



PURCHASE ORDER

Supplier:	PHILIPPINE DUPLICATORS, INC.	P.O No.:	2026-04- GAA - 1CB
Address:	San Fernando, La Union	Date:	APR 14 2025
Tin:		Mode of Procurement:	SVP
		PR No.:	2026-03-GAA Contig.-535; 2026-02-GAA Contig.-526

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BSU SPMO**
 Delivery Term: **FOB DESTINATION**

Date of Delivery: **WITHIN 15 CALENDAR DAYS UPON RECEIPT OF NTP**
 Payment Term: **within 30 days after complete delivery**

Item no.	Stock/Properly No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
1		unit	<p>Copier (RICOH Gestetner IM C2010), warm-up time: 24 seconds, first copy sped: B/W: 5.1 seconds, first copy speed: full colour 7.4 seconds, continuous output speed: 20 ppm, memory: standard 6 GB, memory: maximum 6 GB, SDD: standard 256 GB, SDD: optional 1 TB, ARDF capacity: 100 sheets, weight: 89.7 kg, dimensions: 587W x 701D x 913H, power source: 220-240V, 50/60Hz, COPIER: multiple copying: up to 999 copies, resolution: 600 dpi, zoom: from 25% to 400% in 1% steps, PRINTER: first print speed: BAW 4.5 seconds, first print speed: full colour 7 seconds, CPU: ApolloLake E3930 1.3 GHz, printer language: standard PCL5, PCL6, PostScript 3 (emulation), PDF direct (emulation), printer language: option Genuine Adobe®PostScript 3™, PDF Direct from Adobe®, print resolution: maximum 4,800 x 1,200 dpi equivalent, network interface: standard Ethernet 10 base-T/10 base -T/100 base-TX/1000 base T-, USB Host I/F Type A, USB Device I/F Type B, network interface: option wireless LAN (IEEE 802.11 a/b/g/n/ac), Additional NIC (2nd port), mobile printing capacity: Apple AirPrint, Mopria®, NFC, Ricoh Smart Device Connector, windows® environments: windows® 8.1, windows®10, windows®11, windows®server 2012R2, windows®server, Mac OS environments: Macintosh OS X v10.15 or later, UNIX environments: UNIX Sun® Solaris, HP-UX, SCO openserver, RedHat® Linux Enterprises, IBM®AIX, SAP®R/3® s/4®, other supported environments: IBM iSeries, SCANNER: 1,200 dpi, compression method: TIFF (MH, MR, MMR, JBIG2), grayscale, file formats: single page TIFF, single page JPEG, single page PDF, single page high compression PDF, single pasge PDF/A, multi page TIFF, multi page PDF, multi page high compression PDF, multi page PDF/A, single page encryptionPDF, multi page ebcrption PDF, single/multi OCR (optional), scan modes: e-mail, folder, USB, 1,200 dpi scanning is supported only with A5 or smaller paper size, FAX (OPTION): circuit: PSTN, PBX, transmission speed: 3 seconds, modem speed: maximum 33.6 Kbps, resolution: standard 8x3.85 line mm, 200 x 100 dpi, resolution: option 16x15.4 line mm, 400x400 dpi, compression method: MH, MR, MMR, JBIG, scanning speed: 68 spm, memory: standard 4 MB (320 pages), memory: maximum 60 MB, (4,800 pages), PAPER HANDLING, recommended paper size: standard paper tray(s): SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, optional paper tray(s): SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, bypass tray: SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, paper input: standard 1,200 sheets, paper input: 2,300 sheets, paper output: standard 500 sheets, paper output: maximum 1,625 sheets, paper weight: trays: (60-300 g m²), bypass (52-300 g m²), duplex (52-169 g m²), paper types: plain paper, recycle paper, special paper, color paper, letterhead, cardstock, preprinted paper, bond paper, coated paper, envelope, glass paper, label paper with 1 set toner (CYMK), 1 extra toner (CYMK), 1 pc. 3KVA-AVR, 1 pc. steel cabinet</p>	2	248,916.51	497,833.02	OVPRE (1), PMO (1)

TOTAL AMOUNT: XXXXXXXXXXXXXXX
 497,833.02

(Total Amount in Words) Four Hundred Ninety-Seven Thousand Eight Hundred Thirty-three and Two Centavos Only
 In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
 Very Truly Yours:
 Signature over Printed Name of Supplier
 Date
 MICHAEL C. PANZON
 KENNETH ALIP LARUAN
 University President

Fund Cluster:
 Funds Available:
 ORS/BURS No.: 2026-04-0807
 Date of the ORS/BURS: APR 20 2025
 Amount: 497,833.00

IMEILDA B. GALINATO
 Accountant IV