



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



BAGONG PILIPINAS

Office of the University President

NOTICE TO PROCEED

The Manager
Razel Enterprises
Villa Vista Subd. Brgy.
Santiago, Cavite

Dear Ma'am/Sir,

The attached Contract Agreement having been approved; notice is hereby given to your firm the **Delivery of Various Inks and Toners (with PO #:2025- 161-190)** to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature

Name of the Representative of the Bidder

I acknowledge receipt of this Notice on


Rael Lomotes Galura
July 10, 2025

Email: bsu@bsu.edu.ph

Website: www.bsu.edu.ph

Tel. No.: +63-974-4222-281

FB Page: BSU- Office of the President

