



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



PURCHASE ORDER

Supplier :	KUNAYA COFFEE FARM	P.O. No.	2026-07-BXF-297
Address :	Codocod, Bangaan, Sagada 2619, Mountain, Province	Date:	JUL 22 2026
TIN :	0	Mode of Procurement:	Small Value Procurement
Gentlemen,		P.R. No.	2026-07-BTI-172

Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery : **BSU MARKETING CENTER NTP** Delivery Term : **FOB Destination**
Date of Delivery : **30 calendar days upon receipt of PO** Payment Term : **within 30 Days after complete delivery**

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
10		BOX	Sagada Arabica drip 10's/box	50	375.00	18,750.00	MARKETING CENTER
11		PACKS	Premium single origin, Sagada Arabica 250g, Ground	50	380.00	19,000.00	MARKETING CENTER
12		PACKS	Premium single origin, Sagada Arabica coffee drip 10's,	50	300.00	15,000.00	MARKETING CENTER
13		POUCH	Premium single origin, Sagada Arabica coffee drip	150	30.00	4,500.00	MARKETING CENTER
			Total			57,250.00	

Total Amount in Words : Fifty-seven thousand two hundred fifty and 00/100 pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

LEA BESAY

KENNETH ALIP LARUAN
University President

Signature over Printed Name of Supplier

July 25, 2026

Date

Fund Cluster :

Funds Available :

ORS/BURS No. : 2026-67-708
Date of ORS/BURS : JUL 22 2026
Amount : ₱ 57,250.00

IMELDA B. GALINATO

Chief Accountant

57,250.00