Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

PURCHASE ORDER

Supplier:	RAZEL ENTERPRISES	P.O No.:	2025-06-161-190
Address:	General Trias, Cavite	Date:	June 17, 2025
Tin:		Mode of Procurement:	SVP
		PR No.:	2025-04-573

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery:	***BSU SPMO/Office of the University Registrar***	Delivery Term:	***FOB DESTINATION***
Date of Delivery:	***15 Days upon receipt of Purchase Order***	Payment Term:	***30 days after complete delivery***

Item no	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount
1		unit	Epson 003 black	30	179.00	5,370.00
2		unit	Epson 003 Magenta	15	179.00	2,685.00
3		unit	Epson 003 Cyan	15	179.00	2,685.00
4		unit	Epson 003 Yellow	15	179.00	2,685.00
5		Unit	Ink, BPS 413S-C-4, Blue Offitech Digital BPS-150 Duplicator	20	300.00	6,000.00
6		Unit	Master roll BPS-41GBS C-4, Blue Offitech Digital BPS-150 Duplicator	10	3,400.00	34,000.00
7		Unit	Toner for Fuji Xerox model DCV2265 K	10	8,900.00	89,000.00
					TOTAL	142,425.00

(Total Amount in Words) One Hundred Forty Two thousand & Four Hundred Twenty Five Pesos 0/100.

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Roel Lomotos Galvez
Signature over Printed Name of Supplier

June 10, 2025
Date

KENNETH A. LARUAN
President

Fund Cluster: ____
Funds Available: ____

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: 2025-06-644
Date of the ORS/BURS: JUN 19 2025
Amount: 142,425.00