



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet



Office of the University President
NOTICE TO PROCEED

The Manager
ORLY VENTURES INC.
 A18#202, Gov.
 Pascual Ave., Catmon,
 Malabon City

Dear Ma'am/Sir:

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of white board (PO No. 2026- *6AA-161*) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
 University President

Name of Bidder/ Representative PHILIP P. KIPTS

Authorized Signature _____

Date of Receipt MARCH 26, 2026

