



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 351
 DATE: FEB 16 2026
 P.R. NO. : 2026-01-GAA-167; 2026-01-GAA-265; 2026-01-GAA-246; 2026-01-GAA-96; 2026-01-GAA-226; 2026-01-GAA-170; 2026-01-GAA-93; 2026-01-GAA-326; 2026-01-GAA-352; 2026-01-GAA-382; 2026-01-GAA-391; 2026-01-GAA-360; 2026-01-GAA-419; 2026-01-GAA-322; 2026-01-GAA-464; 2026-01-GAA-307; 2026-01-GAA-298; 2026-01-GAA-325; 2026-01-GAA-402; 2026-01-GAA-335; 2026-01-GAA-490; 2026-01-GAA-389
 ABC: Php. 880,020.00
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Feb. 24, 2026. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **UBS; UPAO; ACCOUNTING; GAD; ISRD; BIDECE; PMO; CSAC; REPO; CTE; CHK; FSRIC; CNAS; NPRCRT; CIS; ROA; CA; REC; ATBI/IC; CAH**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	4	unit	Office Chair - 38" height, Mesh Back, Metal Leg, adjustable height			11,200.00		
2	3	unit	Adaptable Ergonomic Chair - adjustable lumbar support, headrest and armrest, reclining 90-145 degree, cushioned seat and backrest, weight capacity: 120 kg and up			24,000.00		
3	3	unit	Office Chair - high-back leatherette, color:black, 360° swivel, chrome back base, with headrest and armrest, adjustable gaslift			21,000.00		
4	1	unit	Office Chair - with Headrest and armrest, Adjustable gaslift, Materials: Mesh, Color Black and Fabric Seat with castor wheels ; Arm to Arm: 577mm (min) ; Total Depth from Wall: 610mm (mins) ; Backrest width: 445mm (min)			5,115.00		
5	1	unit	Office Chair - high-back leatherette, color:black, 360° swivel, chrome back base, with headrest and armrest, adjustable gaslift			7,000.00		
6	1	unit	Office Chair - mesh back and fabric seat, with headrest and armrest, adjustable gaslift, chrome base			10,000.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
7	5	unit	Ergonomic Chair - PU Leather Chair Material with attached pillow, 360° Swivel, Leaning Backrest up to 135° Tilt, 200kg weight capacity, Chair Height is Max 131cm that is adjustable up to 10cm, Seat width- 54 cm, adjustable armrest height up to 9cm, Base: 350mm Nylon Five Star, Gaslift: 120mm Class 3 Gas Lift, Wheels: Double Color PU, Armrest Height: 60-77cm, Net Weight: 20.5Kg, Gross Weight: 24Kg			30,000.00		
8	5	unit	Office Chair - ergonomic chair conference chair gaming chair high comfortable mesh office chair			18,995.00		
9	15	unit	Office Chair - ergonomic with posture support, adjustable seat height, pneumatic or gas lift, swivel, 230 degrees with armrest, automatic tension, tilt tension support, weight capacity: 150 kg, warranty for at least 1-3 years			75,000.00		
10	5	unit	Executive Chair - 360 degrees swivel, pneumatic height adjustment, leather, color:black			30,000.00		
11	4	unit	Office Chair - blaise plastic low back			12,000.00		
12	4	pc	Computer Chair - backrest ergonomic design fit the human body; with curve design; nylon armrest design (skin-friendly); Upgrade high elastic sponge; 3D Comfort Backrest; High-quality PU leather does not heat up and has good heat dissipation; Nylon feet: load-bearing 130KG; Steel feet: load-bearing 150KG; High-quality explosion-proof gas rod; Thick explosion-proof chassis, safety protection, stable and strong; Quiet roller skating, no damage to the floor			35,200.00		
13	1	unit	Folding Table - heavy duty, 4ft/fold in half table, white, steel residential foldable table			3,500.00		
14	4	unit	White Board - 48"x72" with frame, Magnetic, wall type			22,000.00		
15	3	unit	White Board - 48"x72" with frame, Magnetic, with stand and wheels			36,000.00		
16	1	unit	Trolley - 3 layered, heavy duty plastic blue, dimensions: 34.5 x 24 x 44 in			15,000.00		
17	1	unit	Filing Cabinet - Steel, 4 layers vertical, materials: steel metal, thickness: 18-20 gauge, dimension: width: 15-18 in, height: 52-54 in			15,000.00		
18	1	unit	Filing Cabinet - steel, lateral filing cabinet; 4 Drawers, durable, with lock, drawer paper size: up to Legal Steel Cabinet, Color Gray			15,000.00		
19	10	unit	Filing Cabinet - steel, vertical, steel, 4 drawers, gauge 21, with divider and central lock, finish: powder coat			80,000.00		
20	10	unit	Filing Cabinet - steel, vertical, 4 drawers, g21, with divider & central lock, color: beige or off white, finish: powder coat			130,000.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
21	1	unit	Filing Cabinet - 4 layers vertical, materials: steel metal, thickness: gauge 24, dimension: width: 15-18 in, height: 52-54 in, color green or gray			15,000.00		
22	3	unit	Filing Cabinet - vertical, steel, 4 drawers, gauge 21, with divider and central lock, finish: powder coat			45,000.00		
23	60	unit	Monobloc Chair - with arm rest and book tray, beige, dimension: H:77 cm, W: 48 cm, L: 43 cm, Seat height: 43 cm, Weight: 60 kgs			90,000.00		
24	10	unit	Monobloc Chair - 100kg weight capacity, 100 % plastic resin, 46cm (L) x 39 cm (W) X 78 cm (H)			5,500.00		
25	10	unit	Monobloc Chair - white, Width: 375 mm Depth: 330 mm, Front Legs Distance: 355 mm, Side Legs Distance Left: 378 mm, Side Legs Distance Right: 378 mm, Back Legs Distance: 210 mm, Back Rest Height: 779 mm, Seat Back Height: 405 mm, Seat Height: 376 mm, Gross Weight: 2.25 kg			5,510.00		
26	60	unit	Monobloc Chair - with armrest and writing board, green (55 pcs for right handed & 5 pcs for left handed)			102,000.00		
27	15	unit	Monobloc Chair - w/ arm rest and writing board, dimension atleast: back rest: 710 mm; seat height: 380mm; seat depth: 403mm; seat width: 370mm; writing board height: 614mm; writing board depth: 617mm, writing board width: 250 mm, color: cream			21,000.00		
			XXXXXXXXXX			880,020.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022