Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

BAGONG PILIPINAS

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/
Name of Business : _____
Address: _____
Email addres: _____ Telephone No. _____

QUOTATION NO. 1668
DATE: SEP 24 2026
P.R. NO. : 2026-09-IGF-680
ABC: Php. 360,000.00
FUND SOURCE: IGF -FHE DEFICIENCY (MEDICAL /DENTAL FEE)

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within **30** calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of **45** calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 pm of Oct. 5, 2026. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
7. The item/s shall be procured by: ✓ **a) line item; _____ b) lot; _____ c) sub-lot**
8. Business Permit Number : _____, date of issue: _____, place of issue: _____,(If renewal of Business Permit is still on process, please indicate OR No:_____, date of OR : _____ for the payment of renewal).
9. * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: UHS-MEDICAL CLINIC

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
V. CAPITAL OUTLAY : A. Equipment						-		
1	3	Unit	DESKTOP PC (complete set); with the MINIMUM specifications: System unit: Processor: 6cores 12Mb cache, must be in the latest or 2 generation / series lower than the latest product; Motherboard: must be compatible to the aforementioned processor with SLV; RAM: 16Gb; Storage: 512GB M.2 SSD + 1Tb HDD; Video card 4Gb; power supply: 650W true rated with 80+ bronze rated or higher power supply; Monitor: 24" FHD; Wifi4; Accessories: ATX casing; note: a. Warranty: 1 year			180,000.00		
2	3	Unit	15.6" LAPTOP "with the MINIMUM specifications: Processor: 8cores 12Mb cache, must be in the latest or 1 generation / series lower than the latest product; RAM: 16Gb; Storage: 512 GB SSD; Accessories: Bag, 45W Charger, wireless mouse, universal socket adapter; LICENSES not counterfeit: a. Platform: installed with at least Microsoft Windows 11 operating system to be compatible to BSU application software with installation/recovery disk; b. Office Suite (perpetual) has at least: word processor, spreadsheet, presentation; Warranty: 1 year "			180,000.00		
			OVERALL TOTAL			₱ 360,000.00		
			XXXXXXXXXX					

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

_____
Signature over Printed Name

_____
Date and Time of Receipt of RFQ

** Not a ground for disqualification for failure to indicate but required as a condition for award.*

Revised: 9/19/2022