Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

BAGONG PILIPINAS

REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency:_____
Name of Business :_____
Address:_____
Email addres: _____Telephone No. _____

QUOTATION NO.: 1881
DATE: OCT 20 2026
P.R. NO. : 2026-09-IGF-699
ABC: Php.: 304,226.77
FUND SOURCE: IGF

The Benguet State University through its Bids and Awards Committee will undertake ***Small Value Procurement*** *for the item/s listed below under the following terms and conditions:*

1. All entries must be written legibly and accurately.
2. Delivery period is within __45__calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of __45__ calendar days.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
6. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
7. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotation, the Benguet State University shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning bidder in accordance with GPPB Resolution No. 04-2026.
8. The Benguet State University may cancel or terminate the contract at any time under any of the grounds provided under RA No. 12009.
9. Deadline of submission of quotation is on or before 5:00 PM of OCT. 27, 2026. **Offers shall be submitted in sealed or open quotation in person to the Procurement Management Office, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
10. The item/s shall be procured by: **a) line item; ✓ b) lot; _____ c) sub-lot; _____**
11. **Documentary requirements to be submitted with this RFQ:**

a. ☐Mayor's Permit / Business Permit
b. ☐Latest Income / Business Tax Return **(if the total ABC is above Php 500,000.00)**
c. ☐Duly Notarized Omnibus Sworn Statement under RA 12009 **(shall the bidder opt to submit quotations for multiple lots with a combined Approved Budget for the Contract (ABC) exceeding Php.50,000.00, or for a single lot with an ABC exceeding Php.50,000.00, the submission of the Omnibus Sworn Statement (OSS) shall be required)**
d. ☐PhilGEPS Registration Certificate / PhilGEPS Registration No.:_____
e. ☐Certificate of Exclusivity, patents, trade secrets, or copyrights (for Direct Contracting)
f. ☐Professional license (for Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: CA

	Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
					COMPLY	COUNTER OFFER			
				LABORATORY SUPPLIES					
				1. CHEMICALS AND REAGENTS					
	1	4	bottles	AGAR POWDER- Bacteriological Grade, 500 g per bottle			30,000.00		
	2	2	bottles	NUTRIENT AGAR POWDER, 500g per bottle			16,320.00		
	3	2	carboy	DENATURED ALCOHOL- (20 LITER OR 5.3 GALLON) CARBOY, LABORATORY REAGENT GRADE			16,800.00		
	4	2	carboy	95% ethyl alcohol (ethanol), 20 liter or (5.3 gallon) CARBOY, LABORATORY REAGENT/GRADE			19,200.00		
	5	1	liter	0.1M PBS (Phosphate Buffer Saline), pH 7.4 (10X) @ 1 liter per bottle			5,500.00		
	6	1	liter	1M TRIS HCLBUFFER, Ph 8.00 @ 1 liter ber bottle			5,500.00		
	7	1	bottle	EDTA (ETHYLENE DIAMINETETRAACETIC ACID DISOSDIUM salt dihydrate @ 500g per bottle			2,000.00		
	8	1	bottles	ISOPROPHYL LABORATORY GRADE @ 1000ML PER BOTTLE			2,000.00		
	9	10	gallons	RUBBING ALCOHOL, 70% Isopropyl alcohol @1 galoon or 3.78 liter			7,080.00		
	10	2	bottle	Sodium Hydroxide, 500g/bottle			3,729.22		

	11	2	bottle	Boric Acid, 500g/bottle			4,452.80		
	12	2	kg	Paraffin Wax, 1 kg			500.00		
	13	2	bottle	Bacteriological Agar, Dehydrated Culture Growing Media, 500g			21,137.00		
	14	6	bottle	Potassium chloride, 500g/bottle			14,976.00		
	15	1	bottle	Stannous chloride, 500g/bottle			8,050.00		
	17	1	bottle	Ortho-Phosphoric acid, 85%, 2.5L/bottle			2,500.00		
				2. GLASSWARES, APPARATUS, AND SUPPLY					
	18	100	pair	PETRI PLATES, GLASS with cover, 100mm X 15mm			33,000.00		
	19	100	pcs	TEST TUBES, GLASS, 18mm x 150mm			25,000.00		
	20	10	pcs	L-SHAPE SPREADER, GLASS 200mm X 50nn			1,500.00		
	21	15	pcs	125 ml Erlenmeyer Flask			6,000.00		
	22	15	pcs	250 ml Erlenmeyer Flask			4,500.00		
	23	15	pcs	50 ml Erlenmeyer Flask			4,275.00		
	24	5	pcs	1000 ml Erlenmeyer Flask			2,975.00		
	25	5	pcs	25 ml graduated pipette, glass, calibrated			1,500.00		
	26	5	pcs	10 ml graduated pipette, glass, calibrated			3,000.00		
	27	5	pcs	5 ml graduated pipette, glass, calibrated			1,150.00		
	28	5	pcs	1 ml graduated pipette, glass, calibrated			1,050.00		
	29	2	pcs	1 L beaker, glass			1,800.00		
	30	3	pcs	50 ml beaker, glass			900.00		
	31	3	pcs	100 ml beaker, glass			1,050.00		
	32	5	pack	Falcon Centrifuge tubes, 15ml, 20pieces/pack			2,000.00		
	33	1	pcs	Standard Test Sieve, 8" Diamater, Mesh No. 10, 2 mm, Brass, Stainless Steel Wire Mesh			5,000.00		
	34	1	pcs	Standard Test Sieve, 8" Diamater, Mesh No. 20, 1 mm, Brass, Stainless Steel Wire Mesh			5,000.00		
	35	1	pcs	Standard Test Sieve, 8" Diamater, Mesh No. 40, 0.5 mm, Brass, Stainless Steel Wire Mesh			5,000.00		
	36	1	pcs	Standard Test Sieve, 8" Diamater, Mesh No. 80, 0.2 mm, Brass, Stainless Steel Wire Mesh			5,000.00		
	37	5	pcs	1000 ml Plastic Graduated Cylinder, Transparent			2,500.00		
	38	1	unit	Glass thermometer, temperature gauage 100 celcius, 30 cm length			1,000.00		
	39	5	box	Surgical gloves, Large, 100 pcs/ box			2,783.00		
	40	5	box	Surgical mask, 3 ply, 100pcs/box			1,391.50		
	41	3	unit	Digital Scale Portable Mini Scale, minimum weighing: 0.006g, maximum weighing: 100g, Accuracy: 0.001 g, Unit: g, oz, zot, dwt, ct, gn, with protective cover			3,447.00		

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	42	50	box	Whatman Laboratory Filter Paper 610 x 610 mm, Grade 91			5,000.00		
	43	5	box	Whatman Filter Paper No. 1, Diamter 125 mm, 100Circles/box			8,500.00		
	44	5	pcs	Inoculating wire loop, microbiology, metal			960.25		
	45	20	pair	Glass Petri dish, high temperature resistant high borosilicate glass Petri dish; 90x16mm, with lid			9,200.00		
						TOTAL	**304,226.77**		
							Note: Kindly indicate unit price per item.		
	*****Nothing Follows*****								

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

_____ Signature over Printed Name

_____ Date and Time of Receipt of RFQ

Revised: September 2026

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