



Republic of the Philippines
BENGUET STATE UNIVERSITY
 La Trinidad, Benguet



PURCHASE ORDER

Supplier:	Philippine Duplicators Inc.	P.O. No.:	2025-02-GAA-19
Address:	Quezon Ave., San Fernando City	Date:	FEB 06 2025
Tin:	000-412-893	Mode of Procurement:	Direct Contracting
		PR No.:	2025-01-44; 2025-01-60; 2025-01-51; 2025-01-56; and 2025-01-65

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BSU-SPMO**
 Date of Delivery: **WITHIN 15 CALENDAR DAYS UPON RECEIPT OF PO.**
 Delivery Term: **FOB DESTINATION**
 Payment Term: **within 30 days after complete delivery**

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
1		pc	Toner for Gestetner MP C2000, Black	6	5,425.00	32,550.00	OVPRE
2		pc	Toner for Gestetner MP C2000, Cyan	6	10,675.00	64,050.00	OVPRE
3		pc	Toner for Gestetner MP C2000, Magenta	6	10,675.00	64,050.00	OVPRE
4		pc	Toner for Gestetner MP C2000, Yellow	6	10,675.00	64,050.00	OVPRE
5		pc	Toner Cartridge, Gestetner IMC 2000, Black	5	5,425.00	27,125.00	HORTI (2), IPRO (1), REPO(2)
6		pc	Toner Cartridge, Gestetner IMC 2000, Cyan	5	10,675.00	53,375.00	HORTI (2), IPRO (1), REPO(2)
7		pc	Toner Cartridge, Gestetner IMC 2000, Magenta	5	10,675.00	53,375.00	HORTI (2), IPRO (1), REPO(2)
8		pc	Toner Cartridge, Gestetner IMC 2000, Yellow	5	10,675.00	53,375.00	HORTI (2), IPRO (1), REPO(2)
9		pc	Toner for Gestetner, MPC2011, Black	7	5,425.00	37,975.00	ORS
10		pc	Toner for Gestetner, MPC2011, Cyan	2	10,675.00	21,350.00	ORS
11		pc	Toner for Gestetner, MPC2011, Magenta	2	10,675.00	21,350.00	ORS
12		pc	Toner for Gestetner, MPC2011, Yellow	3	10,675.00	32,025.00	ORS
13		pc	Toner for Gestetner C2004 ex, Black	3	5,425.00	16,275.00	OP
14		pc	Toner for Gestetner C2004 ex, Cyan	2	10,675.00	21,350.00	OP
15		pc	Toner for Gestetner C2004 ex, Magenta	2	10,675.00	21,350.00	OP
16		pc	Toner for Gestetner C2004 ex, Yellow	2	10,675.00	21,350.00	OP
17		pc	Gestetner Copy Printer Ink (Black, 5x500ml/17.80oz) DX 2430	10	1,080.24	10,802.40	CA-DO
18		pc	Toner for MP C2004ex, Black	10	5,425.00	54,250.00	CTE
19		pc	Toner for MP C2004ex, Cyan	2	10,675.00	21,350.00	CTE
20		pc	Toner for MP C2004ex, Magenta	2	10,675.00	21,350.00	CTE
21		pc	Toner for MP C2004ex, Yellow	2	10,675.00	21,350.00	CTE
22		pc	Toner for IM C2500, Black	10	5,425.00	54,250.00	CTE
23		pc	Toner for IM C2500, Cyan	2	10,675.00	21,350.00	CTE
24		pc	Toner for IM C2500, Magenta	2	10,675.00	21,350.00	CTE
25		pc	Toner for IM C2500, Yellow	2	10,675.00	21,350.00	CTE
26		cart	Print Cart for IMC2000/2500, Black	4	5,425.00	21,700.00	OSS
27		cart	Print Cart for IMC2000/2500, Cyan	2	10,675.00	21,350.00	OSS
28		cart	Print Cart for IMC2000/2500, Magenta	2	10,675.00	21,350.00	OSS
29		cart	Print Cart for IMC2000/2500, Yellow	2	10,675.00	21,350.00	OSS
30		cart	Toner, Gestetner, DSM615/DSm618/DSm618d	2	2,710.40	5,420.80	OSS
31		pc	Gestetner Cpl7 Ink, Black for DD3344	10	1,115.52	11,155.20	OUR
32		pc	Toner for MP 2014 AD	1	3,700.00	3,700.00	CASHIER
33		cart	Print Cartridge, MP C2503 (841957) for MP2004ex, Black	3	5,425.00	16,275.00	ROA

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Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
35		cart	Print Cartridge, MP C2503 (841962) for MP2004ex, Magenta	3	10,675.00	32,025.00	ROA
36		cart	Print Cartridge, MP C2503 (841961) for MP2004ex, Yellow	3	10,675.00	32,025.00	ROA
XXXXXXXXXXXXXXXXXXXX							
(Total Amount in Words) One Million Sixty Thousand Seventy-Eight Pesos and 40/100 Only							1,060,078.40

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Francisco P. Abucena Jr.
 Signature over Printed Name of Supplier
FRANCISCO P. ABUCENA JR.
 FEB. 10 2025
 Date

Very truly yours:

Kenneth Alip Laruan
KENNETH ALIP LARUAN
 University President

Fund Cluster: _____

Funds Available: _____

IMELDA B. GALINATO
 Accountant IV

ORS/BURS No.: 2025-02-19

Date of the ORS/BURS: FEB 10 2025

Amount: 1,060,078.40