



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 231

Name of Business : _____

DATE: FEB 05 2026

Address: _____

P.R. NO.: _____

Email address: _____ Telephone No. _____

ABC: ₱1,010,156.53

FUND SOURCE: GAA

2026-01-GAA-319, 2026-01-GAA-244, 2026-01-GAA-403, 2026-01-GAA-389, 2026-01-GAA-242, 2026-01-GAA-271, 2026-01-GAA-134, 2026-01-GAA-397, 2026-01-GAA-417, 2026-01-GAA-100, 2026-01-GAA-351, 2026-01-GAA-437, 2026-01-GAA-261, 2026-01-GAA-124, 2026-01-GAA-109, 2026-01-GAA-150, 2026-01-GAA-154, 2026-01-GAA-212, 2026-01-GAA-376, 2026-01-GAA-380, 2026-01-GAA-238, 2026-01-GAA-192, 2026-01-GAA-143, 2026-01-GAA-224, 2026-01-GAA-119, 2026-01-GAA-114, 2026-01-GAA-180, 2026-01-GAA-474, 2026-01-GAA-147, 2026-01-GAA-166, 2026-01-GAA-311, 2026-01-GAA-92, 2026-01-GAA-295, 2026-01-GAA-248, 2026-01-GAA-284, 2026-01-GAA-232, 2026-NEP-48, 2026-01-GAA-305, 2026-01-GAA-145, 2026-01-GAA-92, 2026-01-GAA-345, 2026-01-GAA-431, 2026-01-GAA-81, and 2026-01-GAA-452

The Benguet State University through its Bids and Awards Committee will undertake **Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within **15** calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of **30** calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before **5:00 PM of February 16, 2026**. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
 Chairperson, BAC (Goods & Services)

ACCOUNTING, CAH, CERI, COARDC, CF, CNAS, OES, CHET, CNS, REPO, CPAG, CSS, CA, GSO-FGMU, OSS, GAD OFFICE, ISRD, HORTI, CCARD, IHFSA, REC, CTE, CVM, HORTI, HRDO, HRMO, OP, IAS, IPMO, IRO, NPRCRT, OQAA, OUBS, OUR, PMO, PMU, ROA, SPMO, SSU, UPAO, VPAF, LEGAL, CIS, and OUBS

