



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet

Office of the University President



NOTICE TO PROCEED

The Manager
Laser Marketing
Mabini, Baguio City

Dear Maám/Sir,

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Delivery of Various Office Supplies** (with PO #:2026-_____) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


KENNETH ALIP LARUAN
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____

Name of the Representative of the Bidder _____

I acknowledge receipt of this Notice on _____


LASER MARKETING

#26 A Upper Mabini St. Baguio City

Tel. Nos: 442-5854; 447-0203

Telefax: 443-3788

August 29, 2026

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