emailed 6/13/25

Republic of the Philippines

BENGUET STATE UNIVERSITY

La Trinidad, Benguet

BAGONG PILIPINAS

PURCHASE ORDER

Supplier:	**Philippine Duplicators, Inc.**	P.O No.:	2025-06-161-146
Address:	San Fernando City, La Union	Date:	JUN 04 2025
Tin:		Mode of Procurement:	**Direct Contracting**
		PR No.:	**2025-04-681; 2025-04-548;2025-04-656; and, 2025-05-795**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	***BSU-SPMO***	Delivery Term:	***FOB DESTINATION***
Date of Delivery:	***WITHIN 15 CALENDAR DAYS UPON RECEIPT OF PO.***	Payment Term:	***within 30 days after complete delivery***

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
Supply, Delivery, and Installation of Inks, and Parts of Photocopier							
Sublot One (1). Supply and Delivery of Parts of Print Cart for Photocopiers							
1		cart	Print Cart for IMC2000/2500, Black	1	5,425.00	5,425.00	OSS
2		cart	Print Cart for IMC2000/2500. Cyan	1	10,675.00	10,675.00	OSS
3		cart	Print Cart for IMC2000/2500, Magenta	1	10,675.00	10,675.00	OSS
4		cart	Print Cart for IMC2000/2500, Yellow	1	10,675.00	10,675.00	OSS
5		cart	Toner for Gestetner IMC2000, Black	1	5,425.00	5,425.00	IPRO
6		cart	Toner for Gestetner IMC2000, Cyan	1	10,675.00	10,675.00	IPRO
7		cart	Toner for Gestetner IMC2000, Magenta	1	10,675.00	10,675.00	IPRO
8		cart	Toner for Gestetner IMC2000, Yellow	1	10,675.00	10,675.00	IPRO
Sublot Two (2). Supply, Delivery, and Installation of Parts of MP C2004ex							
9		pc	PCU:KCMY:MPC2004/X2504;EXP;Part No. D24442250	4	20,397.50	81,590.00	CTE
10		pc	Development Unit, Black	1	17,854.48	17,854.48	CTE
11		pc	Development Unit, Yellow	1	12,299.84	12,299.84	CTE
12		pc	Development Unit, Cyan	1	12,668.88	12,668.88	CTE
13		pc	Development Unit, Magenta	1	12,299.84	12,299.84	CTE
Sublot Three (3). Supply, Delivery, and Installation of Parts of Gestetner Copyprinter DX3443							
14		Unit	Pump: Unit:B4:ASSY	1	10,841.60	10,841.60	OSS
15		Unit	Separation Pad Assy	1	2,610.72	2,610.72	OSS
16		Unit	Harness Connecting Ink Assy	1	269.92	269.92	OSS
			TOTAL:			225,335.28	
			XXXXXXXXXXXXXXXX				

(Total Amount in Words) **Two Hundred Twenty-five Thousand Three Hundred Thirty-five and 28/100 Pesos Only**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MICHAEL C. BAUZON 7/8/25

Signature over Printed Name of Supplier

Date

Very truly yours:

KENNETH ALIP LARUAN
University President

Fund Cluster:

Funds Available:

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: 2025-06-807

Date of the ORS/BURS: JUN 10 2025

Amount: ₱ 225,335.28