College/Dept./Office: _____

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
Supply, and Delivery of Genuine/Original Inks and Consumables for Printers								
Sublot 1	Supply, and Delivery of Genuine BROTHER Inks and Consumables for Printers					75,141.00		
1	2	bottle	Brother DCP-T710W Ink, CMY Black Set			3,200.00		
2	10	bottle	Brother, LC535XL Yellow			5,000.00		
3	5	Cartridge	Cartridge, Brother LC 3617, Black, Yeild: approx. 550 pages			3,385.00		
4	3	Cartridge	Cartridge, Brother LC 3617, Cyan, Yeild: approx. 550 pages			2,511.00		
5	3	Cartridge	Cartridge, Brother LC 3617, Magenta, Yeild: approx. 550 pages			2,511.00		
6	3	Cartridge	Cartridge, Brother LC 3617, Yellow, Yeild: approx. 550 pages			2,511.00		
7	1	piece	Ink, Brother Printer (BT5000M), Cyan, 48.8 mL			475.00		
8	11	bottle	Ink, Brother Printer (BT5000M), Cyan, 48.8 mL			6,050.00		
9	5	bottle	Ink, Brother Printer (BT5000C), Cyan, 48.8 mL			2,400.00		
10	3	bottle	Ink, Brother Printer (BT5000C), Cyan, 48.8 mL			1,535.25		
11	3	bottle	Ink, Brother Printer (BT5000M), Cyan, 48.8 mL			1,080.00		
12	1	piece	Ink, Brother Printer (BT5000M), Magenta, 48.8 mL			475.00		
13	5	bottle	Ink, Brother Printer (BT5000M), Magenta, 48.8 mL			2,400.00		
14	3	bottle	Ink, Brother Printer (BT5000M), Magenta, 48.8 mL			1,535.25		
15	10	bottle	Ink, Brother Printer (BT5000M), Magenta, 48.8 mL			5,500.00		
16	3	bottle	Ink, Brother Printer (BT5000M), Magenta, 48.8 mL			1,080.00		
17	1	piece	Ink, Brother Printer (BT5000Y), Yellow, 48.8 mL			475.00		
18	5	bottle	Ink, Brother Printer (BT5000Y), Yellow, 48.8 mL			2,400.00		
19	3	bottle	Ink, Brother Printer (BT5000Y), Yellow, 48.8 mL			1,535.25		
20	11	bottle	Ink, Brother Printer (BT5000Y), Yellow, 48.8 mL			6,050.00		
21	3	bottle	Ink, Brother Printer (BT5000Y), Yellow, 48.8 mL			1,080.00		
22	16	piece	Ink, Brother Printer (D60K), Black, 108 mL			7,600.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
23	3	bottle	Ink, Brother Printer (D60K), Black, 108 mL			1,440.00		
24	7	bottle	Ink, Brother Printer (D60K), Black, 108 mL			3,582.25		
25	15	bottle	Ink, Brother Printer (D60K), Black, 108 mL			8,250.00		
26	3	bottle	Ink, Brother Printer (D60K), Black, 108 mL			1,080.00		
Sublot 2			Supply, and Delivery of Genuine EPSON Inks and Consumables for Printers			844,399.51		
27	1	unit	Epson, Chip resetter of T04D1 Maintenance Box			1,800.00		
28	1	unit	Epson, Maintenance Box, T04D1			1,650.00		
29	20	piece	Ink, Epson 001, Black, 127 mL			6,000.00		
30	6	bottle	Ink, Epson 001, Black, 127 mL			2,100.00		
31	25	bottle	Ink, Epson 001, Black, 127 mL			10,000.00		
32	5	bottle	Ink, Epson 001, Black, 127 mL			2,060.00		
33	6	bottle	Ink, Epson 001, Black, 127 mL			2,580.00		
34	30	bottle	Ink, Epson 001, Black, 127 mL			15,000.00		
35	20	bottle	Ink, Epson 001 for L6270, Black, 127 mL			10,905.00		
36	15	bottle	Ink, Epson 001, Black, 127 mL			9,075.00		
37	10	piece	Ink, Epson 001, Cyan, 70 mL			3,000.00		
38	5	bottle	Ink, Epson 001, Cyan, 70 mL			1,580.00		
39	4	bottle	Ink, Epson 001, Cyan, 70 mL			1,400.00		
40	10	bottle	Ink, Epson 001, Cyan, 70 mL			3,630.00		
41	14	bottle	Ink, Epson 001, Cyan, 70 mL			5,320.00		
42	15	bottle	Ink, Epson 001 for L6270, Cyan, 70 mL			5,812.50		
43	15	bottle	Ink, Epson 001, Cyan, 70 mL			6,000.00		
44	6	bottle	Ink, Epson 001, Cyan, 70 mL			2,580.00		
