Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
Name of Business : _____
Address: _____
Email addres: _____ **Telephone No.** _____

QUOTATION NO.: 2012
DATE: OCT 28 2026
P.R. NO. : 2026-10-16F-796
ABC: Php.: 498,880.00
FUND SOURCE: IGF - PHE

The Benguet State University through its Bids and Awards Committee will undertake ***Small Value Procurement*** *for the item/s listed below under the following terms and conditions:*

1. All entries must be written legibly and accurately.
2. Delivery period is within **30** calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 45 calendar days.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
6. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
7. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotation, the Benguet State University shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning bidder in accordance with GPPB Resolution No. 04-2026.
8. The Benguet State University may cancel or terminate the contract at any time under any of the grounds provided under RA No. 12009.
9. Deadline of submission of quotation is on or before 5:00 pm of Nov. 4, 2026. **Offers shall be submitted in sealed or open quotation in person to the Procurement Management Office, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
10. The item/s shall be procured by: **a) line item; _____b) lot; ✓ c) sub-lot; _____**
11. **Documentary requirements to be submitted with this RFQ:**

a. ☐Mayor's Permit / Business Permit
b. ☐Latest Income / Business Tax Return **(if the total ABC is above Php 500,000.00)**
c. ☐Duly Notarized Omnibus Sworn Statement under RA 12009 **(shall the bidder opt to submit quotations for multiple lots with a combined**
d. ☐PhilGEPS Registration Certificate / PhilGEPS Registration No.:_____
e. ☐Certificate of Exclusivity, patents, trade secrets, or copyrights (for Direct Contracting)
f. ☐Professional license (for Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: ULIS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	LOT	**Suppply & delivery of Law books**					
			A. SCRA (4 titles)					
		1	SCRA, volume 259			1,575.00		
		1	SCRA, volume 276			1,575.00		
		1	SCRA, volume 316			1,575.00		
		1	SCRA, volume 323			1,575.00		
		94	SCRA, volumes 956-1049			148,050.00		
			B. Philippine Reports (49 titles)					
		5	Philippine Report, volumes 125-129			3,625.00		
		5	Philippine Report, volumes 131-135			3,625.00		
		4	Philippine Report, volumes 140-143			2,900.00		
		1	Philippine Report, volume 152			725.00		
		4	Philippine Report, volumes 180-183			2,900.00		
		3	Philippine Report, volumes 185-187			2,175.00		
		6	Philippine Report, volumes 190-195			4,350.00		
		3	Philippine Report, volumes 198-200			2,175.00		
		2	Philippine Report, volumes 202-203			1,450.00		
		4	Philippine Report, volumes 207-210			2,900.00		
		7	Philippine Report, volumes 212-218			5,075.00		
		4	Philippine Report, volumes 220-223			2,900.00		
		3	Philippine Report, volumes 225-227			2,175.00		
		1	Philippine Report, volume 230			725.00		
		2	Philippine Report, volumes 233-234			1,450.00		

