



REQUEST FOR QUOTATION (RFQ) (ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 557

Name of Business : _____ DATE: MAR 23 2025

Address: _____ P.R. NO. : 2026-01-GAA-115'

Email address: _____ Telephone No. _____ ABC: Php. 234,000.00 '

FUND SOURCE: GA

The Benguet State University through its Bids and Awards Committee will undertake SVP
_____ for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 45 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 Pm of March 30, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: / a) line item; _____ b) lot; _____ c) sub-lot _____
- Business Permit Number : _____ date of issue: _____ place of issue: _____
(If renewal of Business Permit is still on process, please indicate OR No: _____ date of _____)
- * PhilGEPS Registration Number: _____

College/Dept./Office: **UPAO**

JOSEL M. FLORENTIN
Chairperson, BAQ (Goods & Services)

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
			BSU LEIS Lace: 50 inches length and 2 inches wide, ethnic cloth (color green,yellow,black,white) ;BSU Logo laser-engraved on a bamboo circle; Diameter: 4 inches ; Thickness: 1 cm *Must provide sample before final and mass production; see attached design			234,000.00		
			xxxxxxx					

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

