



PURCHASE ORDER

Supplier:	PHILIPPINE DUPLICATORS, INC.	P.O No.:	2026-07-16F - 255
Address:	San Fernando La Union	Date:	7/4
Tin:		Mode of Procurement	SVP
		PR No.:	2026-01-IGF-882; 2026-01-IGF-180

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BSU SPMO**
 Date of Delivery: **WITHIN 15 CALENDAR DAYS UPON RECEIPT OF NTP**
 Delivery Term: **FOB DESTINATION**
 Payment Term: **within 30 days after complete delivery**

Item No.	Stock/Project # No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
2		unit	<p>Copier (RICOH Gestetner IM C2016), warm-up time: 24 seconds, first copy speed: B/W: 5.1 seconds, first copy speed full colour 7.4 seconds, continuous output speed: 20 ppm, memory: standard 6 GB, memory maximum 6 GB, SDD: standard 256 GB, SDD: optional 1 TB, ARDF capacity: 100 sheets, weight: 89.7 kg, dimensions: 587W x 701D x 913H, power source: 220-240V, 50/60Hz, COPIER: multiple copying: up to 999 copies, resolution: 600 dpi, zoom: from 25% to 400% in 1% steps, PRINTER: first print speed: B/W 4.5 seconds, first print speed: full colour 7 seconds, CPU: Apollolake E3830 1.3 GHz, printer language: standard PCL5, PCL6, PostScript 3 (emulation), PDF direct (emulation), printer language: option Genuine Adobe®PostScript 3®w, PDF Direct from Adobe®, print resolution: maximum 4,800 x 1,200 dpi equivalent, network interface: standard Ethernet 10 base-T/10 base-T/100 base-TX/1000 base T-, USB Host iF Type A, USB Device iF Type B, network interface: option wireless LAN (IEEE 802.11 a/b/g/n/ac), Additional NIC (2nd port), mobile printing capacity: Apple AirPrint, Mopria®, NFC, Ricoh Smart Device Connector, windows® environments: windows® 8.1, windows®10, windows®11, windows®server 2012R2, windows®server, Mac OS environments: Macintosh OS X v10.15 or later, UNIX environments: UNIX Sun® Solaris, HP-UX, SCO openserver, Red-Hat® Linux Enterprises, IBM®AIX, SAP®R/3® s/4®, other supported environments: IBM iSeries, SCANNER: scanning speed: ARDF 800ppm (200/300 dpi), resolution: maximum 1,200 dpi, compression method: TIFF (MH, MR, MMR, JBIG2), grayscale, file formats: single page TIFF, single page JPEG, single page PDF, single page high compression PDF, single page PDF/A, multi page TIFF, multi page PDF, multi page high compression PDF, multi page PDF/A, single page encryption/PDF, multi page abryption PDF, single/multi OCR (optional), scan modes: e-mail, folder, USB, 1,200 dpi scanning is supported only with A5 or smaller paper size, FAX (OPTION): circuit: PSTN, PBX, transmission speed: 3 seconds, modem speed: maximum 33.6 Kbps, resolution: standard 8x3.85 line mm, 200 x 100 dpi, resolution: option 16x15.4 line mm, 400x400 dpi, compression method: MH, MR, MMR, JBIG, scanning speed: 66 spm, memory: standard 4 MB (320 pages), memory: maximum 60 MB (4,800 pages), PAPER HANDLING, recommended paper size: standard paper tray(s): SR-A3,A3,A4,A5,A5,B4,B5,B6, envelopes, optional paper tray(s): SR-A3,A3,A4,A5,A5,B4,B5,B6, envelopes, bypass tray: SR-A3,A3,A4,A5,A5,B4,B5,B6, envelopes, paper input: standard 1,200 sheets, paper input: 2,300 sheets, paper output: standard 500 sheets, paper output: maximum 1,625 sheets, paper weight: trays: (60-300 g m²), bypass (62-300 g m²), duplex (52-169 g m²), paper type: plain paper, recycle paper, special paper, color paper, letterhead, cardstock, preprinted paper, bond paper, coated paper, envelope, glass paper, label paper with lifetime free service machine maintenance, warranty, software, cabalat and 3KVA AVR</p>	1	215,786.12	215,786.12	OUR

