



December 26, 2025

The Manager
Officetech General Merchandise
Epiphany Compound, Betag,
La Trinidad, Benguet

Dear Ma'am/Sir,

We are pleased to inform you that the **Supply and Delivery of 1,836 Smart Load Cards at 300/card or January-December (on staggered delivery, Quarter basis) with at least expiration of one year or more upon delivery (RFQ No.: 2026-07)** is hereby awarded to your firm. Your proposal has been found to be the Lowest Calculated and Responsive Quotation (LCRQ) at its bid cost equivalent to **Six Hundred Forty Thousand Seven Hundred Sixty-four Pesos Only (Php. 640,764.00)**.

You are therefore required within three (3) days from receipt of this Notice of Award to formally enter into contract with the University and to submit a copy of your **Omnibus Sworn Statement (OSS)** and **Annual Business/Income Tax Return (AB/ITR)**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature Ofy
Name of the Representative of the Bidder AUCITA RUFINO
I acknowledge receipt of this Notice on 1/8/26

Email: president@bsu.edu.ph

Website: www.bsu.edu.ph

Tel. No.: +63-974-4222-281

FB Page: BSU- Office of the President

