



Republic of the Philippines
La Trinidad, Benguet



PURCHASE ORDER

Supplier: UNIQUE PRINTING PRESS		P.O No.: 2025 - 06 - 161 - 177					
Address: 27 Legarda Road, Baguio City		Date: JUN 18 2025					
TIN:		Mode of Procurement NP- SVP					
Gentlemen		PR No.: 2025-04-621					
Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery: BSU-SPMO		Delivery Term: FOB DESTINATION					
Date of Delivery: 3 calendar days upon receipt of PO		Payment Term: Within 30 days after complete delivery					
Item No.	Stock/Pro perty No.	Unit	Description	Quantity	Unit Cost	Amount	End-user
		pcs	GRADUATION SOUVENIR PROGRAM 2025, printing and binding, perfect binding, size: 6x9 inches Cover: in full color including inside cover, 350gsm, plastic lamination; Inside pages: matte coated paper, 100gsm, 130 pages (18 pages colored) **Must provide a printed sample of the designed 2025 souvenir program before final printing and must print and deliver within three (3) calendar days upon approval of the sample	2500	73.50	183,750.00	
				XXXXXX			
(Total Amount in Words) One Hundred Eighty Three Thousand Seven Hundred Fifty Pesos Only				TOTAL	183,750.00		
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:  KENNETH A. LARIAN University President							
Fund Cluster: 00000000000000000000		Signature over Printed Name of Supplier		Date		ORS/BURS No.: 2025-06-161-177	
Funds Available: 00000000000000000000		00000000000000000000		00000000000000000000		Date of the ORS/BURS: JUN 19 2025	
		00000000000000000000		00000000000000000000		Amount: 183,750	
		00000000000000000000		00000000000000000000		Accountant IV	