



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph



BAGONG PILIPINAS

Office of the University President

NOTICE TO PROCEED

VICENTE O. REYES
Philippine Duplicators, Inc.
Quezon Ave.,
San Fernando City,
La Union 2000

Dear Mr. Reyes:

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Supply and Delivery of Various Inks and Toners for Photocopiers with PO #: 2025-GAA-19** to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
University President

Name of Bidder/Representative FRANCISCO P. ABUENA JR.

Authorized Signature 

I acknowledge receipt of this Notice on FEB. 14, 2025