



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 421

Name of Business : \_\_\_\_\_

DATE: FEB 26 2026

Address: \_\_\_\_\_

P.R. NO. : 2026-02-BTI-59 .

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 274,100.00

FUND SOURCE: BT

The Benguet State University through its Bids and Awards Committee will undertake SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 45 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of March 6, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: / a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**JOSEL M. FLORENTIN**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **BSU FOOD PROCESSING CENTER**

| Item No.            | Qty   | Unit  | Item<br>(Packaging Materials)  | Technical Specifications<br>(Brand and Model) |               | ABC               | Unit Cost | Total Cost |
|---------------------|-------|-------|--|---|---------------|-------------------|-----------|------------|
|                     |       |       |  | COMPLY  | COUNTER OFFER |                   |           |            |
| 1                   | 15000 | pcs   | PE Plastic Packaging with ube print ; size: 6" x 8" x 0019(thickness) ; food grade (see attached design) |   |               | 97,500.00         |           |            |
| 2                   | 500   | pcs   | Pastry box with window, 6.75"x5"x1.5"; see attached sample   |   |               | 5,000.00          |           |            |
| 3                   | 500   | pcs   | Pastry box with window, 7 3/8" x 3.5" x 2.75"; see attached sample                                       |   |               | 5,000.00          |           |            |
| 4                   | 300   | packs | Plastic Cookie/Polvoron Packaging, 180's; see attached sample  |   |               | 36,000.00         |           |            |
| 5                   | 250   | cases | M7101 Glass Jars, 12 oz, round, 58mm; 24/case; see attached sample                                       |   |               | 130,000.00        |           |            |
| 6                   | 10    | packs | Aluminum Foil Wrapper, Gold color, 8cm x 8cm, 100pcs; see attached sample                                |   |               | 600.00            |           |            |
| <b>TOTAL</b>        |       |       |  |   |               | <u>274,100.00</u> |           |            |
| <b>XXXXXXXXXXXX</b> |       |       |  |   |               |                   |           |            |

Counter offers:

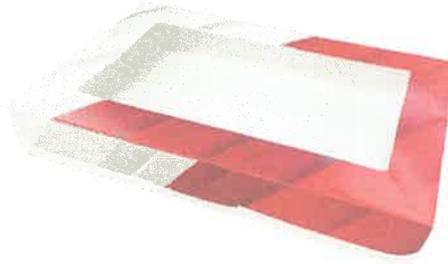
Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.



**\*limited special window design  
exclusive to 7 3/8" x 3.5" x 2.75" Loaf Box**

