

Republic of the Philippines

**Benguet State University**

2601 La Trinidad, Benguet

*Office of the University President*



## NOTICE TO PROCEED

**CZARRICH BRIANSLY S. TIONG**

Authorized Corporate Secretary  
Toyota Baguio City branch of  
Toyota Dagupan City, Inc.  
Bokawkan Rd. Corner  
Aguila St. Baguio City

**Dear Mr. Tiong:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of Brand-new Motor Vehicles for the University for items 1,2,3,&5** (with **PO #:2026-\_\_\_\_\_**) to the University upon receipt of this notice.

In this connection, kindly coordinate with the Head of Supply and Property Management Office (SPMO) or duly authorized representative who will supervise and monitor the performance and the progress of your services.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University through the Procurement Management Office (PMO).

Very truly yours,

  
**KENNETH ALIP LARUAN**  
University President

**Conforme/Award Accepted:**

Name and Signature of Supplier / Representative

  
~~CZARRICH BRIAN TIONG~~

I acknowledge receipt of this Notice on APRIL 2, 2024

*Email:* [president@bsu.edu.ph](mailto:president@bsu.edu.ph)

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