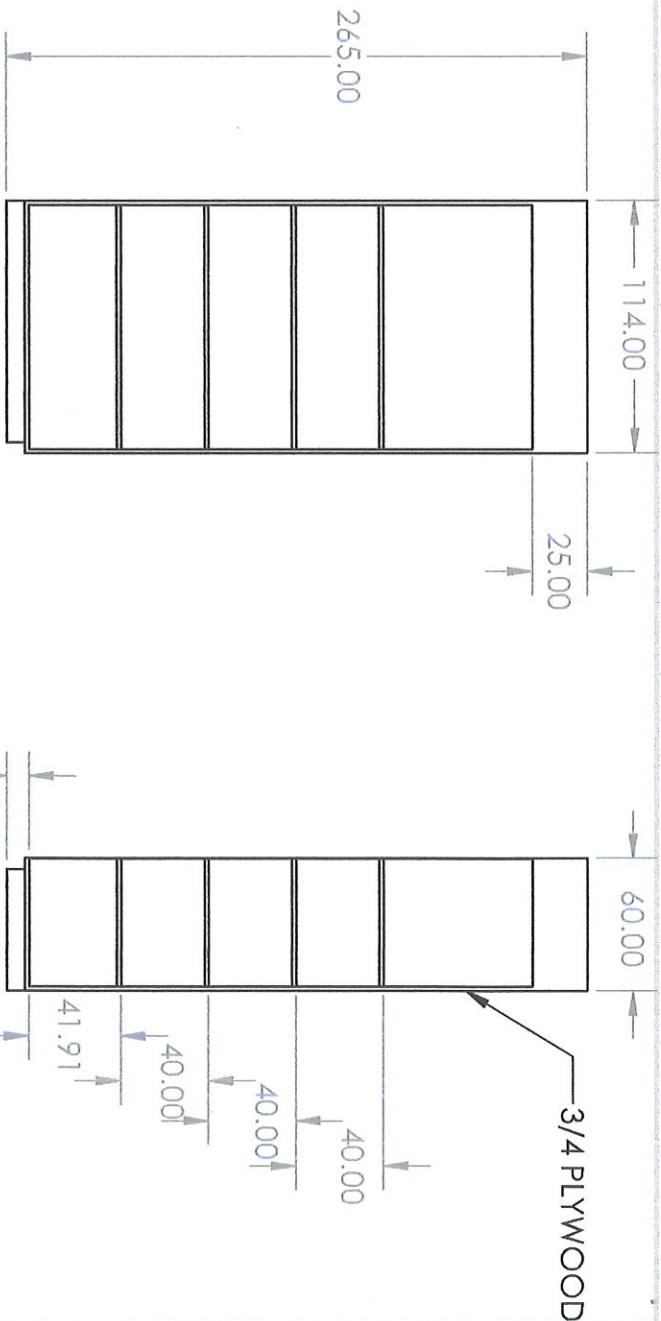
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SHEET 7 OF 8

LIBRARY_3rdfloor_CABINET

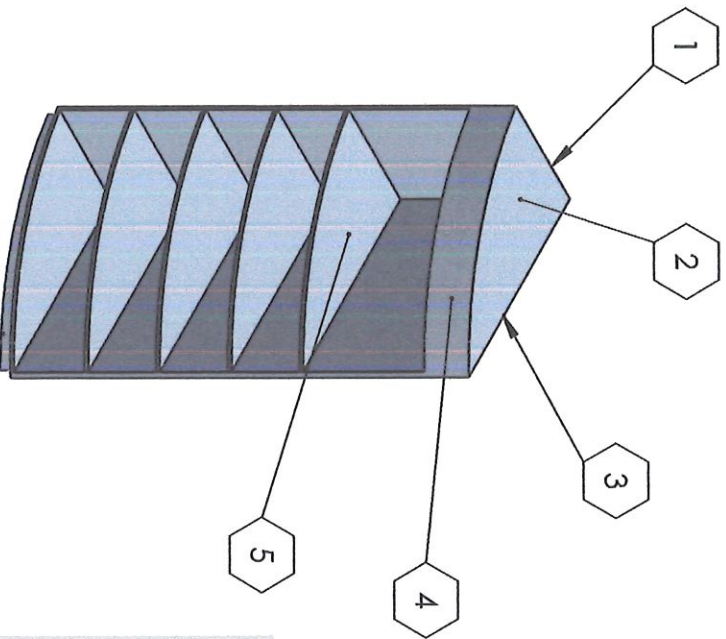
detail	item	qty	specs
side	1	1	265x60
up + base	2	2	114x60
back cover	3	1	265x114
top cover	4	1	200x40
layer	5	4	114x60
BASE **HARD WOOD	6	1	114x60



DETAIL C
SCALE 2 : 33.3



DETAIL D
SCALE 2 : 33.3



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APP'VD
MFG
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SHEET 8 OF 8