45	10	piece	Ink, Epson 001, Magenta, 70 mL			3,000.00		
46	5	bottle	Ink, Epson 001, Magenta, 70 mL			1,580.00		
47	4	bottle	Ink, Epson 001, Magenta, 70 mL			1,400.00		
48	10	bottle	Ink, Epson 001, Magenta, 70 mL			3,630.00		
49	14	bottle	Ink, Epson 001, Magenta, 70 mL			5,320.00		
50	15	bottle	Ink, Epson 001, Magenta, 70 mL			5,812.50		
51	15	bottle	Ink, Epson 001 for L6270, Magenta, 70 mL			6,000.00		
52	5	bottle	Ink, Epson 001, Magenta, 70 mL			2,150.00		
53	10	piece	Ink, Epson 001, Yellow, 70 mL			3,000.00		
54	5	bottle	Ink, Epson 001, Yellow, 70 mL			1,580.00		
55	4	bottle	Ink, Epson 001, Yellow, 70 mL			1,400.00		
56	10	bottle	Ink, Epson 001, Yellow, 70 mL			3,630.00		
57	14	bottle	Ink, Epson 001, Yellow, 70 mL			5,320.00		
58	15	bottle	Ink, Epson 001 for L6270, Yellow, 70 mL			5,812.50		
59	15	bottle	Ink, Epson 001 for L6270, Yellow, 70 mL			6,000.00		
60	5	bottle	Ink, Epson 001, Yellow, 70 mL			2,150.00		
61	10	bottle	Ink, Epson 003, Black, 65 mL			4,240.00		
62	20	piece	Ink, Epson 003, Black, 65 mL			6,000.00		
63	30	bottle	Ink, Epson 003, Black, 65 mL			7,200.00		
64	4	bottle	Ink, Epson 003, Black, 65 mL			1,149.80		
65	60	bottle	Ink, Epson 003, Black, 65 mL			18,000.00		
66	12	bottle	Ink Refill, Compatible with Epson L3210/ L5290 printer, Black-003			3,780.00		
67	16	piece	Ink, Epson 003, Black, 65 mL			5,120.00		
69	48	bottle	Ink, Epson 003, Black, 65 mL			15,840.00		
70	23	bottle	Ink, Epson 003, Black, 65 mL			7,782.74		
71	28	bottle	Ink, Epson 003, Black, 65 mL			9,520.00		
72	70	bottle	Ink, Epson 003, Black, 65 mL			24,500.00		
73	28	bottle	Ink, Epson 003, Black, 65 mL			10,422.16		
74	339	bottle	Ink, Epson 003, Black, 65 mL			126,585.99		
75	3	bottle	Ink, Epson L5290, 003, Black, 65 mL			1,122.00		
76	8	bottle	Ink, Epson 003, Black, 65 mL			3,003.28		
77	17	box	Ink, Epson 003, Black, 65 mL			6,699.87		
78	19	bottle	Ink, Epson 003, Black, 65 mL			7,600.00		
80	18	bottle	Ink, Epson 003, Black, 65 mL			9,900.00		
81	10	bottle	Ink, Epson 003, Cyan, 65 mL			4,480.00		
82	8	piece	Ink, Epson 003, Cyan, 65 mL			2,400.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
83	25	bottle	Ink, Epson 003, Cyan, 65 mL			6,000.00		
84	20	bottle	Ink, Epson 003, Cyan, 65 mL			6,000.00		
85	4	bottle	Ink, Epson 003, Cyan, 65 mL			1,218.00		
86	1	piece	Ink, Epson 003, Cyan, 65 mL			310.00		
87	2	bottle	Ink Refill, Compatible with Epson L3210/ L5290 printer, Cyan- 003			630.00		
88	8	piece	Ink, Epson 003, Cyan, 65 mL			2,560.00		
89	12	piece	Ink, Epson 003, Cyan, 65 mL			3,948.00		
90	23	bottle	Ink, Epson 003, Cyan, 65 mL			7,590.00		
91	49	bottle	Ink, Epson 003, Cyan, 65 mL			17,150.00		
92	20	bottle	Ink, Epson 003, Cyan, 65 mL			7,070.80		
93	15	bottle	Ink, Epson 003, Cyan, 65 mL			5,325.00		
94	7	bottle	Ink, Epson 003, Cyan, 65 mL			2,598.82		
95	93	bottle	Ink, Epson 003, Cyan, 65 mL			34,620.18		
96	2	bottle	Ink, Epson L5290, 003, Cyan, 65 mL			748.00		
97	20	bottle	Ink, Epson 003, Cyan, 65 mL			7,777.80		
98	3	bottle	Ink, Epson 003, Cyan, 65 mL			1,200.00		
99	8	bottle	Ink, Epson 003 for L5290 Ecotank Printer, Cyan, 65 mL			4,000.00		
100	3	cart	Ink, Epson 003, Cyan, 65 mL			1,650.00		
101	10	bottle	Ink, Epson 003, Magenta, 65 mL			4,480.00		
102	8	piece	Ink, Epson 003, Magenta, 65 mL			2,400.00		
