



Republic of the Philippines
BENGUET STATE UNIVERSITY
 La Trinidad, Benguet

PURCHASE ORDER

Supplier:	SUNTAMWOOD HOME AND OFFICE, INC.	P.O. No.:	2026-13-CAG-103
Address:	Campana, Carabobo City	Date:	3/17/26
Tin:		Mode of Procurement:	SVP
Gentlemen:		PR No.:	2026-01-GAA-96; 2026-01-GAA-357; 2026-01-GAA-326

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Please of Delivery: **BSU SPMO** Delivery Term: **FOB DESTINATION**

Date of Delivery: **WITHIN 15 CALENDAR DAYS UPON RECEIPT OF NTR** Payment Term: **within 30 days after complete delivery**

Item No.	Stock/Property No	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
3		unit	Office Chair (SW-SW-900) - high-back leatherette, color:black, 360° swivel, chrome back base, with headrest and armrest, adjustable gaslift	3	5,350.00	16,050.00	CAD
5		unit	Office Chair (SW-SW-900) - high-back leatherette, color:black, 360° swivel, chrome back base, with headrest and armrest, adjustable gaslift	1	5,350.00	5,350.00	CSAC
7		unit	Ergonomic Chair (SW-SW-800) - PU Leather Chair Material with attached pillow, 360° Swivel, Leaning Backrest up to 135° Tilt, 200kg weight capacity, Chair Height is Max 131cm that is adjustable up to 100cm. Seat width- 54 cm, adjustable armrest height up to 9cm, Base: 350mm Nylon Five Star. Gaslift: 120mm Class 3 Gas Lift. Wheels: Double Color PU. Armrest Height 80-77cm, Net Weight: 20.5Kg, Gross Weight: 24Kg	5	4,800.00	24,000.00	REPO

TOTAL AMOUNT: Fifty **45,400.00**

(Total Amount in Words) **Forty-FIVE THOUSAND FOUR HUNDRED PESOS ONLY.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme: *[Signature]* Very Truly Yours:

[Signature]
 Gemma I. Peraton
 Signature over Printed Name of Supplier
 3-24-26
 Date

[Signature]
KENNETH ALIP LARUAN
 University President

Fund Cluster:		ORS/BURS No.:	2026-01-507
Funds Available:		Date of the ORS/BURS:	MAR 19 2025
	<i>[Signature]</i> MELDA B. GALINATO Accountant IV	Amount:	45,400