



Office of the University President
NOTICE TO PROCEED

MAY 05 2026

MS. ALICIA P. RUFINO
OFFICETECH GENERAL MERCHANDISE
Epiphany Cmpd., Betag, La Trinidad, Benguet

Dear Ma'am,

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Supply and Delivery of Various ICT Supplies (RFQ 393)** with PO No. 2026- 16f-16G upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____ 

Name of Bidder / Representative Jemrick Antonio

Date of Receipt 5-9-26