103	25	bottle	Ink, Epson 003, Magenta, 65 mL			6,000.00		
104	20	bottle	Ink, Epson 003, Magenta, 65 mL			6,000.00		
105	4	bottle	Ink, Epson 003, Magenta, 65 mL			1,218.00		
106	1	piece	Ink, Epson 003, Magenta, 65 mL			310.00		
107	2	bottle	Ink Refill, Compatible with Epson L3210/ L5290 printer, Magenta- 003			630.00		
108	8	piece	Ink, Epson 003, Magenta, 65 mL			2,560.00		
109	12	piece	Ink, Epson 003, Magenta, 65 mL			3,948.00		
110	23	bottle	Ink, Epson 003, Magenta, 65 mL			7,590.00		
111	54	bottle	Ink, Epson 003, Magenta, 65 mL			18,900.00		
112	20	bottle	Ink, Epson 003, Magenta, 65 mL			7,070.80		
113	15	bottle	Ink, Epson 003, Magenta, 65 mL			5,325.00		
114	99	bottle	Ink, Epson 003, Magenta, 65 mL			36,853.74		
115	2	bottle	Ink, Epson L5290, 003, Magenta, 65 mL			748.00		
116	20	bottle	Ink, Epson 003, Magenta, 65 mL			7,777.80		
117	3	bottle	Ink, Epson 003, Magenta, 65 mL			1,200.00		
118	8	bottle	Ink, Epson 003, Magenta, 65 mL			4,000.00		
119	3	cart	Ink, Epson 003, Magenta, 65 mL			1,650.00		
120	12	piece	Ink, Epson 003, Yellow 65 mL			3,948.00		
121	10	bottle	Ink, Epson 003, Yellow, 65 mL			4,480.00		
122	8	piece	Ink, Epson 003, Yellow, 65 mL			2,400.00		
123	25	bottle	Ink, Epson 003, Yellow, 65 mL			6,000.00		
124	20	bottle	Ink, Epson 003, Yellow, 65 mL			6,000.00		
125	4	bottle	Ink, Epson 003, Yellow, 65 mL			1,218.00		
126	1	piece	Ink, Epson 003, Yellow, 65 mL			310.00		
127	2	bottle	Ink Refill, Compatible with Epson L3210/ L5290 printer, Yellow- 003			630.00		
128	8	piece	Ink, Epson 003, Yellow, 65 mL			2,560.00		
129	23	piece	Ink, Epson 003, Yellow, 65 mL			7,590.00		
130	49	bottle	Ink, Epson 003, Yellow, 65 mL			17,150.00		
131	20	bottle	Ink, Epson 003, Yellow, 65 mL			7,070.80		
132	15	bottle	Ink, Epson 003, Yellow, 65 mL			5,325.00		
133	100	bottle	Ink, Epson 003, Yellow, 65 mL			37,226.00		
134	2	bottle	Ink, Epson L5290, 003, Yellow, 65 mL			748.00		
135	20	bottle	Ink, Epson 003, Yellow, 65 mL			7,777.80		
136	3	bottle	Ink, Epson 003, Yellow, 65 mL			1,200.00		
137	8	bottle	Ink, Epson 003, Yellow, 65 mL			4,000.00		
138	3	cart	Ink, Epson 003, Yellow, 65 mL			1,650.00		
139	1	bottle	Ink, Epson 008, Black, 127 mL			169.05		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
140	10	bottle	Ink, Epson 008, Black, 127 mL			11,000.00		
143	1	bottle	Ink, Epson 008, Cyan, 70 mL			169.05		
144	6	bottle	Ink, Epson 008, Cyan, 70 mL			6,600.00		
145	1	bottle	Ink, Epson 008, Magenta, 70 mL			169.05		
146	6	bottle	Ink, Epson 008, Magenta, 70 mL			6,600.00		
147	1	bottle	Ink, Epson 008, Yellow, 70 mL			169.05		
148	6	bottle	Ink, Epson 008, Yellow, 70 mL			6,600.00		
149	6	bottle	Ink, Epson C1376664100 (T6641), Black			1,410.00		
150	3	bottle	Ink, Epson C1376664100 (T6641), Black, 70 mL			919.47		
151	15	piece	Ink, Epson, T6641: Genuine w/ Seal & not Refill- Black, 70 mL			5,926.65		
151	13	bottle	Ink, Epson, T6641: Genuine w/ Seal & not Refill- Black, 70 mL			4,335.50		
152	5	bottle	Ink Cartridge, Epson C13T664100 (T6641), Black			1,750.00		
153	4	bottle	Ink, Epson, T6641: Genuine w/ Seal & not Refill- Black, 70 mL			1,600.00		
154	4	bottle	Ink, Epson L120, 664 Black, 70 mL			1,616.00		
155	5	bottle	Ink, Epson L120, 664 Black, 70 mL			2,750.00		
156	3	bottle	Ink, Epson C1376664200 (T6642), Cyan, 70 mL			764.31		
157	5	bottle	Ink, Epson L120, 664 Cyan, 70 mL			1,650.00		
