



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



PURCHASE ORDER

Supplier :	MARY JAYNE D. LIM / (MJM GROCERY PRODUCTS TRADING)	P.O. No.	2025-11-BT1-531
Address :	BALANGABANG, PICO, LA TRINIDAD, BENGUET	Date:	NOV 12 2025
TIN :	769-647-564-00001	Mode of Procurement:	SMALL VALUE PROCUREMENT
		P.R. No.	2025-09-1411

Gentlemen,
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	BAKERY PROJECT	Delivery Term :	FOB Destination
Date of Delivery :	60 calendar days upon receipt of NTP	Payment Term :	within 30 Days after complete delivery

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
4		cases / box	Clear Clamshell C306 square 12 x 11.5 x 7cm, 600pcs / case	10	2,820.00	28,200.00	BAKERY PROJECT
5		cases / box	DISPOSABLE COFFEE CUP, with lid 8oz 20pks x 25pcs / case or box	10	3,500.00	35,000.00	BAKERY PROJECT
6		packs	DISPOSABLE GLOVES, 100pcs / pack	360	30.00	10,800.00	BAKERY PROJECT
11		bales	Paper Bag # 10 20 bundles 2000pcs / bale	3	2,040.00	6,120.00	BAKERY PROJECT
12		bales	Paper Bag # 45 10 bundles 1000pcs / bale	3	1,330.00	3,990.00	BAKERY PROJECT
13		bales	PAPER PLATE, round silver 5.5" x 20pks x 40pcs / bale	7	365.00	2,555.00	BAKERY PROJECT
15		cases / box	ROUND MICROVARIABLE, clear plastic with lid 450ml, 10pcs x 30 300pcs / case or box	10	1,450.00	14,500.00	BAKERY PROJECT
16		cases / box	SEALER TAPE, 1/2 inch x 132 pcs / case or box	5	3,430.00	17,150.00	BAKERY PROJECT
			Total			118,315.00	

Total Amount in Words : One Hundred Eighteen Thousand Three Hundred Fifteen Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

Mary Jayne Lim

Signature over Printed Name of Supplier

KENNETH ALIP LARUAN
University President

11-17-25

Date

Fund Cluster :

Funds Available :

ORS/BURS No. : **BT1 2025-11-998**

Date of ORS/BURS : **NOV 13 2025**

Amount : **118,315**

IMELDA B. GALINATO

Chief Accountant