



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet



Office of the University President

NOTICE OF AWARD

February 06, 2025

The Manager

Copylandia Office Systems Corporation
 Igs08 Megatower Residence 1,
 Salud Mitra,
 Baguio City 2600

Dear Sir/Madam:

We are pleased to inform you that the Project: **Supply and Delivery of Various Inks and Toners for Photocopiers (RFQ 2025-27)** is awarded to your firm. Your proposal has been found to be the Single Calculated and Responsive Quotation (SCRQ) in the amount of **Eight Hundred Thirty-One Thousand One Hundred Fifteen Pesos Only. (Php 831,115.00).**

You are therefore required within three (3) days from receipt of this Notice of Award to formally enter into contract with the University and to submit your latest Business / Income Tax Return.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
 University President

CONFORME/AWARD ACCEPTED

Name of Bidder/Representative STEPHANIE TRAYATZAN

Authorized Signature 

Date of Receipt FEBRUARY 17, 2025