



## PURCHASE ORDER

|            |                                         |                      |                         |
|------------|-----------------------------------------|----------------------|-------------------------|
| Supplier : | LEAPING CARP CORPORATION                | P.O. No.             | 2025-09-BT1-385         |
| Address :  | 49B, Ferguson Road, Guisad, Baguio City | Date:                | SEP 10 2025             |
| TIN :      | 009-371-610-000                         | Mode of Procurement: | Small Value Procurement |
|            |                                         | P.R. No.             | 2025-06-1054            |

Gentlemen,

Please furnish this office the following articles subject to the terms and conditions contained herein:

|                     |                      |                                      |                                                                  |                                                       |           |              |                  |
|---------------------|----------------------|--------------------------------------|------------------------------------------------------------------|-------------------------------------------------------|-----------|--------------|------------------|
| Place of Delivery : |                      | BSU MARKETING CENTER                 |                                                                  | Delivery Term : FOB Destination                       |           |              |                  |
| Date of Delivery :  |                      | 60 calendar days upon receipt of NTP |                                                                  | Payment Term : within 30 Days after complete delivery |           |              |                  |
| Item No.            | Stock / Property No. | Unit                                 | ITEM                                                             | Quantity                                              | Unit Cost | Total Amount | END-USER         |
| 20                  |                      | case                                 | fudge bar 40gx10x10, macapuno, chocolate, vanilla, dak chocolate | 5                                                     | 762.00    | 3,810.00     | MARKETING CENTER |
|                     |                      |                                      | Total                                                            |                                                       |           | 3,810.00     |                  |

Total Amount in Words : Three Thousand Eight Hundred Ten Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme:

MYRNA SANTILLAN

Very truly yours,

KENNETH ALIP LARUAN  
University President

Signature over Printed Name of Supplier

SEPTEMBER 18, 2025

Date

Fund Cluster :

Funds Available :

ORS/BURS No. : 2025-09-743  
Date of ORS/BURS : SEP 11 2025  
Amount : 3,810

IMELDA B. GALINATO

Chief Accountant