



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



Office of the University President

NOTICE TO PROCEED

AUG 12 2025

VICTOR EBUNA UBANDO
Proprietor
SERV ENTERPRISES
#53A Lot 7 BLK. 20 Saint James St.,
Maries Village II Phase 2, Mayamot
Antipolo City, 1870

Dear Mr. Ubando

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the Supply and Delivery of Various Reference Books for the University Library, Benguet State University, La Trinidad, Benguet (P.O No. 2025-08-IGI-302) upon receipt of this notice.

In this connection, kindly coordinate with the Head of Supply and Property Management Office (SPMO) or duly authorized representative who will supervise and monitor the performance and the progress of your services.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University through the Procurement Management Office (PMO)

Very truly yours,


KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature

Name of Bidder / Authorized Representative VICTOR E. UBANDO

Date of Receipt August 12, 2025

Email: president@bsu.edu.ph
Website: www.bsu.edu.ph
Tel. No.: +63-974-4222-281
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