		5	Philippine Report, volumes 249-254			3,625.00		
		1	Philippine Report, volume 257			725.00		
		1	Philippine Report, volume 274			725.00		
		3	Philippine Report, volumes 310-312			2,175.00		
		1	Philippine Report, volume 315			725.00		
		6	Philippine Report, volumes 321-326			4,350.00		
		4	Philippine Report, volume 328-331			2,900.00		
		1	Philippine Report, volume 333			725.00		
		9	Philippine Report, volume 336-344			6,525.00		
		5	Philippine Report, volumes 347-351			3,625.00		
		8	Philippine Report, volumes 357-364			5,800.00		
		10	Philippine Report, volumes 368-377			7,250.00		
		1	Philippine Report, volume 379			725.00		
		1	Philippine Report, volume 394			725.00		
		1	Philippine Report, volume 454			725.00		
		1	Philippine Report, volume 456			725.00		
		1	Philippine Report, volume 458			725.00		
		2	Philippine Report, volumes 468-469			1,450.00		
		1	Philippine Report, volume 479			725.00		
		1	Philippine Report, volume 481			725.00		
		2	Philippine Report, volumes 483-484			1,450.00		
		1	Philippine Report, volume 486			725.00		
		1	Philippine Report, volume 489			725.00		
		3	Philippine Report, volume 505-507			2,175.00		
		1	Philippine Report, volume 526			725.00		
		1	Philippine Report, volume 569			725.00		
		3	Philippine Report, volumes 649-651			2,175.00		
		1	Philippine Report, volume 659			725.00		
		1	Philippine Report, volume 780			725.00		
		1	Philippine Report, volume 796			725.00		
		1	Philippine Report, volume 837			725.00		
		1	Philippine Report, volume 879			725.00		
		1	Philippine Report, volume 913			725.00		
		22	Philippine Report, volumes 937-959			15,950.00		
			C. General References (7 Titles)					
		1	Black's Law Dictionary 12th Edition			14,450.00		
		1	Legal Dictionary			1,200.00		
		1	Everyone's Law Dictionary			1,675.00		
		1	Philippine Manual of Legal Citations 11th Edition			425.00		
		1	Legal Forms Vol. 1 (Business Forms and Judicial Forms with Historical Background)			1,750.00		
		1	Legal Forms Vol. 2 (Forms, Rules and Procedures in Administrative Agencies of the Government)			1,200.00		
		1	Philippine Legal Lexicon Volume 1 and 2			5,775.00		
			D. Textbooks (98 titles)					
		1	PHILAWSOPHIA:Philosophy and the Theory of Law			900.00		
		1	The Philosophy of Law			2,025.00		
		1	Statutory Construction			2,525.00		
		1	Statutory Construction			1,350.00		
		1	Basic Legal and Judicial Ethics: A Comprehensive Discussion of the Code of Professional Responsibility and Accountability and the New Code of Judicial Conduct for the Philippine Judiciary			3,425.00		
		1	The CPRA 500 PLUS			1,425.00		
		1	Constitutional Law			2,400.00		
		1	Constitutional Law I			1,075.00		
		1	The Revised Penal Code Book One			2,100.00		
		1	Criminal Law: Concepts and Jurisprudence Book One			2,700.00		
		1	Constitutional Law II			2,100.00		
		1	The 1987 Constitution of the Philippines: A Commentary			2,900.00		
		1	Philippine Constitutional Law Vol. 1 (Principles and Cases)			2,400.00		
		1	Notes and Cases on the Revised Penal Code Books 1 and 2 (with related Special Penal Laws) Act No.3815, As amended			3,375.00		
		1	The Revised Penal Code II Notes and Cases			2,825.00		
		1	Persons and Family Relations			2,775.00		
		1	Persons and Family Relations			2,350.00		
		1	The Civil Code of the Philippines Annotated Volume I			2,825.00		

		1	Law on Property and Essentials of Land Registration			1,800.00		
		1	The Civil Code of the Philippines Annotated Volume II			3,125.00		
		1	Property			1,875.00		
		1	An Introduction to Laws on Gender Women and Children's Rights			900.00		
		1	Safe Spaces Law and Bullying			1,180.00		
		1	Law on Cybercrimes in the Philippines			1,425.00		
		1	Connectivity, Privacy and Cyber-Related Laws			600.00		
		1	Handbook on the Rules on Arrest, Use of Body-Worn Cameras in the Execution of Warrant, Rules on Search and Seizure and Cybercrime Warrants			1,575.00		
		1	The Amended Rules on Civil Procedure Annotated (Book 1)			2,225.00		
		1	Civil Procedure Vol. I (The Bar Lecture Series)			2,400.00		
		1	Corporation and Securities Law			2,175.00		
		1	Commentaries and Jurisprudence on the Revised Corporation Code of the Philippines			3,000.00		
		1	Partnership, Agency and Trust Comments and Jurisprudence			1,550.00		
		1	Comments and Cases on Partnership, Agency and Trusts			2,100.00		
		1	Labor Code with Comments and Cases Volume I (with Digital Supplement)			2,775.00		
		1	Labor Law I: Labor Code of the Philippines			3,200.00		
		1	The Law of Public Officers			2,600.00		
		1	Administrative Law			1,525.00		
		1	Law on Public Administration, Public Officers and Elections			3,550.00		
		1	Philippine Election Law			2,100.00		
		1	Revised Rules of Criminal Procedure Annotated			2,000.00		
		1	Criminal Procedure: A Comprehensive Approach for the Bench and the Bar			2,800.00		
		1	The Amended Rules on Civil Procedure Annotated (Book 2)			2,020.00		
		1	Civil Procedure Vol. II (The Bar Lecture Series)			1,875.00		
		1	Annotations and Case Law Dissections on Evidence			1,900.00		
		1	Evidence (The Bar Lecture Series)			2,175.00		
		1	Commercial Laws I			3,250.00		
		1	Commercial Laws and Jurisprudence Vol. I			3,000.00		
		1	Public International Law Simplified			825.00		
		1	Outline Introduction to Public International Law			1,500.00		
		1	Clinical Legal Education Program: A Guide for CLEP Students			1,200.00		
		1	Handbook in Practice Court (In Trial Courts) Featuring the 2019 Law Student Practice Law			1,100.00		
		1	A Practice Court Companion: From Theory to Trial			1,200.00		
		1	Torts and Damages			2,350.00		
		1	Laws and Jurisprudence on Torts and Damages			850.00		
		1	Succession			2,000.00		
		1	The Civil Code of the Philippines Annotated Volume III (Wills and Succession)			2,250.00		
		1	Commercial Law 2			3,425.00		
		1	Commercial Laws and Jurisprudence Vol. II			2,775.00		
		1	Taxation Laws Explained:Key Principles and Effective Remedies			1,450.00		
		1	Basic Taxation Law			1,500.00		
		1	Intellectual Property Rights			1,900.00		
		1	Essentials of Intellectual Property Law (A Guidebook on RA No. 8293 As Amended and Related Laws)			1,325.00		
		1	Alternative Dispute Resolution			2,025.00		
		1	The Alternative Dispute Resolution and the Arbitration Law			1,625.00		
		1	Environment and Natural Resources Law			1,425.00		
		1	Law on Natural Resources and Rules of Pricedure for Environmental Case			2,075.00		
		1	The Local Government Code of 1991 Annotated			2,775.00		
		1	The Local Government Code Basic Principles			1,425.00		
		1	Power Legal Writing: How to Do it Right, Now!			1,200.00		
		1	The Thrill of the Quill: How Lawyers Can Write Like Humans			1,400.00		
		1	A Primer on Legal Research and Writing			950.00		
		1	Legal Research and Writing: A Competency-Based Approach			1,450.00		
		1	Legal Research (3rd Edition)			1,725.00		
		1	Taxation Law Volume II			1,700.00		
		1	Remedies of Taxpayers and the Government under the National Internal Revenue Code of the Philippines			1,400.00		
		1	Indigenous Peoples' Rights Act			1,200.00		
		1	The Indigenous Peoples' Rights Act: Commentaries and Guide in Practice			725.00		

