



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperativel Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 713
 DATE: APR 29 2026
 P.R. NO. : 2026-GAA
462,487,274,433,371,247,275,453,418,498,293,387
 ABC: Php. 772,093.44
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 45 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of May 7, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; _____ b) lot; ✓ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 _____(If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: VARIOUS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	lot	Supply and Delivery of Laptop Computer			P 98,900.00		
1.1	2	unit	15.6" LAPTOP with the MINIMUM specifications: Processor: 6cores 12Mb cache, must be in the latest or 2 generation / series lower than the latest product; RAM: 16Gb; Storage: 512SSD/M2; Accessories: Bag, Charger, wireless mouse, universal socket adapter, LAN / video, must provide adaptor LAN if not built in within the unit; LICENSESS not counterfeit; installed operating system Windows 11 to be compatible to BSU application software with OEM box / if bundled must have a licensed activation key; Installed Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with OEM box / if bundled must have a licensed activation key; must provide USB recovery disk; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;					
2	1	lot	Supply and Delivery of Desktop Computers			P 196,417.12		
2.1	2	Unit	24" DESKTOP PC (All-in-one) with the MINIMUM specifications: Processor: 6cores 10Mb cache, must be in the latest or 2 generation / series lower than the latest product; RAM: 8Gb; Storage: 512 M.2 SSD; Monitor: 24" FHD; Wireless ready: 802.11 ac/a/b/g/n; Bluetooth; built in speaker, Integrated 5.0 MP Full HD high-sense webcam with 2 stereo microphones; OEM USB optical mouse and keyboard; 500w AVR; must provide USB recovery disk, LICENSES not counterfeit; installed operating system Windows 11 to be compatible to BSU application software with OEM box / if bundled must have a licensed activation key; Installed Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with OEM box / if bundled must have a licensed activation key; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;			P 99,998.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
2.2	1	Unit	DESKTOP PC (complete set) with the MINIMUM specifications: System unit: Processor: 4cores 12Mb cache, must be in the latest or 2 generation/ series lower than the latest product; Motherboard: must be compatible to the aforementioned processor with SLV; RAM: 16Gb; Storage: 1Tb NVME PCIe 3.0 SSD; power supply: 750W true rated with 80+ bronze rated or higher power supply; Monitor: 24" FHD"; Wireless Dual-Band Network Card: 802.11 ac/a/b/g/n (Wi-Fi 5) or higher; Accessories: ATX casing with transparent side panel with cable management; USB optical mouse and keyboard; 500W AVR; USB powered speaker; must provide USB recovery disk; LICENSES not counterfeit; installed operating system Windows 11 to be compatible to BSU application software with OEM box; installed Office Suite (perpetual); has at least: word processor, spreadsheet, presentation, with OEM box; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;			P	48,419.12	
2.3	1	Unit	DESKTOP PC (complete set) with the MINIMUM specifications: System unit: Processor: 4cores 12Mb cache, must be in the latest or 2 generation / series lower than the latest product; Motherboard: must be compatible to the aforementioned processor with SLV; RAM: 16Gb; Storage: 512Gb NVME PCIe 3.0 SSD; power supply: 500W true rated with 80+ bronze rated or higher power supply; IPS Monitor: 24"; dual band Wireless LAN card:802.11 ac/a/b/g/n; Accessories: ATX casing with transparent side panel with cable management; USB optical mouse and keyboard; 500w AVR; USB powered speaker; must provide USB recovery disk;LICENSES not counterfeit; installed operating system Windows 11 to be compatible to BSU application software with OEM box; Office Suite (perpetual); has at least: word processor, spreadsheet, presentation with OEM box; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;			P	48,000.00	
3	1 lot		Supply and Delivery of Printers			P	193,488.00	
3.1	3	unit	Colored Printer with minimum specification: Condition: Brand new; Print Type: Prin Max res:720 x720 dpi; Print Direction: Bi-directional, Uni-directional; Print Speed ISO A4 Simplex (Black/Colour): 9ipm/4ipm; Interface: USB			P	22,500.00	
3.2	1	unit	COLORED PRINTER With minimum specification: Printer type: Print, Scan, and Copy; Condition: Brand new; Print Technology: CIS; Copying: Maximum Copies from Standalone:30 copies; Maximum Copy Resolution: 600 x 600 dpi; Scanning: Optical Resolution: 1200 x 2400 dpi; Print Speed: Simplex (Black / Colour):Simplex: Up to 15.0 ipm / 8.0 ipm; Draft, A4 (Black / Colour): Up to 33.0 ppm / 20.0 ppm; Warranty: 1 year or 50,000 pages, whichever comes first			P	15,000.00	
3.3	1	unit	PRINTER, with maximum specification: Brand new; PRINT; with ADF; Max Res: 4800x 1200 dpi; ADF Capacity: 30 sheets; COPY: Max copy size: Legal; Max copies: 99; Copy Res: 600 x 600 dpi, A4 Simplex Flatbed (Black / Colour): Up to 10.8 / 5.5 ipm or equivalent; A4 Simplex ADF (Black / Colour): Up to 60 sec / 82 sec; interface: USB, Wifi4, Wifi Direct, TCP, SNMP, DHCP; Control panel: 1.0" Colour LCD Screen			P	17,000.00	
3.4	1	unit	COLORED PRINTER (copy / scan up to A4 size only) With minimum specifications: Printer type: Print, Scan, and Copy; Condition: Brand New; Print Technology: CIS; Copying: Maximum Copies From Standalone: 30 copies; Maximum Copy Resolution: 600 x 600 dpi; Scanning: Optical Resolution: 1200 x 2400 dpi; print speed: Simplex (Black / Colour): Simplex: Up to 15.0 ipmm / 8.0 ipm; Draft A4 (Black / Colour): Up to 33. 0 ppm / 20.0 ppm; Warranty: 1 year or 50,000 pages, whichever comes first			P	15,000.00	
3.5	4	unit	COLORED PRINTER with minimum specifications: Condition: Brand new; PRINT: single function Print; eco tank; Max Res: 720 x 720 dpi; Print Direction: Bi-directional, Uni-directional; Print Speed ISO A4 Simplex (Black/Color): 9ipm/4ipm; supports paper sizes: A4, Letter, and Legal (8.5 x 14"); Interface: USB; ink yields: (Black/Color): 4,500 / 7,500 pages for each color (cyan, magenta, yellow); with warranty or 20,000 pages, whichever comes first.			P	30,000.00	

