

Benguet State University Indicative Annual Procurement Plan for FY 2025 (National Expenditure Program)

	Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/ Project)
						Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Infrastructure Projects														
1	5021304099	Installation of Perimeter Fence	PMU	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	2,000,000.00	2,000,000.00	-	
2	5021304099	Repair of Academic Buildings and other Physical Facilities	PMU	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	7,000,000.00	7,000,000.00	-	
II. Vehicle Outlay														
3	5060406001	Passenger Van	Motorpool	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	7,950,000.00		7,950,000.00	
4	5060406099	Farm Tractor	CA	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	1,200,000.00		1,200,000.00	
5	5060406099	Hand Tractor	CA	No	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	300,000.00		300,000.00	
III. Equipment Outlay														
6	5060405002	Office Equipment and Other Machineries	All Sectors	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	4,000,000.00		4,000,000.00	
7	5060602000	Enrollment System	All Sectors	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	10,000,000.00		10,000,000.00	
8	5060405002	Office Equipment and Other Machineries	All Sectors	No	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	1,500,000.00		1,500,000.00	
9	5060405003	Office Equipment and Other Machineries	Buguias Campus	No	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	1,000,000.00		1,000,000.00	

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						Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10	5060405003	Office Equipment and Other Machineries	Bokod Campus	No	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	1,000,000.00		1,000,000.00	
11	5060405002	Office Equipment and Other Machineries	All Sectors	No	NP-53.9 - Small Value Procurement	May	N/A	June	June	GoP	1,000,000.00		1,000,000.00	
12	5060405002	Office Equipment and Other Machineries***	All Sectors	No	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	500,000.00		500,000.00	
IV. Maintenance and Other Operating Expenses														
A. Supplies and Materials														
13	5020310000	Agricultural Supplies and Materials	All Sectors	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	1,500,000.00	1,500,000.00	-	
14	5020399000	Janitorial Supplies and Materials	All Sectors	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	1,000,000.00	1,000,000.00	-	
15	5020321002	Semi-Expendable Machinery and Equipment - Office Equipment	All Sector	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	1,000,000.00	1,000,000.00	-	
16	5020321003	Semi-Expendable Machinery and Equipment - Information Technology Equipment	All Sectors	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	1,500,000.00	1,500,000.00	-	
17	5020399000	Cultural and Sports Uniform	All Sectors	No	Competitive Bidding	April	April	May	May	GoP	1,320,000.00	1,320,000.00	-	for all employees
18	5020301000	Office Supplies not available at PS DBM	All sectors	No	Shopping	January - December	N/A	January - December	January - December	GoP	3,208,459.51	3,208,459.51	-	
19	5020302000	Check Books	GASS, Bokod Campus, Buguias Campus	No	Direct Contracting	January - December	N/A	January - December	January - December	GoP	58,200.00	58,200.00	-	
20	5020399000	Supplies and Materials for emergencies and unforeseen Contingency	All sector	No	NP-53.2 Emergency Cases	N/A	N/A	January - December	January - December	GoP	1,000,000.00	1,000,000.00	-	
21	5020301000	Office Supplies - Common Use	All sector	No	NP-53.5 Agency-to-Agency	N/A	N/A	January - December	January - December	GoP	2,780,154.70	2,780,154.70	-	

