



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet



*Office of the University President*  
**NOTICE TO PROCEED**

MAY 05 2026

**THE MANAGER**  
**WOODCRAFTERS SOUVENIR TRADING**  
 Rm. 106, La Azotea, Session Rd.  
 Baguio City

**Dear Ma'am/Sir,**

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Supply and Delivery of BSU Leis (RFQ 557)** with PO No. 2026- GAA-190 upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

**KENNETH ALIP LARUAN**  
 University President

**CONFORME / AWARD ACCEPTED**

Authorized Signature \_\_\_\_\_

Name of Bidder / Representative \_\_\_\_\_

**JOSHUA K. ANTONIO**

Date of Receipt \_\_\_\_\_

**MAY 18, 2026**



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