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
3.6	1	unit	A3 COLORED PRINTER ALL IN ONE WITH ADF (copy / scan up to A3) with minimum specifications: Condition: Brand New; Type: Color, All-in-one with ADF and automatic 2 sided color printing (duplex); ADF – scan/copy/fax; Print Technology: CIS Connectivit; print up to A3 and copy / scan up to A3; A4 print speed up to 22 ipm (Black)/ 20 ipm (Color), at least with Wi-Fi, AirPrint, Mopria, WiFi Direct, LAN, USB 2.0, Auto 2-sided (Duplex) printing, 50 sheets Auto Document Feeder (ADF), 2.7" Color LCD touchscreen Full ink bottles included. Yield up to 6500/5000 pages (black/color), 1 year or 100,000 pages whichever comes first. included: one full (1) set of ink bottles 1-year warranty or 30,000 pages, whichever comes first			P	49,990.00	
3.7	2	unit	COLORED PRINTER with minimum specifications: Condition: Brand new, PRINT: single function Print; eco tank; Max Res: 720 x 720 dpi; Print Direction: Bi-directional, Uni-directional; Print Speed ISO A4 Simplex (Black/Color): 9ipm/4ipm; supports paper sizes: A4, Letter, and Legal (8.5 x 14"); Interface: USB; ink yields: (Black/Color): 4,500 / 7,500 pages for each color (cyan, magenta, yellow); with warranty or 20,000 pages, whichever comes first.			P	27,998.00	
3.8	1	unit	Printer: with minimum specifications: Condition: Brand new; PRINT: Type: AIO with ADF; Max Res: 4800x 1200 dpi; ADF Capacity: 30 sheets; COPY: Max copy size: Legal; Max copies: 99; Copy Res: 600 x 600 dpi; A4 Simplex Flatbed (Black / Colour): Up to 10.8 / 5.5 ipm or equivalent; A4 Simplex ADF (Black / Colour): Up to 60 sec / 82 sec; Interface: USB, WiFi 4, Wifi Direct, TCP, SNMP, DHCP; Control panel: 1.0" Colour LCD Screen			P	16,000.00	
4	1	lot	Supply and Delivery of Semi-expendable Supplies			P	283,288.32	
4.1	1	unit	Monitor: 27" ; vesa mount ready; Max Resolution: 1920 x 1080; 60Hz response time; NOTE: all items are brand new and indicated make/brand of must have existed in the market good records in the past 5 years;			P	10,000.00	
4.2	6	set	Multimedia projector and accessories with the minimum specifications: at least 3,800 Lumens; 12,000h durability (economy model), SVGA at least 800 x 600 resolution, USB interface: USB type A: 1, type B: 1; HDMI in; VGA in; Composite: RCA-1, Audio Input: 2 RCA, with white screen tripod type			P	210,000.00	
4.3	1	lot	Supply and Delivery of Semi-Expendable IT Equipment for BSU-UPAO			P	63,288.32	
breakdown :								
	1	set	Upgrade Studio Recording Microphone with Isolation Shield and Pop Filter - Music Condenser Mic for Podcasting, Singing, Home Studio - Sound for PC, Laptop, Smartphone					
	1	pc	Wireless Micro Ultra- Compact Microphone with minimum specifications: 2 person interviews, Vlogs & Podcasts 2 x Mini Clip-On Transmitters ,Built-in Omnidirectional Microphones Lighting Plug-In Receiver Easy Setup with Automatic Pairing Intelligent GainAssist Technology 328' Range 7 - Hr Rechargeable Batteries Charging Case, Windscreens, USB Cable					
	1	unit	Mirrorless Camera with 18-45mm Kit with minimum specifications: 24.2MP APS-C CMOS Sensor DIGIC X Image Processor UHD 4K 30p Video Recording Dual Pixel CMOS AF II with 651 Points 2.36m-Dot Vari-Angle Touchscreen 15 fps Electronic Shutter Movie for Close-up Demons Mode Vertical Movie Mode RF-S 18-45mm f/4, 5-6.3 IS STM Lens.					
TOTAL							772,093.44	

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

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