



Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
 La Trinidad, Benguet



# PURCHASE ORDER

Supplier:	TARLAC MAC ENTERPRISES, INC.	P.O No.:	2026-06-IGF-212
Address:	MacArthur Highway Brgy. San Nicolas, Tarlac City	Date:	6/9
Tin:		Mode of Procurement:	Public Bidding (IB No. 2026-11)
		PR No.:	2026-01-IGF-256; 2026-01-IGF-189

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
			<b>Sub-Item III. Folding Table</b>				
1		unit	<b>Folding Table (Lifetime 4ft #00044290)</b> - color: white Weight – 17.7 lb. (8.02 kg) Metal weight – 10 lb. (4.5 kg) Plastic weight – 7.7 lb. (3.4 kg) Assembled product dimensions – 48.3 in. x 24 in. x 29 in. (122.6 cm x 60.9 cm x 73.6 cm) Folded product dimensions – 48 in x 24 in. x 1.8 in. (121.9 cm x 60.9 cm x 4.5 cm) Tabletop Dimensions – 48 in x 24 in. x 1.8 in. (121.9 cm x 60.9 cm x 4.5 cm)	55	2,700.00	148,500.00	CA
			<b>Sub-Item VII. Paper Shredder</b>				
1		unit	<b>Paper Shredder ( Deli ET089 #00060799)</b> - paper capacity: 12 sht. Manual / 150 sht. Auto feed 70 gsm, waste bin capacity: 32L, shred size: 4 x 12 mm cross-cut, cutting speed: 2 m/min. continuous run time: 30 min manual / 60 min auto-feed, cool down time: 60 min. silent operation: 60dB, dimensions: 480 x 350 x 545 mm / 17 kg	4	15,000.00	60,000.00	OUR
2		unit	<b>Paper Shredder ( Deli ET022)</b> - paper capacity: 10sht. 70 gsm, waste bin capacity: 12 L/ 174 sht. 70 gsm. Shred size: 4 x 40 mm cross-cut, cutting speed: 1.6 m/min. continuous run time: 5 min. cool down time: 60 min. silent operation: 70dB. Shred paper clip, staple, dimensions: 313 x 193 x 340mm / 4.8 kg.	1	4,000.00	4,000.00	CA
			<b>Sub-total:</b>			64,000.00	
<b>TOTAL AMOUNT:</b>						212,500.00	

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Total Amount in Words **TWO HUNDRED TWELVE THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *19 card fees, lab fees*

Very Truly Yours:

*[Signature]*  
 Signature over Printed Name of Supplier  
**PPACARD, PAMMARD**  
 06/9/2026  
 Date

*[Signature]*  
**KENNETH ALIP LARUAN**  
 University President

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No.: *2026-06-624*  
 Date of the ORS/BURS: JUN 9 2026  
 Amount: P 212,500.00  
*05226941*

**IMELDA B. GALINATO**  
 Accountant IV