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		1	Special Proceedings (A Foresight to the Bar Exam and the Practice of Law)			2,375.00		
		1	Special Rules and Proceedings			2,275.00		
		1	Legal Medicine and Medical Jurisprudence: The Practitioner's Handbook			600.00		
		2	Legal Medicine Volume I and II			8,750.00		
		1	Elements of a Philippine Private International Law			1,200.00		
		1	Conflicts of Law			975.00		
		1	Political Law Reviewer Volume II			2,100.00		
		1	Political Law Reviewer			2,400.00		
		1	Comprehensive Reviewer on Persons and Family Relations			2,700.00		
		1	Civil Law Reviewer Volume I and II			2,250.00		
		1	Labor Law Reviewer			2,400.00		
		1	Labor Laws and Social Legislation: A Barrister's Companion			2,280.00		
		1	Criminal Law Reviewer Volume I			1,500.00		
		1	Criminal Law Reviewer Volume II			1,925.00		
		1	Guardians of the Bench: A Unified Commentary on Legal and Judicial Ethics			1,425.00		
		1	Bar Review Companion on Legal Ethics and Practical Exercises			1,625.00		
		1	Bar Reviewer in Remedial Law (Volumes I and II)			2,250.00		
		1	Questions and Answers in Remedial Law			1,625.00		
		1	Divina on Commercial Law: A Comprehensive Guide (Volume I and II)			1,200.00		
		1	Reviewer on Commercial Law			1,875.00		
		1	Tax Made Less Taxing: A Reviewer with Codals and Cases			1,750.00		
		1	Reviewer on Taxation			2,400.00		
			E. Suggested Answers to Bar Examinations (9 titles)					
		1	Civil Law (1997-2018)			600.00		
		1	Criminal Law (1997-2018)			550.00		
		1	Labor Law (1997-2018)			550.00		
		1	Legal Ethics (1997-2018)			550.00		
		1	Mercantile Law (1997-2018)			550.00		
		1	Political Law (1997-2018)			550.00		
		1	Taxation Law (2001-2018)			550.00		
		1	Legal Ethics (1987-2014)			550.00		
		1	Suggested Answers to the 2019-2022 Bar Exam Questions			975.00		
		0	XXXXXXXXXXXXXXXXXXXXXXXX					
					Total	498,880.00		
						Note: Kindly indicate unit price per item.		
*****Nothing Follows*****								

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

_____ Signature over Printed Name

_____ Date and Time of Receipt of RFQ

Revised: September 2026

RFQ 2012