Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

BAGONG PILIPINAS

PURCHASE ORDER

Supplier:	WOODCRAFTERS SOUVENIR TRADING	P.O No.:	2025-09-GAA-207
Address:	Rm. 106, La Azotea Bldg., Session Road, Baguio City	Date:	9/11
		Mode of Procurement:	SVP
Tin:		PR No.:	2025-02-131

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BSU-SPMO	Delivery Term:	FOB DESTINATION
Date of Delivery:	30 calendar days upon receipt of ~~PO~~ NTP	Payment Term:	Within 30 days after complete delivery

Item no.	Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	End-user
1		pcs	BSU Journal cover: faux leather, 5" x 7"; inside pages: kraft paper, 4" x 6"; BSU Logo: laser-engraved; 160 pages; wire ring bind *must provide sample before final and mass production	1000	192.00	192,000.00	UPAO
			XXXXXXX				
					TOTAL	192,000.00	
(Total Amount in Words)			One Hundred Ninety Two Thousand Pesos Only				

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ESTEPHANY P ANTONIO
Signature over Printed Name of Supplier

09/24/25
Date

KENNETH A. LARUAN
University President

Fund Cluster: ____
Funds Available: ____

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: 2025-09-2044
Date of the ORS/BURS: SEP 15 2025
Amount: 192,000

RECEIVED
15 SEP 2025
Benguet State University Budget Office
Time: ____ AM/PM