Copier (RICOH Gest. J IM C2010), warm-up time: 24 seconds, first copy speed: BW, 5.1 seconds, first copy speed, full colour 7.4 seconds, continuous output speed: 20 ppm, memory: standard 6 GB, memory: maximum 6 GB, SDD: standard 256 GB, SDD: optional 1 TB, ARDF capacity: 100 sheets, weight: 89.7 kg, dimensions: 847W x 701D x 913H, power source: 220-240V, 50/60Hz, COPIER: multiple copying up to 999 copies, resolution: 600 dpi, zoom: from 25% to 400% in 1% steps, PRINTER: first print speed: BW 4.5 seconds, first print speed, full colour 7 seconds, CPU: ApolloLake EA930 1.3 GHz, printer language: standard PCL6, PCL6, PostScript 3 (emulation), PDF direct (emulation), printer language: option Genuine Adobe® PostScript 3™, PDF Direct from Adobe®, print resolution: maximum 4,800 x 1,200 dpi equivalent, network interface: standard Ethernet 10 base-T/10 base-T/100 base-TX/1000 base-T, USB Host IF: Type A, USB Device IF: Type B, network interface: option wireless LAN (IEEE 802.11 a/b/g/n/ac), Additional NIC (2nd port), mobile printing capacity: Apple AirPrint, Mopria®, NFC, Ricoh Smart Device Connector, windows® environments: windows® 8.1, windows®10, windows®11, windows®server 2012R2, windows®server, Mac OS environments: Macintosh OS X v10.15 or later, UNIX environments: UNIX Sun® Solaris, HP-UX, SCO openserver, RedHat® Linux Enterprises, IBM® AIX, SAP® R/3® s/4® or other supported environments: IBM iSeries, SCANNER: scanning speed: ARDF 80kpm (200/300 dpi), resolution, maximum 1,200 dpi, compression method: TIFF (MH, MR, MMR, JBIG2), grayscale, file formats: single page TIFF, single page JPEG, single page PDF, single page high compression PDF, single page PDF/A, multi page TIFF, multi page PDF, multi page high compression PDF, multi page PDF/A, single page encryption PDF, multi page encryption PDF, single/multi OCR (optional), scan modes: e-mail, folder, USB, FAX (OPTION), circuit: PSTN, PBX, transmission speed: 3 seconds, modem speed: maximum 33.6 Kbps, resolution: standard 6x3.85 line mm, 200 x 100 dpi, resolution: option 18x15.4 line mm, 400x400 dpi, compression method: MH, MR, MMR, JBIG, scanning speed: 80 spm, memory: standard 4 MB (320 pages), memory: maximum 80 MB (4,800 pages), PAPER HANDLING, recommended paper size: standard paper tray(s): SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, optional paper tray(s): SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, bypass tray: SRA3,A3,A4,A5,A6,B4,B5,B6, envelopes, paper input: standard 1,200 sheets, paper input: 2,300 sheets, paper output: standard 500 sheets, paper output: maximum 1,625 sheets, paper weight: trays: (60-300 g m²), bypass (52-300 g m²), duplex (52-169 g m²), paper types: plain paper, recycle paper, special paper, color paper, letterhead, cardstock, preprinted paper, bond paper, coated paper, envelope, glass paper, label paper with 1 set toner (CYMKG), 1 extra toner (CYMKG), 1 pc. SKVA-AVR, 1 pc. steel cabinet and warranty

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254,798.12 254,798.12 HRMO

TOTAL AMOUNT:

478,587.26

(Total Amount in Words) Four Hundred Seventy Thousand Five Hundred Eighty-seven and Twenty-four Cents Only

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms

Very Truly Yours,

Michael C. Palizon
 MICHAEL C. PALIZON
 Signature over Printed Name of Supplier
 July 8, 2026
 Date

Kenneth Alip Laruan
 KENNETH ALIP LARUAN
 University President

Fund Cluster
 Funds Available

ORSBURS No. 2024-07-766
 Date of the ORS/BURS: _____
 Amount: P 478,587.24
 05JUL2026

INELDA B. SALINATO
 Accountant IV

N: 145-255