



Office of the University President
NOTICE TO PROCEED

MAY 12 2026

MS. ALICIA P. RUFINO
OFFICETECH GENERAL MERCHANDISE
Epiphany Cmpd., Betag, La Trinidad, Benguet

Dear Ma'am,

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Supply and Delivery of Various ICT Supplies (RFQ 492)** with PO No. 2026- GAA-205 upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____ **Officetech General Merchandise**
Epiphany cmpd. Betag,
LA Trinidad, Benguet

Name of Bidder / Representative _____ **JOANNA PARAISO**
0938-806-1819

Date of Receipt _____ **5/14/20**