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						Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
22	5020302000	Printing of Official Receipts, Cash Tickets and Other Accountable Forms	All Sectors	No	NP-53.5 Agency-to-Agency	N/A	N/A	January - December	January - December	GoP	1,626,966.00	1,626,966.00	-	
23	5020302000	Printing of Official Receipt	Bokod Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	10,000.00	10,000.00	-	
24	5020399000	Supplies and Materials during University Charter Day Celebration	All Sector	No	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	685,000.00	685,000.00	-	
25	5020399000	Garments Supplies and Materials	All Sector	No	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	116,762.80	116,762.80	-	
26	5020399000	Kitchen Utensils and Appliances	All sector	No	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	128,239.39	128,239.39	-	
27	5020322001	Semi- Expendable Furnitures and Fixtures	All Sectors	Yes	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	681,946.00	681,946.00	-	
28	5020321003	Semi-Expendable Machinery and Equipment - Information Technology Equipment	All sector	No	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	1,081,442.00	1,081,442.00	-	
29	5020321002	Semi-Expendable Machinery and Equipment - Office Equipment	All sector	No	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	621,801.36	621,801.36	-	
30	5020321004	Semi-Expendable Machinery and Equipment - Agricultural and Forestry	All sector	No	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	316,704.50	316,704.50	-	
31	5020321013	Semi-Expendable Machinery and Equipment - Laboratory Equipment	All sector	No	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	371,883.00	371,883.00	-	
32	5020321009	Semi-Expendable Machinery and Equipment - Security Equipment	GASS , Buguias Campus	No	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	35,150.00	35,150.00	-	
33	5020399000	Janitorial Supplies and Materials	All Sector	No	NP-53.9 - Small Value Procurement	June	N/A	July	July	GoP	1,113,253.25	1,113,253.25	-	
34	5020399000	Supplies and Materials for University Foundation Day Celebration	All Sector	No	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	1,315,000.00	1,315,000.00	-	

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						Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
35	5020399000	Supplies and Materials for PRAISE Everlasting Awards	All Sector	No	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	500,000.00	500,000.00	-	
36	5020310000	Agricultural Supplies and Materials	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	2,097,000.00	2,097,000.00	-	
37	50205020000	Cell Cards for Mobile Phones	All Sectors	No	NP-53.9 - Small Value Procurement	January- December	N/A	January-December	January-December	GoP	1,069,080.00	1,069,080.00	-	
38	5020301000	Information Technology (IT) Supplies	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	657,725.00	657,725.00	-	
39	5020301000	Inks and toners of printer	All sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,580,322.44	1,580,322.44	-	
40	5020301000	Inks, Toners and Consumables of Photocopier	All sector	No	NP-53.9 - Small Value Procurement	January- December	N/A	January-December	January-December	GoP	3,524,198.02	3,524,198.02	-	
41	5029999000	LPG refill	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	166,150.00	166,150.00	-	
42	5020308000	Laboratory Supplies	All Sector	No	NP-53.9 - Small Value Procurement	January- December	January-December	January-December	January-December	GoP	614,188.76	614,188.76	-	
43	5020201000	Meals and Snacks during Inset Seminars	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	2,640,520.00	2,640,520.00	-	
44	5029903000	Meals and Snacks during University Activities, Events, Meetings	All sector	No	NP-53.9 - Small Value Procurement	January- December	N/A	January-December	January-December	GoP	2,970,060.00	2,970,060.00	-	
45	5020308000	Medical Supplies	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	909,511.24	909,511.24	-	
46	5020301000	Office Supplies not available at PS DBM	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	500,000.00	500,000.00	-	
47	5029903000	Other Supplies (Representation)	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,012,000.00	1,012,000.00	-	
48	5020399000	Packaging Materials	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	19,040.00	19,040.00	-	

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49	5020399000	Plaques, Medals and Trophies	Bokod Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	21,800.00	21,800.00	-	
50	5020399000	Raw Materials	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	155,001.00	155,001.00	-	
51	5029999099	Sports Supplies and Equipment	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	462,600.00	462,600.00	-	
52	5029999099	Supplies for Sports Activities	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	591,750.00	591,750.00	-	
53	5021199000	Supplies and Materials for COA	COA	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	253,687.80	253,687.80	-	
54	5020399000	Supplies and Materials for University Activities including Inset Trainings	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	368,002.11	368,002.11	-	
55	5029999099	Supplies and Materials for GAD PAPS	GAD	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	180,000.00	180,000.00	-	
56	5029903000	Supplies and Materials for the Capacity Development of Futures thinking and Strategic Foresight ***	All sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	500,000.00	500,000.00	-	
57	5020399000	Supplies and Materials for Operation ***	All sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	3,000,000.00	3,000,000.00	-	
58	5029999099	Supplies for the Maintenance of Lactation Station and Child Minding Station	GAD	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	270,000.00	270,000.00	-	
59	5020311001	Textbooks and Instructional Materials, including subscription of ebooks and other instructional materials	All Sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	1,000,000.00	1,000,000.00	-	
60	5020311001	Textbooks and Instructional Materials	Bokod Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	50,000.00	50,000.00	-	
61	5020311001	Textbooks and Instructional Materials	Buguias Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	112,000.00	112,000.00	-	

