Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

PURCHASE ORDER

Supplier:	BEACHCAMP BY LOC	P.O No.:	2026-10-IGF-427
Address:	Sitio Pasay, Brgy santiago sur, Caba, 2502	Date:	10/27
Tin:	448-727-370-001	Mode of Procurement:	*NP - Lease of Venue*
		PR No.:	2026-10-IGF-764

Sir/Maam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		Delivery Term:	FOB Destination
Date of Delivery:	Oct. 27-29, 2026	Payment Term:	within 30 days

Item no.	Stock/ Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount	END USER
			ITEM AND DESCRIPTION				
1		lot	I. Availability(20%): Specific date: October 27-29 2026. II. Location and Site Condition (20%) a. accesibility: within La Union b. parking space: free parking slot for 1 bus III. Venue(60%) A. Function Hall (20%) b.1. conference hall: One (1) air conditioned conference hall good for 38 pax, available from 7:30 am to 5:00 pm b.2. Room Arrangement (20%) Air-conditioned rooms for 3 days and 2 nights with a capacity of 4 to 6 or 4 to 8 pax per room for 38 pax. With a separate 2-person bedroom for the guest speaker. (includes amenities/ kits such as : soap, toothbrush, shampoo, bathroom tissues, towel etc.) and free and stable internet connection in all rooms and tolletries, b.3 Amenities includes (5%) 1. fully-air conditioned function hall 2. at least four (4) wireless microphone unit and at least 2 LCD projectors featuring multi-display set configuration. 3. stable wifi/internet connection in all rooms 4. reliable electrical power supply with easily accessible electrical outlets for laptops, presentations, and other necessary training equipment. f. catering services (15%) f.1. Buffet style meals with the following details: Day 1: Breakfast consisting of:3-4 viands, rice,dessert, beverage for 38 pax Morning snack with beverage for 38 pax Lunch consisting of 3-4 viands, rice, dessert, beverage for 38 pax, Afternoon snack with beverage for 38 pax Dinner consisting of 3-4 viands, rice, dessert, beverage for 38 pax, ; Day 2: Breakfast consisting of:3-4 viands, rice,dessert, beverage for 38 pax Morning snack with beverage for 38 pax Lunch consisting of 3-4 viands, rice, dessert, beverage for 38 pax ; Afternoon snack with beverage for 38 pax dinner consisting of 3-4 viands, rice, dessert, beverage for 38 pax, Day 3: Breakfast consisting of:3-4 viands, rice,dessert, beverage for 38 pax Morning snack with beverage for 38 pax Lunch consisting of 3-4 viands, rice, dessert, beverage for 38 pax Afternoon snack with beverage for 38 pax, Dinner consisting of 3-4 viands, rice, dessert, beverage for 38 pax,		223,520.00	223,520.00	GRADUATE SCHOOL
TOTAL						223,520.00	

Total Amount in Words: TWO HUNDRED TWENTY THREE THOUSAND FIVE HUNDRED TWENTY PESOS only

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: [redacted]

Signature over-Printed Name of Supplier

10/26/26
Date

Very truly yours,

[redacted]

KENNETH A. LARUAN
University President

Fund Cluster:
Funds Available: GSDF

[redacted]

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: 2026-10-1195
Date of the ORS/BURS: OCT 29 2026
₱223,520.00

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