



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet



*Office of the University President*  
**NOTICE TO PROCEED**

**The Manager**

Officetech General Merchandise  
Epiphany Compound, Betag,  
La Trinidad, Benguet

Dear Maám/Sir,

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of 1,836 Smart Load Cards at 300/card or January-December (on staggered delivery, Quarter basis) with at least expiration of one year or more upon delivery (with PO #:2026- GAA-06)** to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
**KENNETH ALIP LARUAN**  
University President

**CONFORME/AWARD ACCEPTED**

Authorized Signature \_\_\_\_\_

Name of the Representative of the Bidder \_\_\_\_\_

I acknowledge receipt of this Notice on \_\_\_\_\_

AUCHA Rufino  
1-14-26

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