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73	5021306000	Supplies and Materials for maintenance of motor vehicles	GSO	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	500,000.00	500,000.00	-	For Maintenance of Vehicles -i.e. Change oil
74	5021306000	Supplies and Materials for maintenance of motor vehicles	GSO	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	663,100.00	663,100.00	-	For Maintenance of Vehicles -i.e. Change oil
75	5021306000	Supplies and Materials for repair and maintenance of motor vehicles	Buguias Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	53,000.00	53,000.00	-	
76	5021306000	Supplies and Materials for repair and maintenance of motor vehicles	Bokod Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	204,700.00	204,700.00	-	
C. Services														
77	5021203000	Security Services	Security Office	Yes	Competitive Bidding	Nov, 2024	Nov, 2024	Jan, 2025	Jan, 2025	GoP	3,000,000.00	3,000,000.00	-	
78	5029907000	Subscription - Instructional Materials	ULIS	No	NP-53.9 - Small Value Procurement	January- December	N/A	January - December	January - December	GoP	377,000.00	377,000.00	-	
79	5029907000	Subscription - Video Conferencing Platform	All Sectors	No	NP-53.9 - Small Value Procurement	January- December	N/A	January - December	January - December	GoP	90,000.00	90,000.00	-	
80	5021502000	Insurance of Building	GASS	No	NP-53.5 Agency-to-Agency	January - December	N/A	January - December	January - December	GoP	4,500,000.00	4,500,000.00	-	
81	5029999099	Laboratory Analysis and Services - microbial, DNA, Analysis of Plants, Soil and Water	Research and Extension, STO	No	NP-53.5 Agency-to-Agency	N/A	N/A	January - December	January - December	GoP	71,220.00	71,220.00	-	
82	5020501000	Postage Stamps and Courier Services	ROA	No	NP-53.5 Agency-to-Agency	N/A	N/A	January - December	January - December	GoP	147,000.00	147,000.00	-	
83	5029901000	Advertisement/ Publications	All sectors	No	NP-53.6 - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	January - December	N/A	January - December	January - December	GoP	513,000.00	513,000.00	-	

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84	5020201000	Accomodation	All sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	648,760.00	648,760.00	-	
85	50211999000	Consultancy Services- ISO, WURI, SUC Levelling	OQAA	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	280,000.00	280,000.00	-	
86	502999099	Laboratory Analysis - Blood Chemistry	GASS	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	400,000.00	400,000.00	-	
87	5029902000	Printing and Production of Promotional Materials	All sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	1,184,920.00	1,184,920.00	-	
88	5029902000	Printing of Annual Reports	All sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	312,931.83	312,931.83	-	
89	5029902000	Printing of Banners/ Tarpaulin	All sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	449,762.00	449,762.00	-	
90	5029902000	Printing of Shamag	GASS	No	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	120,000.00	120,000.00	-	
91	50211999000	Professional Services	All sector	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	776,356.00	776,356.00	-	
92	5029901000	Radio airtime	Buguias Campus	No	NP-53.9 - Small Value Procurement	January - December	N/A	January-December	January-December	GoP	20,000.00	20,000.00	-	
93	5020201000	Accomodation for Trainings, Seminars, workshop and Planning, accomodation	All Sectors	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	5,193,633.24	5,193,633.24	-	
94	5020201000	Venue and accomodation for the Capacity Development of Future Thinking and Strategic Foresight ***	Academics	No	NP-53.10 - Lease of Real Property and Venue	January - December	N/A	January - December	January - December	GoP	1,500,000.00	1,500,000.00	-	
		xxxxxxxxxxxxxxxxxxx												
GRAND TOTAL											117,025,584.00	88,575,584.00	28,450,000.00	

*** Continuing Appropriations


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University President

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Chair, BAC Secretariat

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