



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet



*Office of the University President*

**NOTICE TO PROCEED**

MAY 06 2026

Elaine S. Santiago  
 Owner  
**S.E.G Non Specialized  
 Wholesale Trading**  
 2/F Bldg. C. Metrowalk  
 Commercial, Complex,  
 Meralco Ave., Ugong,  
 Pasig City

**Dear Ma'am:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of various kitchen appliances and supplies (PO No. 2026- *16F-173* ) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

**KENNETH ALIP LARUAN**  
 University President

Name of Bidder/ Representative James Dones  
 Authorized Signature *James Dones*  
 Date of Receipt 05/13/26



Management System  
 ISO 9001:2015



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