158	6	bottle	Ink, Epson, T6642: Genuine w/ Seal & not Refill- Cyan, 70 mL			2,019.96		
159	6	bottle	Ink, Epson C1376664100 (T6642), Cyan, 70 mL			1,680.00		
160	4	bottle	Ink, Epson L120, 664 Cyan, 70 mL			1,616.00		
161	4	bottle	Ink, Epson L120, 664 Magenta, 70 mL			1,616.00		
162	6	bottle	Ink, Epson C1376664300 (T6643), Magenta			1,410.00		
163	3	bottle	Ink, Epson C1376664300 (T6643), Magenta, 70 mL			764.31		
164	5	bottle	Ink, Epson L120, 664 Magenta, 70 mL			1,650.00		
165	6	bottle	Ink, Epson, T6643: Genuine w/ Seal & not Refill- Magenta, 70 mL			2,019.96		
166	6	bottle	Ink, Epson C1376664300 (T6644), Yellow, 70 mL			1,410.00		
167	3	bottle	Ink, Epson C1376664300 (T6644), Yellow, 70 mL			764.31		
168	5	bottle	Ink, Epson L120, 664 Yellow, 70 mL			1,650.00		
169	6	bottle	Ink, Epson, T6644: Genuine w/ Seal & not Refill- Yellow, 70 mL			2,019.96		
170	4	bottle	Ink, Epson L120, 664 Yellow, 70 mL			1,616.00		
Sublot 3			Supply, and Delivery of Genuine HP Inks and Consumables for Printers			50,236.02		
171	10	bottle	HP GT51 Ink Bottle, Black for HP Deskjet GT Series Printer, 90 mL			5,006.20		
172	8	bottle	HP GT52 Ink Bottle, Cyan for HP Deskjet GT Series Printer, 70 mL			4,032.48		
173	8	bottle	HP GT52 Ink Bottle, Magenta for HP Deskjet GT Series Printer, 70 mL			4,032.48		
174	8	bottle	HP GT52 Ink Bottle, Yellow for HP Deskjet GT Series Printer, 70 mL			4,032.48		
175	4	bottle	HP GT53 for HP 615 Smart Tank, 90 mL Ink Bottle, Black			1,600.00		
176	4	bottle	HP GT53 for HP 615 Smart Tank, 90 mL Ink Bottle, Cyan			1,600.00		
177	4	bottle	HP GT53 for HP 615 Smart Tank, 90 mL Ink Bottle, Magenta			1,600.00		
178	4	bottle	HP GT53 for HP 615 Smart Tank, 90 mL Ink Bottle, Yellow			1,600.00		
179	5	bottle	HP Ink Bottle GT51, Black, 90 mL			2,034.05		
180	5	bottle	HP Ink Bottle GT52, Cyan, 90 mL			1,959.30		
181	5	bottle	HP Ink Bottle GT52, Magenta, 90 mL			1,959.30		
182	5	bottle	HP Ink Bottle GT52, Yellow, 90 mL			1,959.30		
183	3	bottle	HP Smart Tank 615, GT53 XL (135 mL), Color Black, Genuine			1,220.43		
184	1	bottle	HP Smart Tank 615, Printhead, Color: Black (X4E75AA) & Tri color (MOH50AA)			2,600.00		
185	3	bottle	HP GT52 Ink Bottle, Cyan, for HP Deskjet GT Series Printer, 70 mL			1,500.00		
186	3	bottle	HP GT52 Ink Bottle, Magenta, for HP DeskJet GT Series Printer, 70 mL			1,500.00		
187	3	bottle	HP GT52 Ink Bottle, Yellow, for HP DeskJet GT Series Printer, 70 mL			1,500.00		
188	5	bottle	HP GT53 Ink Bottle, Black, 90 mL			2,600.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
189	2	tube	TONER CARTRIDGE, HP MFP M42623 dn, Black Laser Jet (Docu Centre S2011/S2320/S2520/S2110/AP2150)			8,000.00		
Sublot 4			Supply, and Delivery of Genuine RISO Inks and Consumables			22,500.00		
190	5	box	RISO INK NET: 600 mL Used for: Bps-150/250/350			7,500.00		
191	5	box	RISO MASTER Used for: Bps-150/250/350 2 rolls/box			15,000.00		
Sublot 5			Supply, and Delivery of Genuine CANON Inks and Consumables for Printers			17,880.00		
192	2	bottle	Canon Black G4010			1,160.00		
193	8	set	Ink for CANON G2010 Printer (Bk, C, M, Y) Genuine Ink			16,720.00		
			*****Nothing Follows*****					
			*Inks and Toners must have expiry dates of at least two years upon delivery.					
			TOTAL			₱1,010,156.53		

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.