



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet



PURCHASE ORDER

Supplier:	OFFICETECH GENERAL MERCHANDISE		P.O No.:	2025-08-151-276	
Address:	Epiphany Compound, Betag, Km.6 La Trinidad, Benguet		Date:	8/4	
Tin:			Mode of Procurement	SMALL VALUE PROCUREMENT	
			PR No.:	2025-531,437,679,996,407	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BSU SPIMO		Delivery Term:	FOB DESTINATION			
Date of Delivery:	15 days upon receipt of NTP		Payment Term:	within 30 days after complete delivery			
Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
			Supply and delivery of various IT Supplies				
5		unit	ADLINK, HDMI cable adapter 4K at 60hz resolution; male to male, 3 meters	3	300.00	900.00	NSTP
6		unit	ADLINK, HDMI cable to VGA adapter1080P	2	300.00	600.00	NSTP
14		pc	A4TECH, Keyboard and mouse combination, wireless, 2.4 ghz	3	845.00	2,535.00	NSTP
18		pc	SANDISK, Memory Card, 128 Gb, MicroSDX or SDXC; UHS-I, Class10, up to 100MB/s	3	705.00	2,115.00	OVPAA
19		pc	Nikon Battery Charger,MH-24	1	450.00	450.00	NSTP
22		unit	NORTH BAYON, TV stand, portable with 4 wheels, Studio TV Cart fits best on TVs from 50"-86". The screen can adapt to two positions, adjusting the viewing height to accommodate different TV	1	6,900.00	6,900.00	CTE
23		unit	PROLINK, UPS: Capacity:1200VA (720WATTS), 320x130x182 (DxWxH) Input: 230VAC, 140-300 VAC+-5%,50-60 Hz Battery:12 V/8.2 Ahx2, 2-4 hrs recover to 90%	3	4,800.00	14,400.00	OVPAA
24		unit	NETAC, USB 3.0, 64 Gb storage capacity	10	395.00	3,950.00	NSTP
27		unit	T60, Digital Voice Recorder, with the minimum specifications, 4gb built-in memory expandable to 32GB, with micro SD, maximum files (total) 5000, Built-in Microphone, LCD Back light, USB Connection Charging, Lithium Battery, with additional SD Card 32Gb	2	4,100.00	8,200.00	CA
29		unit	Exhaust fan, size: 12x12", anti-vibration mounting , reduced noise, light weight, weather resistant casing; 220V, 60HZ	1	1,400.00	1,400.00	CCARD
34		unit	OMNI, Extension wire,6 m,4 sockets, 3.5mm^2	6	975.00	5,850.00	CF
35		pc	OMNI, Extension cord, wheel type, 4-6 sockets, 10-20 meters, built in circuit breaker, 3.5mm^2	13	1,840.00	23,920.00	OVPAA
41		unit	MIKATA, Stand fan, 18: industrial fan, powerful tornado aluminum fan blades and extra powerful industrial motor, 3-speed dial control, 18" precision angled stainless blades, adjustableheight, size:405mm, power:70W/60Hz	1	2,900.00	2,900.00	CCARD
			XXXXXXXXXXXXXXXX				
TOTAL AMOUNT:						74,120.00	
Amount in Words			Seventy-Four Thousand One Hundred TwentyPesos Only				

FD-161-2796

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	End user
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items/s. Conforme: Signature over Printed Name of Supplier Alicia Rufino 09104144000 hendise2@gmail.com 8/12/25 Date Very Truly yours: Kenneth Alip Larian University President Fund Cluster: Funds Available: <u>41B</u> IMELDA B. GALINATO Accountant IV ORS/BURS No.: <u>2025-08-1105</u> Date of the ORS/BURS: <u>AUG 07 2025</u> Amount: <u>74,120.00</u> <u>05706441</u>							