



Republic of the Philippines
BENGUET STATE UNIVERSITY
 La Trinidad, Benguet



PURCHASE ORDER

Supplier:	Majrck Enterprise	P.O No.:	<u>2025-02-GAA-28</u>
Address:	#527 Bua, Tuding, Itogon, Benguet	Date:	<u>FEB 17 2025</u>
Tin:		Mode of Procurement:	NP-SVP
		PR No.:	2025-01-44; 2025-01-60; 2025-01-51; 2025-01-56; and 2025-01-65

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BSU-SPMO	Delivery Term:	FOB DESTINATION
Date of Delivery:	WITHIN 15 CALENDAR DAYS UPON RECEIPT OF PO.	Payment Term:	within 30 days after complete delivery

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
One Lot. Supply, and Delivery of Various Inks and Toners for Photocopiers							
1		pc	Toner Cartridge for Fuji Xerox Model DC V2265, Black	6	9,900.00	59,400.00	IHFSA (1) and OUR (5)
2		pc	Toner Cartridge for Fuji Xerox Model DC V2265, Cyan	3	13,200.00	39,600.00	IHFSA (1) and OUR (2)
3		pc	Toner Cartridge for Fuji Xerox Model DC V2265, Magenta	3	13,200.00	39,600.00	IHFSA (1) and OUR (2)
4		pc	Toner Cartridge for Fuji Xerox Model DC V2265, Yellow	3	13,200.00	39,600.00	IHFSA (1) and OUR (2)
5		pc	Toner Cartridge, Fuji Xerox for DC2005	1	7,100.00	7,100.00	ISRD
6		pc	Toner Cartridge for Fuji Xerox DC SC2020, Black	2	3,500.00	7,000.00	LEGAL
7		pc	Toner Cartridge for Fuji Xerox DC SC2020, Cyan	2	4,200.00	8,400.00	LEGAL
8		pc	Toner Cartridge for Fuji Xerox DC SC2020, Magenta	2	4,200.00	8,400.00	LEGAL
9		pc	Toner Cartridge for Fuji Xerox DC SC2020, Yellow	2	4,200.00	8,400.00	LEGAL
10		pc	Ink for Blue BPS-150 Digital Duplicator	8	800.00	6,400.00	CN
11		pc	Master Roll of Blue BPS -150 Digital Duplicator	4	3,200.00	12,800.00	CN
12		box	Blue Print Solutions 150 Roll Master II for Duplicators Chips, 2 rolls/box	5	1,600.00	8,000.00	CNAS
13		pc	Blue Print Solutions 150 Ink Cartridge for Duplicators	10	800.00	8,000.00	CNAS
14		pc	Toner for Fuji DocuCentre S2110 Black	1	4,000.00	4,000.00	CPAG
15		pc	Toner for Fuji DocuCentre S2020 Black	1	5,000.00	5,000.00	CPAG
16		pc	Toner Cartridge for A C3060 Black	3	8,350.00	25,050.00	BUDGET
17		pc	Toner Cartridge for A C3060, Cyan	1	12,000.00	12,000.00	BUDGET
18		pc	Toner Cartridge for A C3060 Magenta	1	12,000.00	12,000.00	BUDGET
19		pc	Toner Cartridge for A C3060 Yellow	1	12,000.00	12,000.00	BUDGET
20		unit	Waste Toner Cartridge for A C3060	2	2,800.00	5,600.00	BUDGET
XXXXXXXXXXXXXXXXXX							

*Supplier shall present certificate or any proof of ink /toner authenticity before or during delivery. Also, expiration date shall be One(1) year after delivery.

(Total Amount in Words)	Three Hundred Twenty-eight Thousand Three Hundred Fifty Pesos Only	328,350.00
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In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

SHEKINAH P. ESGUERRA
 Admin Assistant
 Signature over Printed Name of Supplier
02-17-2025
 Date

Very truly yours:

KENNETH ALIP LARUAN
 University President

Fund Cluster:		ORS/BURS No.:	<u>2025-02-284</u>
Funds Available:		Date of the ORS/BURS:	
		Amount:	<u>328,350</u>

IMELDA B. GALINATO
Accountant IV