



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

Name of Business : _____

Address: _____

Email address: _____ Telephone No. _____

QUOTATION NO. **196**
DATE: **FEB 03 2026**

P.R. NO.: 2026-01-GAA-166 ,2026-01-GAA-81, 2026-01-GAA-143 ,2026-01-GAA-319 ,2026-01-GAA-313 ,2026-01-GAA-87 ,2026-01-GAA-306 ,2026-01-GAA-438 ,2026-01-GAA-306 , 2026-01-GAA-148, 2026-01-GAA-438,2026-01-GAA-369, and 2026-01-GAA-101
ABC: ₱968,033.75
FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake **Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within **15** calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of **30** calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before **5:00 PM** of **February 09, 2026**. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: OUBS ,NPRCRTC ,HRDO ,CBOO ,NPRCRTC ,BUDGET OFFICE ,CIS ,CPAG ,IHFA , OQAA , and CNS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
Supply, and Delivery of Genuine/Original Toners and Consumables for Photocopiers								
Sublot 1		Supply, and Delivery of Genuine/Original Toners and Consumables for EPSON Photocopiers				772,685.50		
1	2	piece	Epson WF-C869 Ink, T9731 Black			18,700.00		
2	2	piece	Epson WF-C869 Ink, T9732 Cyan			24,000.00		
3	2	piece	Epson WF-C869 Ink, T9733 Magenta			24,000.00		
4	2	piece	Epson WF-C869 Ink, T9734 Yellow			24,000.00		
5	1	packs	Standard, Ink Pack for Epson WF-C869R, Black			11,000.00		
6	1	packs	Standard, Ink Pack for Epson WF-C869R, Cyan			12,000.00		
7	1	packs	Standard, Ink Pack for Epson WF-C869R, Magenta			12,000.00		
8	1	packs	Standard, Ink Pack for Epson WF-C869R, Yellow			12,000.00		
9	5	packs	Standard Black Ink Pack for Epson WF-C869, T9731			50,000.00		
10	2	packs	Standard Cyan Ink Pack for Epson WF-C869, T9731			24,000.00		
11	2	packs	Standard Magenta Ink Pack for Epson WF-C869, T9731			24,000.00		
12	2	packs	Standard Yellow Ink Pack for Epson WF-C869, T9731			24,000.00		
13	6	bottle	Epson WF-C869 Maintenance box			33,000.00		
14	1	piece	Genuine Toner T9732/ T9732N Cyan (for Epson WF-C869 Copier)			10,735.00		
15	1	piece	Genuine Toner T9734/T9734N Yellow (for Epson WF-C869 Copier)			10,735.00		
16	1	piece	Genuine Toner, T9731/ T9731N Black (for Epson WF-C869 Copier)			7,780.50		
17	1	piece	Genuine Toner, T9733/ T9733N, Magenta (for Epson WF-C869 Copier)			10,735.00		
18	10	bottle	Large Black Ink pack for Epson EM-C8100			160,000.00		
19	10	bottle	Large Cyan Ink pack for Epson EM-C8100			90,000.00		
20	10	bottle	Large Magenta Ink pack for Epson EM-C8100			90,000.00		

