



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet



PURCHASE ORDER

Supplier: **CATALYST COMPUTER OFFICE EQUIPMENT WHOLESALE**

Address: **IB 01 Betag Km.6 La Trinidad, Benguet**

Tin:

P.O No.:	2025-12-161-590
Date:	12/18
Mode of Procurement:	NP-Two Failed Bidding (RFQ 1630)
PR No.:	2025-04-547; 2025-03-443; 2025-04-843

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BSU SPMO**

Delivery Term: **FOB DESTINATION**

Date of Delivery: **WITHIN 30 CALENDAR DAYS UPON RECEIPT OF NTP**

Payment Term: **within 30 days after complete delivery**

Item no.	Stock/Proper ty No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
1		unit	Swivel Chair (1826 DJNTY) - upholstered in leather, 360° swivel, chrome plated star-base, steel lumbar support, tilt control with 2 functions, dimension: L59cm x W47cm x H115cm	2	10,000.00	20,000.00	OSS
7		unit	Laminating Machine (Acscys MQ-320) - heavy-duty A3 laminator 13" 4 rollers, wide feeding slot for easier use, no noise-no sound operation, preheating time 4-5 minutes, laminating width 13" up to A3 size, max width 330 mm max thickness 1mm, reverse/forward function, no overheating-with temperature guard, no short-circuit-designed with protection, speed:480mm/min	1	6,950.00	6,950.00	CF
8		unit	Laminating Machine (Quaff) - thermal, 250 microns maximum laminating film thickness, up to A3 size, 4 heat resisting silicone rollers, steel case, hot and cold laminating, atleast 13" laminating height	1	4,500.00	4,500.00	OVPAA
9		unit	Laminating Machine (Quaff) - thermal, 250 microns maximum laminating film thickness, up to A3 size, 4 heat resisting silicone rollers, steel case, hot and cold laminating, atleast 13" laminating height	1	4,500.00	4,500.00	OVPAA

TOTAL AMOUNT:

XXXXXXXXXXXX

35,950.00

(Total Amount in Words) **THIRTY FIVE THOUSAND NINE HUNDRED FIFTY PESOS ONLY.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme:

Very Truly Yours:



01-12-26

CATALYST COMPUTER OFFICE EQUIPMENT WHOLESALE
IB-49, BLUE ENIGMA BLDG. BETAG KM.6 LA TRINIDAD
☎ 0981-605-0177 @ Hope Enterprises 2022@gmail.com
Signature over **Handwritten Bids**

Allen Tolding - Proprietor

KENNETH ALIP LARUAN

University President

Date

Fund Cluster:

ORS/BURS No.: **2025-12-1810**

Funds Available:

Date of the ORS/BURS: **DEC 13 2025**

Amount: **₱ 35,950.00**

IMELDA B. GALINATO
Accountant IV

0526441