



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO.: 1820
 DATE: OCT 13 2026
 P.R. NO.: 2026-09-10F-707
 ABC: Php.: 311,100.00
 FUND SOURCE: IGF

The Benguet State University through its Bids and Awards Committee will undertake **Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 45 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotation, the Benguet State University shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning bidder in accordance with GPPB Resolution No. 04-2026.
- The Benguet State University may cancel or terminate the contract at any time under any of the grounds provided under RA No. 12009.
- Deadline of submission of quotation is on or before 5:00 pm of Oct. 19, 2026. Offers shall be submitted in sealed or open quotation in person to the Procurement Management Office, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot;
- Documentary requirements to be submitted with this RFQ:
 - ☐ Mayor's Permit / Business Permit
 - ☐ Latest Income / Business Tax Return (if the total ABC is above Php 500,000.00)
 - ☐ Duly Notarized Omnibus Sworn Statement under RA 12009 (shall the bidder opt to submit quotations for multiple lots with a combined Approved Budget for the Contract (ABC) exceeding Php.50,000.00, or for a single lot with an ABC exceeding Php.50,000.00, the submission of the Omnibus Sworn Statement (OSS) shall be required)
 - ☐ PhilGEPS Registration Certificate / PhilGEPS Registration No.: _____
 - ☐ Certificate of Exclusivity, patents, trade secrets, or copyrights (for Direct Contracting)
 - ☐ Professional license (for Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)

JOSEL M. FLORENTIN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **College of Arts and Humanities- Department of Arts and Communication**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	pc	Portable Party speaker with 800W RMS Powerful sound, built-in lights and splashproof design			45,000.00		
2	1	set	Set Wireless Intercom Headset System WT5S 6-person single ear full duplex wireless intercom headset system 400m 1 master and 8 Remote Team communication single ear headset for drone TV Film production			50,000.00		
3	2	pc	TP 170 22.3 inch portable teleprompter universal for DSLR camera photo studio pad smartphone interview recording teleprompter			23,600.00		
4	2	pc	Portable monitor 14-inch IPS Full HD 1920*1080P screen			11,000.00		
5	1	set	Multi-camera video mixer switcher 10.1" Touch Screen USB3 Fast Streaming Chroma Keying			30,000.00		
6	3	pc	Outdoor portable storage box-camping vehicle 70L large-capacity portable storage box			4,500.00		
7	1	set	Motorized Camera Rocker Crane Electric Control Pan Tilt Rotation video shooting zoom aperture			24,000.00		
8	1	set	Stage light controller w/fase, wave for LED/PAR Beam, moving head, with Flight Case			20,000.00		
9	2	set	Professional Heavy Duty Lighting Stand for PAR lights			15,000.00		

10	1	set	Wide Prism 295w 10R Beam with led string, frost focus and LCD display, 2 pcs with hardcase, tourcase			30,000.00		
11	2	set	(4pcs set) 3W 54 RGBW Led PAR Light Stage Lights			9,000.00		
12	2	set	Wireless Microphone System (4 handheld microphone, 4 wearable Microphone)			17,000.00		
13	2	set	Follow spot light/stage light/stage performance for theater with tourcase/350w			32,000.00		
*****Nothing Follows*****								

Counter offers:
Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

Revised: September 2026